



ADDENDUM TO CERTIFICATE OF ZONING APPLICATION

TOWER AND ANTENNA USE PERMIT

Town of Montreat Planning and Zoning
1210 Montreat Road, Black Mountain, NC 28711 | (828) 669-8002

REQUIRED PLAN REVIEW FEE: \$500.00 (CASH OR CHECK)

REQUIRED RF STUDY REVIEW FEE: \$500.00 (CASH OR CHECK)

CONTACT INFORMATION

WCF/STRUCTURE OWNER NAME: _____ TELEPHONE: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

WCF/STRUCTURE CONTRACTOR NAME: _____ TELEPHONE: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

WIRELESS COMMUNICATION FACILITY (WCF)/STRUCTURE DESCRIPTION

NEW WCF

COLLOCATION ON EXISTING WCF OR STRUCTURE

DESCRIBE STRUCTURE: _____

HEIGHT OF NEW WCF OR EXISTING WCF/STRUCTURE: _____

WITH IMPROVEMENTS FROM ADJACENT GRADE: _____

WITH IMPROVEMENTS ABOVE VEGETATIVE CANOPY: _____

DESCRIBE NEW OR EXISTING LIGHTING: _____

DESCRIBE NEW OR EXISTING FENCING: _____

RF EXPOSURE FOLLOWING PROJECT COMPLETION (microwatts per cm²): _____

REQUIRED PLANS & DOCUMENTS

APPLICATIONS MUST INCLUDE A SITE PLAN DRAWING (TO SCALE) WITH THE FOLLOWING ITEMS (THE ZONING ADMINISTRATOR RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION). THIS PLAN MUST BE SEALED BY A LICENSED ARCHITECT OR ENGINEER.

1. Site plan showing the dimensions of the WCF/structure and all improvements associated therewith including antenna locations, equipment facilities and shelters, landscaping, parking, access, fencing and, if relevant as determined by staff, topography, adjacent uses and existing vegetation. The site plan must include an elevation view of the WCF/structure.
2. For collocation applications onto an existing WCF/structure, a Radio Frequency Intermodulation Study is required.

SIGNATURES AND ACKNOWLEDGEMENT

PLEASE READ AND INITIAL THE STATEMENT BELOW. A SIGNATURE IS REQUIRED FOR THE FINAL STATEMENT.

For new WCFs, in accordance with the Town of Montreat Wireless Communications Ordinance, Article V, K, this permit is issued on the condition that the WCF owner (listed above) will allow and reasonably market collocation opportunities to other WCF users on the tower proposed in this application. A copy of the WCF owner’s policy regarding collocation of other providers and the methodology to be used by the WCF owner in determining reasonable rates to be charged other providers is included in this application.

INITIAL: _____ DATE: _____ N/A

If permits are granted, I agree to conform to all ordinances and laws of the Town of Montreat and State of North Carolina regulating such work and the specifications of plans submitted. I hereby state that the information provided in this application is accurate and correct to the best of my knowledge. My signature hereby authorizes the Zoning Administrator or designated representative to enter the above-referenced property for the purpose of inspecting and verifying compliance, as needed. Furthermore, I agree to take all reasonable measures to protect all public and private properties from damage caused by any land disturbing activities conducted in relation to this permit, as outlined in the Buncombe County Soil Erosion and Sedimentation Control Ordinance. This permit is subject to revocation if false information is provided.

Signature of Applicant _____
Date

Printed Name of Applicant

OFFICE USE ONLY

Approved Denied

Zoning Administrator Signature _____
Date

Printed Name of Zoning Administrator

Fee: _____ Paid: Yes No Payment Method: _____