

**Town of Montreat
Board of Commissioners Meeting – Public Forum
January 13, 2022 – 6:30 p.m.
Town Hall & Zoom Software**

I. Call to Order

- Welcome
- Moment of Silence

II. Agenda Adoption

III. Public Comments

IV. Adjournment

**Town of Montreat
Board of Commissioners
Town Council Meeting
January 13, 2022 – 7:00 p.m.
In person and Zoom software**

I. Call to Order

- Pledge of Allegiance
- Moment of Silence

II. Agenda Adoption

III. Mayor's Communications

IV. Consent Agenda

A. Meeting Minutes Adoption

- December 9th Town Council Public Forum Meeting Minutes
- December 9th Town Council Meeting Minutes

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VI. Town Administrator's Communications

- Consent Agenda Review
- Other Items

VII. Administrative Reports

- Administration
- Finance
- Planning and Zoning
- Police
- Public Works and Water
- Sanitation
- Streets

VIII. Public Comment

Public comments will be heard during this period for any and all items.

IX. Old Business

X. New Business

A. Refer to Planning & Zoning Commission, ETJ R4

- **Suggested Motion: Move to refer/deny to Planning & Zoning Commission investigation of the establishment of a R4 Zoning District for the ETJ**

B. Resolution #22-01-0001 Ratifying Memorandum of Understanding Between Buncombe County and the Town of Montreat

- **Suggested Motion: Move to approve Resolution #22-01-0001 as presented.**

C. Metropolitan Sewerage District Board Appointee

- **Suggested Motion: Move to appoint Matt Ashley to the Metropolitan Sewerage District Board for a term of two years to expire January 31, 2024**

D. Board of Adjustment Appointments

- **Suggested Motion: Move to appoint/deny Robert Sulaski to a three year term ending on January 31, 2025 to the Board of Adjustment as a regular member**
- **Suggested Motion: Move to appoint/deny Martha Chastain to a three year term ending on January 31, 2025 to the Board of Adjustment as a regular member**
- **Suggested Motion: Move to appoint/deny Arrington Cox to a three year term ending on January 31, 2025 to the Board of Adjustment as a regular member**
- **Suggested Motion: Move to appoint/deny Beth Barker to a three year term ending on January 31, 2025 to the Board of Adjustment as an ETJ member**

- **Suggested Motion: Move to appoint/deny Danny Sharpe to a three year term ending on January 31, 2025 to the Board of Adjustment as an alternate 1 member**
- **Suggested Motion: Move to appoint/deny David Neel to a three year term ending on January 31, 2025 to the Board of Adjustment as a regular member**

E. Planning & Zoning Commission Appointments

- **Suggested Motion: Move to appoint/deny John Hinkle to a three year term ending on January 31, 2025 to the Planning & Zoning Commission as a regular member**
- **Suggested Motion: Move to appoint/deny Bill Scheu to a three year term ending on January 31, 2025 to the Planning & Zoning Commission as a regular member**
- **Suggested Motion: Move to appoint/deny Dan Dean to a three year term ending on January 31, 2025 to the Planning & Zoning Commission as a regular member**
- **Suggested Motion: Move to appoint/deny Julie Schell to a two year term of an unexpired term ending on January 31, 2024 to the Planning & Zoning Commission as a regular member**
- **Suggested Motion: Move to appoint/deny Wade Burns to a three year term ending on January 31, 2025 to the Planning & Zoning Commission as a regular member**
- **Suggested Motion: Move to appoint/deny Liz Johnson to a three year term ending on January 31, 2025 to the Planning & Zoning Commission as a regular member**
- **Suggested Motion: Move to appoint/deny Sally Stansill to a three year term ending on January 31, 2025 to the Planning & Zoning Commission as an alternate 1 member**

F. Tree Board Appointments

- **Suggested Motion: Move to appoint/deny Brad Hestir to a three year term ending on January 31, 2025 to the Tree Board as a regular member**
- **Suggested Motion: Move to appoint/deny Maggie Ray to a three year term ending on January 31, 2025 to the Tree Board as a regular member**
- **Suggested Motion: Move to appoint/deny Philip Arnold to a three year term ending on January 31, 2025 to the Tree Board as a regular member**

G. Open Spaces Conservation Committee Appointment

- **Suggested Motion: Move to appoint/deny Mari Gramling to a three year term ending on January 31, 2025 to the Open Spaces Conservation Committee as a regular member**

H. Discussion of bear hunting effects within the Town

- **Discussion only**

XI. Public Comment

Public comments will be heard during this period for any and all items.

XII. Commissioner Communications

XIII. Dates to Remember

- **Town Offices Closed, Monday, January 17th for MLK Jr. Day. Sanitation services will resume at 8:00 a.m. on Tuesday, January 18th**
- **Montreat Tree Board Meeting, Tuesday, January 25th at 9:30 a.m. in the Town Hall and Zoom Software**
- **Comprehensive Plan Steering Committee Meeting, Thursday, January 26th at 10:00 a.m. in the Town Hall and Zoom Software**
- **Montreat Landcare Committee, Wednesday, February 2nd at 9:00 a.m. location to be determined**
- **Town Council Meeting, Thursday, February 10th at 7:00 p.m. in the Town Hall and Zoom Software. Public Forum begins at 6:30 p.m.**

XIV. Closed Session

- **Suggested Motion: Move to enter into Closed Session in accordance with NCGS §143-318.11(6) for discussion of a personnel matter and for attorney-client privilege in accordance with NCGS §143-318.11(a)(3)**

XV. Adjournment

**Town of Montreat
Board of Commissioners
Public Forum Meeting Minutes
December 9, 2021 – 6:30 p.m.
Town Hall & Zoom**

Board members present: Mayor Tim Helms
Mayor Pro Tem Tom Widmer
Commissioner Kitty Fouche
Commissioner Alice Lentz
Commissioner Jane Alexander
Commissioner Kent Otto

Board members absent: None

Town staff present: Alex Carmichael, Town Administrator
Angie Murphy, Town Clerk
Scott Adams, Zoning Administrator

Approximately seven members of the public were present. Mayor Helms called the meeting to order at 6:30 p.m., and led the group in a moment of silence.

Agenda Approval

Commissioner Kitty Fouche moved to adopt the agenda as presented. Mayor Pro Tem Tom Widmer seconded and the motion carried 5/0.

