1. **Call to Order**
   1. Welcome
   2. Swearing in of new BOA members
2. **Certification of Quorum**
3. **Agenda Adoption**

**Suggested Motion:** To adopt the meeting agenda as presented/amended

1. **Evidentiary Hearing**
   1. **Variance Request** – 115 Assembly Dr. –

PIN# 071064551300000 (Sherwin Shilati, property owner)

**Suggested Motion:** To grant/deny a Variance request to construct a six foot tall (6’) fence along the front, side, and rear property line. (Zoning Ordinance standard is 3’ max. height for front yards; 5’ max. height for side and rear yards.) The property is zoned R-2 Medium-Density Residential district.

1. **BOA Rules of Procedure and Board Member Responsibilities**

**Rules of Procedure** – Need an update, last update was January 29, 2015.

* + - **Update of Regular Meeting Day/Time (earlier)?** Moving time to 5 or 5:30 p.m would allow more  
       time for multiple and/or contentious hearings in one meeting date.

(**Current regular meeting day is 4th Thursday of each month, 7 p.m**.)

* + - **Board Member Responsibilities** – Board members need to block their calendars for the

monthly Regular Meeting day/time. Unless a Special Meeting is discussed and scheduled, Board members should expect to attend the Regular Meeting unless otherwise notified, via e-mail, by Town Staff of cancellation or rescheduling.

1. **Adjournment**

**Meeting is also being held/broadcast via Zoom:** [https://us02web.zoom.us/j/88493618217](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus02web.zoom.us%2Fj%2F88493618217&data=04%7C01%7Cscott%40landofsky.org%7C8e5e9f731cc64e6bdf4508d9ec0df108%7Cba86480a8e324644b5315c843f694ddb%7C0%7C0%7C637800366904672588%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=fTmot62TNpM94et4FCjayPnqZp8vfcfHe%2Bz7OCLqoVU%3D&reserved=0) (<https://bit.ly/3oFiacv>)