Board members present: Mayor Tim Helms

Mayor Pro Tem Tom Widmer

 Commissioner Kitty Fouche

 Commissioner Mason Blake

 Commissioner Jane Alexander

 Commissioner Kent Otto

Board members absent: None

Town staff present: Ben Blackburn, Interim Town Administrator

Angie Murphy, Town Clerk

Approximately fourteen members of the public were present. Mayor Tim Helms called the meeting to order at 6:30 p.m., and led the group in a moment of silence.

**Agenda Approval**

Commissioner Jane Alexander moved to adopt the agenda as presented. Commissioner Kitty Fouche seconded and the motion carried 5/0.

**Public Forum**

Mrs. Letta Jean Taylor, former Montreat Mayor, of 386 Oklahoma Road had a couple of questions for the Council. Mrs. Taylor asked for further clarification about the ARPA Funds. She asked how much a $0.01 increase in taxes would generate in money to spend. Mrs. Taylor asked what the fund balance was and the percentage of the general fund. She also asked about the $3500 budgeted in office expense for Planning & Zoning. Town Administrator Ben Blackburn advised that Town Staff had submitted a grant application in the amount of $180,000 and are anticipating a response either later this month or the first of July. Mr. Blackburn advised that the $0.01 increase in taxes generates approximately $25,000. Mr. Blackburn advised that the fund balance for FY19 was approximately 16%. The audit for FY20 is currently being processed so staff does not have the newest fund balance figure as of yet. Mrs. Taylor pointed out that policy states the fund balance should be 35%. Mr. Blackburn advised that Council and Town Staff are working to get the fund balance back up where it should be. Mayor Pro Tem Tom Widmer stated that in FY19 the budget went up due to the Town Hall and the Public Works Building which impacted the fund balance. Mayor Pro Tem Widmer advised that the projected fund balance for FY20 should be around 35%.

Mr. Bill Scheu, Chair of Planning & Zoning Commission, of 146 Eastminster Terrace delivered the first ever Conditional Zoning decision to the Town Council. Mr. Scheu advised that the P&Z Commission heard over two hours of testimony in May regarding a lot on Mississippi Road. P&Z voted unanimously to move the application forward to the Board of Commissioners for approval.

**Adjournment**

Mayor Pro Tem Tom Widmer moved to adjourn the meeting. Commissioner Jane Alexander seconded and the motion carried 5/0. The meeting was adjourned at 6:37 p.m.

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Tim Helms, Mayor Angie Murphy, Town Clerk