



SIGN PERMIT APPLICATION

Town of Montreat Zoning
1210 Montreat Road, Black Mountain, NC 28711 | (828) 669-8002

REQUIRED FEES: FREE-STANDING \$25.00, WALL SIGNS \$20.00 & SUSPENDED SIGNS \$10.00 (CASH OR CHECK)

APPLICANT INFORMATION

APPLICANT NAME: _____ TELEPHONE: _____
MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
EMAIL: _____

PROPERTY INFORMATION

PLEASE NOTE: A RECORDED SURVEY MAP, DEED, OR OFFER TO PURCHASE MAY BE REQUIRED AT THE ZONING ADMINISTRATOR'S DISCRETION.

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
PIN# : _____ TOTAL ACREAGE: _____ FLOODPLAIN: YES NO
ZONING: R-1 R-2 R-3 I I/R WL OTHER: _____ OVERLAY ZONING: RPO TCO CD N/A
PROPERTY OWNER: _____ TELEPHONE: _____
MAILING ADDRESS: _____

PROPOSED SIGN

SIGN TYPE^{NOTE 1, NOTE 2}: _____
SIGN DIMENSIONS LENGTH: _____ X WIDTH: _____ | FOR FREE STANDING SIGNS, HEIGHT: _____

SIGN LOCATION

PLEASE DEPICT BELOW (OR ON A SEPARATE SHEET) THE LOCATION OF THE PROPOSED SIGN ON THE SUBJECT PROPERTY. INCLUDE THE APPROXIMATE DIMENSIONS OF THE SIGN AND THE DISTANCE FROM THE SIGN TO ALL PROPERTY LINES. THE ZONING ADMINISTRATOR RESERVES THE RIGHT TO REQUEST ADDITIONAL INFORMATION.

SIGNATURES AND ACKNOWLEDGEMENT

If permits are granted, I agree to conform to all ordinances and laws of the Town of Montreat and State of North Carolina regulating such work and the specifications of plans submitted. I hereby state that foregoing statements are accurate and correct to the best of my knowledge. My signature hereby authorizes the Zoning Administrator or designated representative to enter the above-referenced property for the purpose of inspecting and verifying compliance, as needed. Furthermore, I agree to take all reasonable measures to protect all public and private properties from damage caused by any land disturbing activities conducted in relation to this permit, as outlined in the Buncombe County Soil Erosion and Sedimentation Control Ordinance. This permit is subject to revocation if false information is provided.

Signature of Applicant

Date

Printed Name of Applicant

OFFICE USE ONLY

Approved Denied

Zoning Administrator Signature

Date

Printed Name of Zoning Administrator

Fee: _____

Paid: Yes No

Payment Method: _____

NOTES (Please contact the Zoning Administrator for additional questions)

- 1. See Section 800 of the Montreat Zoning Ordinance for sign types.
- 2. Illuminated signs may require an electrical permit.