Public Forum

Mrs. Grace Nichols of 527 Suwannee Drive thanked Commissioner Alice Lentz, who served as environmental commissioner, for all her hard work with Montreat Landcare and the Montreat Tree Board. Mrs. Nichols also thanked Commissioner Lentz on behalf of Mrs. Ann Vinson, Chair of Montreat Tree Board, who was unable to attend the meeting.

Mr. Eric Nichols of 527 Suwannee Drive read an email aloud from Jim Hamilton, who lives in the Upper Greybeard area of the ETJ, that suggested that the vote for water in the ETJ be postponed until a Public Hearing could be held on the matter. Mr. Nichols read an additional email stating that the water issue should be referred to the newly formed Comprehensive Plan Steering Committee.

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Adjournment

Commissioner Jane Alexander moved to adjourn the meeting. Commissioner Alice Lentz seconded and the motion carried 5/0. The meeting was adjourned at 6:39 p.m.

Tim Helms, Mayor

Angie Murphy, Town Clerk

**Town of Montreat
Board of Commissioners
Meeting Minutes
December 9, 2021 – 7:00 p.m.
Zoom Meeting with in person attendance**

Board members present: Mayor Tim Helms
Mayor Pro Tem Tom Widmer
Commissioner Jane Alexander
Commissioner Alice Lentz
Commissioner Kitty Fouche
Commissioner Kent Otto

Board members present via
Zoom: None

Board members absent: None

Town staff present: Alex Carmichael, Town Administrator
Angie Murphy, Town Clerk
David Arrant, Chief of Police
Scott Adams, Zoning Administrator
Jarod McIntosh, Senior Water Operator
Darlene Carrasquillo, Finance Officer

Town staff present via Zoom: None

Approximately fifteen members of the public were present at Town Hall and several more were watching via Zoom. Mayor Helms called the meeting to order at 7:00 p.m., and led the group in the pledge of allegiance and a moment of silence.

Agenda Approval

Mayor Pro Tem Tom Widmer moved to adopt the agenda as amended. Commissioner Alice Lentz seconded and the motion carried 5/0. Commissioner Kitty Fouche asked for some information that Senior Water Operator Jarod McIntosh provided last month to be included in the November minutes of the Regular Meeting.

Mayor's Communications

Mayor Helms wished a Merry Christmas and a safe holiday to everyone who lives, works and plays in Montreat!

Meeting Minutes Adoption

- November 11th Town Council Public Forum Meeting Minutes
- November 11th Town Council Meeting Minutes

Town Administrator's Communications

Mr. Carmichael thanked the Montreat Board of Commissioner's for the recent luncheon they provided for Town Staff. Mr. Carmichael also mentioned that there are a number of boards and commission member seats expiring at the end of January. He stated that a number of individuals have reapplied for appointments but we still needed a few slots filled. Mayor Helms stated that he had been in contact with everyone expiring and he felt certain they would get their applications submitted soon.

Administrative Reports

- Administration – This report was given in written format.
- Finance – This report was given in written format.
- Planning & Zoning – This report was given in written format.
- Police – This report was given in written format.
- Public Works and Water – This report was given in written format.
- Sanitation – This report was given in written format.
- Streets – This report was given in written format.

Public Comment

There was no Public Comment at this time.

Old Business

Commissioner Alice Lentz stepped down in her role as Town Commissioner effective this evening. Mayor Tim Helms thanked her for her hard work and stated that she would be missed. Mrs. Alice Lentz took a seat in the audience while a standing ovation welcomed her.

New Business

- A. Adopt Rules for Adopt Rules for Voting on and Installing a Candidate to fill Board Member Vacancy ending December 8, 2022: Town Administrator Alex Carmichael took a moment to review the Suggested Rules for Voting and Installing a Candidate to Fill a Board Member Vacancy. Mayor Pro Tem Tom Widmer moved to approve the rules as presented. Commissioner Kitty Fouche seconded and the motion carried 4/0.
- B. Nomination and Ballot Voting: Commissioner Jane Alexander moved to nominate Mason Blakeas Commissioner for the Town of Montreat. There were no other nominations so Town Clerk Angie Murphy passed out ballots to the Commissioners. Mayor Tim Helms announced that the majority ballot vote was for Mason Blake.
- C. Oath of Office: Town Clerk Angie Murphy administered the Oath of Office for Mason Blake while his wife Amy looked on.
- D. Recognition of Service from Officers William “Mac” McClintock and Ed Teeters: Police Chief David Arrant recognized William “Mac” McClintock for 17 years of service, including time served as Police Chief, and Ed Teeters for 21 years of service. Former Police Chief Jack Staggs was in attendance to see the plaque presentations.
- E. Budget Amendment #4: Town Administrator Alex Carmichael stated that Town Staff has struggled with sanitation help this year. First at Blue Ridge Inc. increased their rates but they are still considerably lower than other organizations. This Budget Amendment is to move existing money from the streets department to the contract services line item. Commissioner Kitty Fouche moved to approve Budget Amendment #4 in the amount of \$4,500 in order to pay for Contract Services in the Sanitation Department. Commissioner Kent Otto seconded and the motion carried 5/0.
- F. Memorandum of Understanding with Buncombe County to provide Permit and Inspection Services: Town Administrator Alex Carmichael stated that this MOU (memorandum of understanding) will be between Buncombe County and the Town of Montreat in the event Building Inspector Dan Cordell is unavailable and out of the office. This agreement was put together by the County and it is the same agreement that the Town of Black Mountain utilizes. There is a possibility that the applicant could pay more (or even less) depending on who issues the permit: if the County issues the permits the applicant would pay the County rate and if Montreat issues the permit the applicant would pay the Montreat rate. The reason for the difference in rates is that the County charges on a square foot basis whereas Montreat charges on the total cost of the project. The applicant would be given the choice to pay the County rates or wait on Mr. Cordell to return and pay the Montreat rates. Commissioner Kent Otto moved to approve Memorandum of Understanding as presented. Commissioner Jane Alexander seconded. Commissioner Kitty Fouche and Mayor Pro Tem Widmer requested an amended fee schedule in January. The motion carried 5/0.

