Committee members present: None

Committee members present via

Microsoft Teams: Mayor Tim Helms – Chair

 Mari Gramling

 Richard DuBose

 John Casper

 Dr. Paul Maurer

 Dr. Bill Seaman

 Daniel Hewitt

Committee members absent: Maggie Elliott

Town staff present: None

Town staff present via Microsoft Teams: Angie Murphy, Town Clerk

Approximately no members of the public were present at Town Hall but several were watching via Microsoft Zoom. The Chair called the meeting to order at 6:02 p.m.

**Agenda Approval**

Dr. Paul Maurer moved to approve the agenda as presented. Ms. Mari Gramling seconded and the motion carried 6/0.

**Minute Approval**

Dr. Paul Maurer moved to approve the March 21, 2022 minutes as presented. Ms. Mari Gramling seconded and the motion carried 6/0.

**New Business**

MS Consultant Katie Sieb advised that the Community Workshop will be held in July as well as another in-person Comprehensive Plan Steering Committee Meeting

Ms. Sieb reviewed the Montreat Tomorrow Engagement Strategy: Step One is the Community’s Vision for Montreat (Survey), Step Two is Ideas & Education (Mini-Meetings) and Step Three is Selecting Strategies (Community Workshops). Ms. Sieb stated that the survey has been extremely helpful in guiding the consultants. A total of 346 people have responded so far but the survey is still open. The Committee decided to continue to promote survey through July 4th and to have consultants close and analyze results before the community workshop. Ms. Sieb then discussed the ideas of Mini-Meetings. These meetings would be hosted by the Comprehensive Plan Steering Committee Members in their homes or offices. MS Consultants will provide a facilitator guide to lead activity. The Committee Members will gather feedback and report back to the Committee and Consultants. Ms. Sieb stated this will be a rolling opportunity for July and August with materials provided by the first of July. They want a very informal “coffee table talk” discussion.

Conversation then turned to the Community Workshop. The purpose of the Workshop is a detailed discussion on what is important to the citizens. There will be a series of open-ended activities and posters for people to share their input. It will also include a short presentation about what a comprehensive plan entails as well as a project timeline. It was discussed that the Workshop will be held on July 26th from 10:00 a.m. – 12:00 p.m. and from 6:00 p.m. – 8:00 p.m. in Town Hall. The Consultants will use the same mechanisms to get information about Workshop out to the public but they will need help.

Consultants also want to meet with Stakeholders for feedback and guidance. Ms. Fergus mentioned that they were going to try to meet with Buncombe County. Mayor Helms mentioned Christ Community Church and the other Presbyterian Church in Town as well as Montreat Cottagers, the Presbyterian Heritage Center, the Billy Graham Evangelistic Association & Family.

The discussion turned to the time and date of the July meeting of the Committee. Ms. Fergus stated the Consultants will send out a Doodle poll to narrow down a time and date. This meeting will be in person and they will be prepared to review the community engagement survey results.

**Public Comment**

 Kate Hayner of 319 Assembly Dr asked if it would be possible to have a virtual workshop as well. Consultants stated that the workshop would be in person only with zoom meeting software. Ms. Sieb will provide PDFs to Town Clerk Angie Murphy for her to send out or post on website.

Robert Warner of 346 Chapman Road asked if notes and documents could be made available on Town website. Mr. Warner also asked if taxpayers and Montreat Stewards would be considered Stakeholders.

Priscilla Hayner of 319 Assembly Dr echoed the virtual meeting request and stated that it’s not that difficult in today’s technology to have breakout rooms and white boards.

**Adjournment**

Mari Gramling moved to adjourn the meeting. Richard DuBose seconded and the motion carried 6/0. The meeting was adjourned at 7:18 p.m.

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Tim Helms, Chair Angie Murphy, Town Clerk