Board members present: Arrington Cox

Mark Spence

Danny Sharpe, Alternate Member

Bill Solomon

Board members absent: Eleanor James

Robert Sulaski

Martha Chastain

Town staff present: Scott Adams, Zoning Administrator

Others present: Board of Adjustment represented by Attorney Brian Gulden

Several members of the public were present and were watching on Zoom Software. Mr. Spence, as Chair, called the meeting to order at 5:00 p.m., and Bill Solomon led the group in a moment of prayer. Mark Spence certified that a quorum was present but they would not be able to have a 4/5 determination on the Variance Request on the agenda.

The meeting was recorded and posted to the Town website on the YouTube Channel which can be found at the following link: <https://www.youtube.com/channel/UCT2qK4hnOdlFcGadGE5GlRQ>.

**Agenda Adoption**

Arrington Cox moved to approve the agenda as presented. Danny Sharpe seconded and the motion carried 4/0.

**Order of Dismissal (to Appeals) from March 16, 2022 Special Meeting**

**Special Use Permit for Mountain Retreat Association (MRA) on property located at 309 Collegiate Circle, Montreat, NC**

Mr. Gulden stated that the results of a written order of a quasi-judicial order be reduced to writing and approved by the Board of Adjustment. Mr. Gulden previously prepared the document and advised the Board that if it accurately reflects what occurred at the March 16th meeting then a vote is necessary to approve it as to the form of the order.

Danny Sharpe moved to approve the Order of Dismissal as presented. Bill Solomon seconded and the motion carried 4/0.

**Board Member Responsibilities**

Zoning Administrator Scott Adams stated that Board of Adjustment is currently a 6 member board of 6 regular members, 2 alternates and a vacant ETJ member. Mr. Adams stated that there is a possibility of having 7 members present at a meeting. Mr. Adams stated that it was critical for the Board of Adjustment to adhere to their agreed upon meeting schedule which is the 4th Thursday of the month from 5:00 p.m. until 7:00 p.m. Mr. Adams advised that a 4/5 vote of the Board as it is currently comprised is require to approve or deny a variance. A simple majority is present tonight but there is not enough people to approve or deny the variance that is before the Board this evening.

**Evidentiary Hearing**

**Variance Request – Lot 778 in Montreat’s Extraterritorial Jurisdiction (ETJ)- PIN#07111773600000 ( Wade Burns, property owner)**

Arrington Cox moved to continue this variance to April 28th at 5:00 p.m. in the Town Hall. Danny Sharpe seconded and the motion carried 4/0.

**Adjournment**

Arrington Cox moved to adjourn the meeting. Danny Sharpe seconded and the motion carried 4/0.

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| Mark Spence, Chair |  | Angie Murphy, Town Clerk |