- G. Motion to revive consideration: Town Administrator Alex Carmichael advised that an RFP (request for proposals) for Contract Services was presented in November to assist in the Comprehensive Plan Update. The Commission tabled that motion/discussion in order to dig into line item costs. The motion has to be revived procedurally in order to move forward. Mayor Pro Tem Tom Widmer moved to revive consideration of the bid to Nealon Planning and J.M. Teague Engineering and Planning and to authorize the Mayor and Town Administrator to negotiate and sign the contract. Commissioner Kitty Fouche seconded and the motion carried 5/0.
- H. Move to withdraw a motion: Mayor Pro Tem Tom Widmer moved to withdraw motion of the bid to Nealon Planning and J.M. Teague Engineering and Planning and to authorize the Mayor and Town Administrator to negotiate and sign the contract. Commissioner Kent Otto seconded and the motion carried 5/0.
- I. Awarding the Bid for Consulting Services: At the Mayor's direction, Mayor Pro Tem Tom Widmer, Town Administrator Alex Carmichael and Planning & Zoning Chair Bill Scheu met over Zoom with Nealon Planning and what they found was that to do what everyone thought was needed would have taken the proposal to a much higher dollar amount. Mayor Pro Tem Tom Widmer et al. had another Zoom call with MS Consultants Inc. The group was very impressed with the consultants. Alex Carmichael will recommend a staggered two-part contract (much like what was utilized with the Town Hall contract) with \$40,000 being budgeted initially and delay the 2nd stage to after the next fiscal year. Mayor Pro Tem Tom Widmer moved to approve the bid to MS Consultants Inc. and to authorize the Mayor and Town Administrator to negotiate and sign a two-part contract up to \$40,000 in this fiscal year, with a supplemental contract next fiscal year. Commissioner Jane Alexander seconded and the motion carried 5/0.
- J. Ordinance # 21-12-0001 Establishing a Stormwater Review Committee: Alex Carmichael stated that in the November 11th P&Z Meeting the P&Z Commission voted to establish a Stormwater Sub-Committee to review the Stormwater Ordinance and to establish a budget to hire a consultant. Mr. Carmichael stated that in the current year's budget the Town does not have the funds to hire a consultant. The process to establish a Stormwater Sub-Committee is relatively simple and could be completed at the January Town Council meeting. Town Staff estimates the cost to hire a consultant to be roughly \$25,000 and recommends either of the following options: (A) use Fund Balance appropriations (which Town Staff does not recommend), (B) defer Capital Projects such as the Comprehensive Plan Update or the Texas Road Bridge, and (C) wait to next fiscal year to complete. Town Staff recommends moving forward to work this into next fiscal year's budget. Commissioner Mason Blake moved to defer Item J until we hire a Stormwater Consultant. Commissioner Kent Otto seconded and the motion carried 5/0.
- K. Stormwater Consultant: Commissioner Mason Blake moved to incorporate funding in FY 2022/2023 annual budget for a Stormwater Review Consultant. Mayor Pro Tem Tom Widmer seconded and the motion carried 5/0.

L. Establishing Water Service in the Upper Greybeard ETJ: Staff recommends selling water in the ETJ without adding any infrastructure or incurring any other costs. Property owners would be responsible for water lines from their property to the tap point of our main lines. Staff also recommends that non-Montreat residents pay a premium of 63% above what residents pay. This mirrors the Black Mountain rate differential. The Board of Commissioners also discussed tap and meter rates, both inside and outside the Town limits. Staff recommends the following increases:

- Residential Meter Set Fees to \$315
- Residential Meter Tap Fees to \$1,830.10
- Institutional Meter Set Fees to \$315
- Institutional Meter Tap Fees to \$2,430.10

Commissioner Kent Otto moved to approve establishing water service in the ETJ. Commissioner Kitty Fouche seconded and the motion carried 5/0.

M. Fee Schedule Amendment: Commissioner Kitty Fouche moved to approve FY21/22 fee schedule as presented beginning January 1, 2022. Mayor Pro Tem Tom Widmer seconded and the motion carried 5/0.

Public Comment

No public comment at this time.

Commissioner Communications

Mayor Pro Tem Tom Widmer reported on a conversation he had with Planning & Zoning Chair Bill Scheu earlier today about reviewing the sign ordinance. In that morning's P&Z meeting it was decided to establish a Sign Ordinance Sub-Committee to review the sign ordinance but Mr. Scheu reported that P&Z will likely delay their review of the sign ordinance due to a case before the US Supreme Court.

Commissioner Kent Otto thanked former Commissioner Alice Lentz for her hard work and contributions to the Council. Commissioner Otto also looks forward to working with Commissioner Blake in the future.

Commissioner Mason Blake thanked former Commissioner Alice Lentz for all her hard work in several areas.

Dates to Remember

- Board of Adjustment December 13, 2021 4:00 – 9:00 p.m. by Zoom Software and in person attendance at Gaither Chapel
- Board of Adjustment December 15, 2021 10:00 a.m. – 6:00 p.m. by Zoom Software and in person attendance at Montreat Town Hall
- Board of Adjustment December 16, 2021 7:00 p.m. by Zoom Software and in person attendance at Montreat Town Hall
- Town Services Closed December 24 & 27, 2021 for Christmas Holiday. Sanitation Services will resume on December 28th at 8:00 a.m.
- Tree Board will not meet in the month of December
- Town Services Closed January 3, 2022 for New Year's Holiday. Sanitation Services will resume on January 4, 2022 at 8:00 a.m.
- Planning & Zoning Commission Meeting January 13, 2022 10:30 a.m. by Zoom Software and in person attendance at Montreat Town Hall
- Town Council Meeting January 13, 2022 7:00 p.m. by Zoom Software and in person attendance at Montreat Town Hall. Public Forum begins at 6:30 p.m.

Adjournment

Commissioner Mason Blake moved to adjourn the meeting. Commissioner Jane Alexander seconded and the motion carried 5/0. The meeting was adjourned at 7:57 p.m.

