Board members present: AnnKelso Hewitt

Mark Spence

Martha Chastain

Margaret Waterstradt

Eleanor James

Robert Sulaski

Board members absent: Bill Solomon

Town staff present: Alex Carmichael, Town Administrator

 Angie Murphy, Town Clerk

 Scott Adams, Zoning Administrator

Others present: Board of Adjustment represented by Attorney Brian Gulden

 Town of Montreat represented by Attorney Cindy Rice

 Mountain Retreat Association (Applicant) represented by Attorneys T.C. Morphis & Bob Oast

 Kathryn Hayner (Opposition) represented by Attorney Jamie Whitlock

Jones Family (Opposition) represented by Attorney John Noor

 Anne Hayner (pro se)

Several members of the public were present and were watching on Zoom Software. Mr. Spence, as Chair, called the meeting to order at 4:00 p.m., and held a moment of silence. Mark Spence certified that a quorum was present.

A Court Reporter was present for the meeting and the details were transcribed in its entirety. For additional information see the written transcript. The meeting was recorded and posted to the Town website on the YouTube Channel which can be found at the following link: <https://www.youtube.com/channel/UCT2qK4hnOdlFcGadGE5GlRQ>.

**Quasi-judicial Hearing**

**On Special Use Permit (SUP) Request – 309 Collegiate Circle – PIN#071096345100000**

The Applicant called Mr. Scott Shuford to testify. He was sworn in and accepted as an expert in municipal planning. . The Board of Adjustment then heard further testimony from Zoning Administrator, Scott Adams.

Eleanor James moved to continue the meeting to December 15th at 10:00 a.m. in Town Hall. Martha Chastain seconded and the motion carried 6/0.

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| Mark Spence, Chair  |  | Angie Murphy, Town Clerk |