Tim Helms , Mayor

Angie Murphy, Town Clerk



TOWN OF MONTREAT

P. O. Box 423, Montreat, NC 28757
Tel: (828) 669-8002 | Fax: (828) 669-3810
www.townofmontreat.org

ADMINISTRATIVE REPORTS: ADMINISTRATION

Town Administration report for the month of December 2021

Monthly Statistics	2020	2021
Public Meetings	5	6
Inter-Organizational /Intergovernmental Meetings	3	1
Agendas Prepared	4	5
Minutes Transcribed	4	4
Resolutions Drafted	0	1
Public Records Requests Processed	0	0
Water Bills Processed	674	676
Leak Adjustments	10	3
New Water Accounts Established	1	3
Purchase Orders	69	73
Professional Development Hours	16	2
Sunshine List Messages		11
Website Posts	9	11
Social Media Posts	0	0
Code Red Alerts	1	0
Workers Compensation Claims	0	0

Upcoming Events and Schedule Changes

Comments

N/A

Staff Communications

N/A



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ADMINISTRATIVE REPORTS: BUILDINGS AND INSPECTIONS

Buildings and Inspections report for the month of December 2021

Monthly Statistics	2020	2021
Building Permits Issued	7	12
Pending Building Permits	0	0
Building Inspections Performed	26	30
Stop Work Orders Issued	0	0
Defective Building Posted	0	0
Denied Building Permits	0	0
Fire Inspections Performed	0	0
Fire Re-Inspections Performed	0	0
Fire Permits Issued	0	0

Comments

Staff Communications

**ADMINISTRATIVE REPORTS:
STREETS**

Streets Department report for the month of September , 2021

Monthly Statistics	2020	2021
Miles of Road Maintained	17.12	17.12
Miles of New Road Constructed	0	0
Public Trees Removed	1	0
Sand Applied to Roads (tons)	0	0
Ice Melt Applied to Roads (pounds)	1500#	0
Monthly Fuel Costs	163.18	364.23
Contracted Employee Staff Hours	0	0
Road Closures	0	0

Comments

We have just a few more areas of concern to repair and our patching will be wrapped up for the season. We have completed the repairs to the Arbor lane foot bridge, it is reopened to public traffic. We have also finished making repairs to Calvin Trail which was damaged during Tropical storm Fred. Leaf season is upon us so please be aware of crews in the ditches and roadways . We are also making plans to work on our tree removal list over the next few months.



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ADMINISTRATIVE REPORTS: POLICE DEPARTMENT

Police Department report for the month of December , 2021

Monthly Statistics	2020	2021
Mileage	2,751	1,855
Dispatched Calls	25	31
Officer-Initiated Calls	651	489
Fire Assistance Calls	2	1
EMS Assistance Calls	1	4
Motorist/Other Assistance Calls	11	14
Traffic Stops	17	24
Parking Issues	0	4
Burglar Alarm Responses	1	0
Fire Alarm Responses	3	0
Residential/Building Checks	579	410
Ordinance Violations	1	0
Law Enforcement Agency Assistance Calls	22	27
Animal Control Calls	2	1
Larcenies	1	0
Breaking & Entering Calls	3	0
Suspicious Person Investigations	6	1
Suspicious Vehicle Investigations	2	0
Disturbance Calls	3	3
Accident Responses	1	0
Auxiliary Hours Worked (Regular)	24	16
Auxiliary Hours Worked (Addittional)	32	60
Truck Turns at Gate	5	8
MPD Fuel Cost	\$ -	\$0.00
Professional Development Hours	0	0
Town Service	420	392
MRA Service	152	128
College Service	20	4

Comments

A reminder, our non-emergency number has changed. You can reach the MPD Officer on duty through Buncombe County Dispatch. 828-250-6670.



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ADMINISTRATIVE REPORTS: WATER AND PUBLIC WORKS

Water and Public Works report for the month of December , 2021

Monthly Statistics	2020	2021
Calls for Service	19	42
Water Leaks Repaired	0	2
New Water Lines Installed	0	0
Water Meters Read	674	674
Water Meter Replacements	0	0
Gallons of Water Produced	3647525	2,873,008
Monthly Fuel Cost	288.05	\$ 483.22
Hours Pumped (11 wells combined)	1909	1,503

Comments

We hope that everyone had a safe and blessed holidays . We are continuing fire hydrant flushing and we would like to remind everyone that if you have a home or know of someone with a home that is going to be unattended over the next few winter months to please have it winterized or leave the heat bumped up just a little so the pipes dont freeze. Thank you.



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ADMINISTRATIVE REPORTS: SANITATION

Sanitation Department report for the month of December , 2021

Monthly Statistics	2020	2021
Tons of Curbside Trash Collected	18.83	23.77
Pay-As-You-Throw Trash Bags Collected	31	64
Tons of Curbside Recycling Collected	5.37	3.89
Pay-As-You-Throw Recycling Bags Collected	23	49
Cardboard Recycling Collected	1.52	0.9
Unique Curbside Sanitation Stops	3048	1,486
Bagged Leaf Pickup	753 bags	1,132 bags
Brush Pickup (cubic yards)	8 loads	6 loads
Hauling Fees	2171.39	\$1,596.15
Tipping Fees	597.83	\$948.49
Dumpster Rental Fees	1837.33	\$203.92
Sanitation Fuel	144.65	\$ 342.12

Comments:

We would like to remind folks to please tie their trash bags . Doing so allows us to pickup you trash and your neighbors trash in a efficient and timely manner. We would also like to ask folks not to place dirt and rocks in their leaf bags . Thank you



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ADMINISTRATIVE REPORTS: ZONING ADMINISTRATION

Zoning Administration report for the month of December , 2021

Monthly Statistics	2020	2021
Approved Zoning Permits	0	1
Denied Zoning Permits	0	0
Pending Zoning Permits	0	1
Variance/Interpretation Granted	0	0
Conditional Use Permits Granted	0	0
Permit Extensions Granted	0	0
Sign Permits Issued	0	0
Notices of Violation	0	0

Comments

NOVEMBER 2020 - MONTH 5 OF FISCAL YEAR 2020-2021

REVENUES

Fund	Fund #	Budget	YTD Budget	YTD Collected	Difference
GENERAL FUND	10	1,917,820.92	799,092.05	535,803.00	(263,289.05)
WATER FUND	30	311,250.00	129,687.50	137,516.57	7,829.07
TOTAL REVENUES GENERAL & WATER FUNDS		2,229,070.92	928,779.55	673,319.57	(255,459.98)

EXPENSES

Dept Name	Fund #	Budget	YTD Budget	YTD Exp	Difference
GOVERNING BODY	10	53,562.00	22,317.50	5,104.14	17,213.36
ADMINISTRATION	10	451,465.00	188,110.42	180,327.36	7,783.06
PUBLIC BUILDINGS	10	250,985.10	104,577.13	180,327.36	(75,750.24)
POLICE	10	438,913.82	182,880.76	163,470.52	19,410.24
BUILDING AND ZONING	10	76,310.00	31,795.83	21,929.21	9,866.62
PUBLIC WORKS	10	249,157.00	103,815.42	183,668.90	(79,853.48)
STREET	10	252,346.00	105,144.17	77,101.05	28,043.12
SANITATION	10	122,982.00	51,242.50	52,465.46	(1,222.96)
ENVIRON,CONS,REC	10	22,100.00	9,208.33	(381.20)	9,589.53
TOTAL EXPENSES GENERAL FUND		1,917,820.92	799,092.05	864,012.80	(64,920.75)

Dept Name	Fund #	Budget	YTD Budget	YTD Exp	Difference
WATER	30	311,250.00	129,687.50	85,371.41	44,316.09
TOTAL EXPENSES WATER FUND		311,250.00	129,687.50	85,371.41	44,316.09

TOTAL EXPENSES GENERAL & WATER FUNDS	\$2,229,070.92	\$928,779.55	\$949,384.21	(20,604.66)
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GENERAL FUND INCOME/LOSS - YTD **(328,209.80)**

WATER FUND INCOME/LOSS - YTD **\$52,145.16**

NET INCOME - YTD 2021 **(276,064.64)**

SPECIAL PROJECTS					
Project	Fund #	Budget	This Month Actual	Amount Spent To Date	% Spent
TOWN HALL	13	2,294,320.77	9,903.88	2,222,293.91	96.86%
PUBLIC WORKS BLDG	14	403,888.86	2,216.98	396,138.50	98.08%
FEMA-GREYBEARD	15	218,232.00	608.46	242,684.30	111.20%
FEMA-TEXAS ROAD	16	50,000.00	0.00	38,071.55	76.14%
FEMA-PROVIDENCE TERR	17	21,000.00	0.00	15,683.00	74.68%
FEMA-CALVIN TRAIL	20	30,000.00	0.00	13,490.57	44.97%
FEMA-CULVERT PROJECT	21	39,800.00	0.00	39,274.83	98.68%
FEMA-DEBRIS PROJECTS	22	3,200.00	0.00	0.00	0.00%
FEMA-URBAN FORESTRY 2018	23	10,000.00	0.00	841.28	8.41%
FEMA-URBAN FORESTRY 2019	24	10,114.00	0.00	2,352.41	23.26%
FEMA-MISC	25	183,943.00	0.00	57,060.03	31.02%
LANDCARE	26	750.00	0.00	49.95	6.66%
CARES ACT GRANT	27	9,697.06	254.99	782.96	8.07%
TOTAL SPECIAL PROJECTS		\$ 3,274,945.69	\$ 12,984.31	\$ 3,028,723.29	92.48%

NOBEMBER 2021 - MONTH 5 OF FISCAL YEAR 2021-2022

REVENUES

Fund	Fund #	Budget	YTD Budget	YTD Collected	Difference
GENERAL FUND	10	1,810,952.00	754,563.33	434,013.48	(320,549.85)
WATER FUND	30	344,041.00	143,350.42	150,338.97	6,988.55
TOTAL REVENUES GENERAL & WATER FUNDS		2,154,993.00	897,913.75	584,352.45	(313,561.30)

EXPENSES

Dept Name	Fund #	Budget	YTD Budget	YTD Exp	Difference
GOVERNING BODY	10	40,471.00	16,862.92	4,870.23	11,992.69
ADMINISTRATION	10	446,567.00	186,069.58	203,797.04	(17,727.46)
PUBLIC BUILDINGS	10	44,503.00	18,542.92	21,163.66	(2,620.74)
POLICE	10	438,373.00	182,655.42	165,308.48	17,346.94
BUILDING AND ZONING	10	117,506.00	48,960.83	18,019.46	30,941.37
PUBLIC WORKS	10	203,074.00	84,614.17	43,740.42	40,873.75
STREET	10	395,462.00	164,775.83	113,342.24	51,433.59
SANITATION	10	102,096.00	42,540.00	51,608.32	(9,068.32)
ENVIRON,CONS,REC	10	22,900.00	9,541.67	5,333.80	4,207.87
TOTAL EXPENSES GENERAL FUND		1,810,952.00	754,563.33	627,183.65	127,379.68

Dept Name	Fund #	Budget	YTD Budget	YTD Exp	Difference
WATER	30	344,041.00	143,350.42	107,223.33	36,127.09
TOTAL EXPENSES WATER FUND		344,041.00	143,350.42	107,223.33	36,127.09

TOTAL EXPENSES GENERAL & WATER FUNDS	\$2,154,993.00	\$897,913.75	\$734,406.98	\$163,506.77
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GENERAL FUND INCOME/LOSS - YTD **(\$193,170.17)**

WATER FUND INCOME/LOSS - YTD **\$43,115.64**

NET INCOME - YTD 2022 **(\$150,054.53)**

SPECIAL PROJECTS					
Project	Fund #	Budget	This Month Actual	Amount Spent To Date	% Spent
TOWN HALL	13	2,389,479.77	0.00	2,222,293.91	93.00%
PUBLIC WORKS BLDG	14	403,888.86	0.00	396,138.50	98.08%
FEMA-GREYBEARD	15	218,232.00	0.00	242,684.30	111.20%
FEMA-TEXAS ROAD	16	50,000.00	0.00	38,071.55	76.14%
FEMA-PROVIDENCE TERR	17	21,000.00	0.00	15,683.00	74.68%
FEMA-CALVIN TRAIL	20	30,000.00	0.00	13,490.57	44.97%
FEMA-CULVERT PROJECT	21	39,800.00	0.00	39,274.83	98.68%
FEMA-DEBRIS PROJECTS	22	3,200.00	0.00	0.00	0.00%
FEMA-URBAN FORESTRY 2018	23	10,000.00	0.00	841.28	8.41%
FEMA-URBAN FORESTRY 2019	24	10,114.00	0.00	2,352.41	23.26%
FEMA-MISC	25	183,943.00	0.00	57,060.03	31.02%
LANDCARE	26	750.00	0.00	49.95	6.66%
CARES ACT GRANT	27	9,697.06	0.00	3,828.57	39.48%
AMERICAN RESCUE PLAN ACT	28	138,633.39	32,500.00	32,500.00	23.44%
TOTAL SPECIAL PROJECTS		\$ 3,508,738.08	\$ -	\$ 3,064,268.90	87.33%

Date of Deposit	Jul-20	Jul-21	% +/-	Aug-20	Aug-21	% +/-	Sep-20	Sep-21	% +/-	Oct-20	Oct-21	% +/-	Nov-20	Nov-21	% +/-
AdVal/RMV (Includes Sp Assess&Ded Fees)	1,392.91	2,920.94	52%	1,017.11	3,457.81	71%	46,660.36	106,638.16	56%	116,236.34	122,923.63	5%	69,383.54	60,228.54	-15.20%
Sales	28,659.10	40,374.75	29%	31,023.08	41,390.38	25%	36,448.63	45,270.46	19%	35,569.11	45,114.37	21%	34,853.46	41,479.39	15.97%
Solid Waste (Quarterly)				163.22	179.40	9%							175.32	173.79	-0.88%
Utility Fran (Quarterly)							17,308.49	18,360.31	6%						
Wine/Beer (Annual-May)															

NOTES:

AdVal Tax is received the month after the tax is collected

RMV Tax is received two months after the tax is collected

Sales Tax is received three months after the tax is collected

Date of Deposit	Dec-20	Dec-21	% +/-
AdVal/RMV	205,940.75	267,776.90	23.09%
Sales	36,690.89	43,345.68	15.35%
Solid Waste (Quarterly)			
Utility Fran (Quarterly)	24,515.92	23,240.05	-5.49%
Wine/Beer (Annual-May)			



Metropolitan Sewerage District

OF BUNCOMBE COUNTY, NORTH CAROLINA

November 17, 2021

Ms. Angie Murphy, Town Clerk
Town of Montreat
PO Box 423
Montreat, North Carolina 28757

Dear Ms. Murphy:

This is to remind you that the term of Matt Ashley, a Town of Montreat appointee to the Metropolitan Sewerage District Board, expires January, 2022.

Mr. Ashley is a member of the CIP and Right of Way Committees. From January, 2021 to date, Mr. Ashley attended 7 of 8 regular Board Meetings and 3 Committee Meetings.

Accordingly, on behalf of the District Board, I am respectfully requesting that the Town of Montreat take action as may be appropriate.

Thank you for the valuable service Mr. Ashley provides to the District and its ratepayers. If I can be of assistance, please feel free to contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Jerry VeHaun".

M. Jerry VeHaun, Chairman
MSD Board of Directors

MJV:pn

Cc: Matt Ashley

~Protecting Our Natural Resources~



TOWN OF MONTREAT

P. O. Box 423
Montreat, NC 28757
Tel: (828)669-8002 Fax: (828)669-3810
www.townofmontreat.org

BOARD OF COMMISSIONERS & ADVISORY BOARD/COMMITTEE MEMBERSHIP APPLICATION

Full Legal Name:

Schen
(Last)

William
(First)

Edward
(Middle)

Physical Address:

146 Eastminster Terrace

Mailing Address:

P.O. Box 696

Home Phone:

828-669-2891

Alternate Phone: (c) 904-673-1720

Email Contact Information:

wschen@rtlaw.com

On which Board or Committee do you wish to serve?

☐ Board of Adjustment

☒ Planning and Zoning Commission

☐ Comprehensive Plan Steering Committee

☐ Board of Commissioners

☐ Montreat Landcare Committee

☐ Tree Board

☐ Open Space Conservation Committee

Please explain why you want to be a member of this board/committee:

Serve Second Term

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

Continuing revision of stormwater and steep slope ordinances

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

lawyer : work on various community issues in Montreat and Jacksonville for many years

Have you ever attended a regularly scheduled meeting of the selected board/committee? Many

How much time are you able to devote to fulfill this obligation? As needed

TOWN OF MONTREAT

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Tel: (828)669-8002 Fax: (828)669-3810
www.townofmontreat.org

BOARD OF COMMISSIONERS & ADVISORY BOARD/COMMITTEE MEMBERSHIP APPLICATION

Full Legal Name: CRAWFORD JOHN ALLEN
(Last) (First) (Middle)
Physical Address: 207 MOUNTAIN STREET, BLACK MOUNTAIN, NC 28711-3015
Mailing Address: (Same as above)
Home Phone: (404) 519-2691 Alternate Phone: None
Email Contact Information: crawfordjohna@aol.com

On which Board or Committee do you wish to serve?

- ☐ Board of Adjustment ☒ Planning and Zoning Commission
☐ Comprehensive Plan Steering Committee ☐ Board of Commissioners
☐ Montreat Landcare Committee ☐ Tree Board
☐ Open Space Conservation Committee

Please explain why you want to be a member of this board/committee:

I have been serving on the Planning and Zoning Committee for the past two years as the Representative for the Extra-Territorial Jurisdiction (ETJ) and I would like to continue working with the Committee in that capacity. Full disclosure: I have a vested interest in that section of Montreat as I own property in that area. For that reason, I would like to make sure that our issues are appropriately represented and our concerns are addressed within this committee.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

- 1) The need for clear, fair, and equitable guidelines for Montreat Homeowner property management and future development planning. I hope that by serving on this Committee I can continue to contribute to efforts to ensure clear, concise guidelines that mirror State and County directives, while still allowing fair, well-planned future opportunities for community growth without creating excessive or burdensome restrictions on existing and future homeowners.
- 2) The need for closer coordination and transparency between MRA, College, and Property Owners as it pertains to future plans for development within Montreat. I hope that by serving on this Committee, I can help to facilitate the future development and growth within the Montreat community by ensuring careful coordination that compliments and supports mutually beneficial endeavors and initiatives.
- 3) The need to keep all elements of Montreat Community (MRA, College, and Property Owners)

12/09/2021

well informed about long-range plans, goals, and initiatives to ensure adequate and equitable representation and discussion of concerns and issues. I hope that by serving on this Committee I will be able to better articulate and advocate planning and zoning activities in a manner that helps keep "unity" within the Community.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I served in the US Air Force for over 27 years and have worked as a Contractor for 5 more. During that time, I have had plenty of opportunity to help a variety of organizations develop clear business goals and objectives, and then build team support for the same. I hope that I will be able to apply these same skillsets to my participation on this Board/Committee.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes, ... I have served on this Committee for the past 2 years.

How much time are you able to devote to fulfill this obligation?

As much as it needed.



TOWN OF MONTREAT

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BOARD OF COMMISSIONERS & ADVISORY BOARD/COMMITTEE MEMBERSHIP APPLICATION

Full Legal Name: Hinkle John Austin
(Last) (First) (Middle)

Physical Address: 121 Mecklenburg Cr

Mailing Address: P.O. Box 246

Home Phone: 669-9134 **Alternate Phone:** 915-823-0019

Email Contact Information: johndora@charter.net

On which Board or Committee do you wish to serve?

- ☐ Board of Adjustment ☒ Planning and Zoning Commission
- ☐ Comprehensive Plan Steering Committee ☐ Board of Commissioners
- ☐ Montreat Landcare Committee ☐ Tree Board
- ☐ Open Space Conservation Committee

Please explain why you want to be a member of this board/committee:

As a full time resident I feel it is important to be involved in the community

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

1. Ensure that the infrastructure of the town keeps up with future growth
2. Be aware and address the future needs and growth of the conference center and college
3. Be attentive to the needs of residents and at the same time focus on the overall good of the community

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

Served six years on the Montreat P&Z (3 years as chair)

Served three years on the Dalton, Ga P&Z

Have you ever attended a regularly scheduled meeting of the selected board/committee? ☒ Yes

12/09/2021



100 Box 425
Montreat, NC 28757
Tel: (828) 669-8100 Fax: (828) 669-3810
www.townofmontreat.org

ADVISORY BOARD/COMMITTEE MEMBERSHIP APPLICATION

BOARD OF COMMISSIONERS &

Full Legal Name:	Hinkle	(Last)	John	Austin	(Middle)
Physical Address:	121 Mecklenburg Ct				
Mailing Address:	P.O. Box 248				
Home Phone:	828-9134				
Alternate Phone:	828-853-0079				
Email Contact Information:	johnhinkle@charter.net				

On which Board or Committee do you wish to serve?

- ☐ Board of Adjustment
☒ Board of Planning and Zoning Commission
☐ Comprehensive Plan Steering Committee
☐ Board of Commissioners
☐ Montreat Landcare Committee
☐ Open Space Conservation Committee
☐ Tree Board

Please explain why you want to be a member of this board/committee:
As a full-time resident I feel it is important to be involved in the community.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

1. Ensure that the infrastructure of the town keeps up with future growth.
2. Be aware and address the future needs and growth of the conference center and college.
3. Be attentive to the needs of residents and at the same time focus on the overall good of the community.

List any abilities, skills, specialized training or interest you have which are applicable to the board/committee:

served six years on the Montreat P&Z (3 years as chair)

served three years on the Dalton GA P&Z

Have you ever attended a regularly scheduled meeting of the selected board/committee? Yes

How much time are you able to devote to fulfill this obligation? _____ Whatever it takes _____

How many times have you been asked to fill this out? _____



TOWN OF MONTREAT

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www.townofmontreat.org

BOARD OF COMMISSIONERS & ADVISORY BOARD/COMMITTEE MEMBERSHIP APPLICATION

Full Legal Name:

ARNOLD Philip Scott
(Last) (First) (Middle)

Physical Address:

530 MAGILL DR., MONTREAT, NC

Mailing Address:

P.O. BOX 40, MONTREAT, NC 28757

Home Phone:

828-669-6380

Alternate Phone:

(cell) 404-606-1333

Email Contact Information:

philip.arnold@earthlink.net

On which Board or Committee do you wish to serve?

☐ Board of Adjustment

☐ Planning and Zoning Commission

☐ Comprehensive Plan Steering Committee

☐ Board of Commissioners

☐ Montreat Landcare Committee

☐ Tree Board

☒ Open Space Conservation Committee

Please explain why you want to be a member of this board/committee:

Have served for number of years
(since beginning)

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

- ① We need to do our role in combatting climate change.
- ② Need to protect streams & water sources.
- ③ Need to support MRA which provides so many amenities.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

Live here year round & know this community

ARNOLD Philip Scott

230 MOUNTAIN ST. MONTREAL, NO

Box 40, MONTREAL, NO 2 777

852-669-633 (cell) 404-606-1333

Philip Arnold @ earthlink.net

Have moved the number of your
phone (changed)

1. The need to be able to
communicate with others
2. Need to protect information
3. Need to protect with other
4. Need to protect with other

P.2

Philip Arnold

TOWN OF MONTREAL

Have you ever attended a regularly scheduled meeting of the selected board/committee? yes

How much time are you able to devote to fulfill this obligation? as much time as needed.

Open Space / Recreation Committee

Please indicate if you are interested in being a member of this board/committee.

I am interested in being a member of this board/committee. I am interested in being a member of this board/committee. I am interested in being a member of this board/committee.

If you are interested in being a member of this board/committee, please indicate which board/committee you are interested in.

My wife for me

24

There is a lot of work to be done
as much as possible
needed.



TOWN OF MONTREAT

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BOARD OF COMMISSIONERS & ADVISORY BOARD/COMMITTEE MEMBERSHIP APPLICATION

Full Legal Name:

SULASKI

(Last)

Robert

(First)

L

(Middle)

Physical Address:

285 CHAPMAN ROAD

Mailing Address:

PO Box 65

Home Phone:

828-273-4458

Alternate Phone:

—

Email Contact Information:

Sulaski@att.net

On which Board or Committee do you wish to serve?

☒ Board of Adjustment

☐ Planning and Zoning Commission

☐ Comprehensive Plan Steering Committee

☐ Board of Commissioners

☐ Montreat Landcare Committee

☐ Tree Board

☐ Open Space Conservation Committee

Please explain why you want to be a member of this board/committee:

Continue our work from the last year and continue to improve Montreat

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

- guiding development ← experience
- do it by the ordinance + rules ← served on many boards
- plan for the future ← in a planner

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

development builder for 35 years of master planned communities

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes

How much time are you able to devote to fulfill this obligation?

as needed



TOWN OF MONTREAT

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BOARD OF COMMISSIONERS & ADVISORY BOARD/COMMITTEE MEMBERSHIP APPLICATION

Full Legal Name: Hestir Bluford Bradford (Brad)
(Last) (First) (Middle)

Physical Address: 192 Mississippi Rd

Mailing Address: PO Box 100

Home Phone: 828-357-5009 **Alternate Phone:** 510-499-9971

Email Contact Information: brad.hestir@gmail.com

On which Board or Committee do you wish to serve?

☐ Board of Adjustment ☐ Planning and Zoning Commission
☐ Comprehensive Plan Steering Committee ☐ Board of Commissioners
☐ Montreat Landcare Committee ☒ Tree Board
☐ Open Space Conservation Committee

Please explain why you want to be a member of this board/committee:

I am ending my first 30-year term as an at-large member of the Tree Board. I enjoy the work and do not
feel that I am done with it. The board needs continuity which would be at risk if current members do not
"Re-UP".

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

There is increasing pressure from people whose interest in development is not balanced by concern for
the environment. I feel that the Tree Board can play an important role in protecting the environment
while allowing appropriate use of the land.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I am interested in promoting a scientifically informed focus on the attempts to restore the American
Chestnut to its former range. I believe that Montreat's beauty is tied to a health forest and that a
healthy a healthy forest depends upon having healthy soil. Therefore, we need to promote ongoing
attention to the soil.

Have you ever attended a regularly scheduled meeting of the selected board/committee? 30+ OVER
THREE YEARS

How much time are you able to devote to fulfill this obligation? ____A major priority for me.



TOWN OF MONTREAT

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BOARD OF COMMISSIONERS & ADVISORY BOARD/COMMITTEE MEMBERSHIP APPLICATION

Full Legal Name: Chastain Martha Hicks
(Last) (First) (Middle)

Physical Address: 417 Appalachian Way

Mailing Address: P.O. Box 902

Home Phone: 828 357-5534 Alternate Phone: 843 250-0093

Email Contact Information: m.chastain1227@gmail.com

On which Board or Committee do you wish to serve?

- ☒ Board of Adjustment ☐ Planning and Zoning Commission
- ☐ Comprehensive Plan Steering Committee ☐ Board of Commissioners
- ☐ Montreat Landcare Committee ☐ Tree Board
- ☐ Open Space Conservation Committee

Please explain why you want to be a member of this board/committee:

I committed for 3 years and Covid took at least
one of those years

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

To support the health and well being of the
citizens of Montreat as individuals, the
viability of the College, and Conference Center.
The BOA bring peace and unity by
rightly applying existing laws.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I have served on the BOA and participated in
all training made available to me

Have you ever attended a regularly scheduled meeting of the selected board/committee? yes

How much time are you able to devote to fulfill this obligation? I have adequate time

12/13/2024

child.

part in 2004 Aug, 11 PM

5:11 AM 11:12

5:11 PM 11:12

11:11 PM 11:12

11:11 PM 11:12

11:11 PM 11:12

11:11 PM 11:12

11:11 PM 11:12

11:11 PM 11:12

11:11 PM 11:12

Angela Murphy

From: noreply@townofmontreat.org
Sent: Thursday, December 16, 2021 3:40 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Daniel Blue Dean

Physical Address

337 Chapman Road
Montreat, NC 28757
United States
[Map It](#)

Same as Mailing Address?

No

Mailing Address

PO Box 222
Montreat, NC 28757
United States
[Map It](#)

Phone

(828) 669-7584

Email

danielbluedean@gmail.com

On Which Committee Would You Like to Serve?

Planning and Zoning Commission

Please Explain Why You Wish to Join This Committee

I have served on the Planning and Zoning Commission for the past 3 years. There are some projects on which the Commission is working that have not yet been completed, and I would like to continue to be involved in them.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

(1) TOWN GROWTH -- Both residential and College growth, and the impact on infrastructure, traffic, noise, and other quality-of-life issues in the community. (2) ENVIRONMENT -- Protecting the natural beauty and resources of this special place. (3) The Town's COMPREHENSIVE PLAN and its pending update.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

Before my retirement, I practiced law in a small town in eastern North Carolina for more than 40 years. One of my areas of interest and specialty was real property law. Over the years, I was involved in numerous matters involving zoning matters and ordinances of local town governments.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes

How much time are you able to devote to fulfill this obligation?

As much as is needed.

Angela Murphy

From: noreply@townofmontreat.org
Sent: Friday, December 17, 2021 11:46 AM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Arrington Johnston Cox

Physical Address

203 Virginia Rd
PO Box 987
Montreat, NC 29757
United States
[Map It](#)

Same as Mailing Address?

Yes

Phone

(803) 760-0040

Email

Arringtoncox@gmail.com

On Which Committee Would You Like to Serve?

Board of Adjustment

Please Explain Why You Wish to Join This Committee

Great interest and background in historic preservation

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

1. How to preserve the aura of Montreat and still be progressive. Interim Executive Director of Historic Columbia Foundation
2. Work in conjunction with other groups in the community to achieve common goals. In my work with HCF, connected with the University of SC, the City of Columbia, Richland County and all of the neighborhood associations in the city to educate and guide them in issues pertaining to responsibility of ownership and development
3. Work effectively with volunteer groups in the Montreat, Asheville, and Buncombe County. My offices as President of The National Society of Colonial Dames in The State of SC, position on the Executive Committee, and Region III Vice President of the Society allowed the opportunity to work with leaders in other states on common issues. In addition, as Equestrian Sports Competition Manager for the 1996 Atlanta Olympics worked with 1,500 international volunteers, the International Equestrian Federation, Foreign EQ Federations

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

See above

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes

How much time are you able to devote to fulfill this obligation?

3 days week

Angela Murphy

From: noreply@townofmontreat.org
Sent: Sunday, December 19, 2021 3:38 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Elizabeth Nash Barker

Physical Address

609 Upward Way
Montreat, NC 28757
United States
[Map It](#)

Same as Mailing Address?

No

Mailing Address

P. O. Box 777
Montreat, NC 28757
United States
[Map It](#)

Phone

(828) 777-3491

Email

bethnbarker@gmail.com

On Which Committee Would You Like to Serve?

Board of Adjustment

Please Explain Why You Wish to Join This Committee

I was asked by someone I respect to consider serving, and as I considered the request, I realized that it was something I would enjoy doing. I think rules are good and I am one to follow them, but I like having a place where there is room to say that they don't exactly apply to some circumstances. I think it keeps our community based in relational living and that is important to me, which is why I spent so much of my time helping create two community directories. We need to be neighbors who care about each other.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

First, we have strong leaders and large ministries in our community, and it's important to keep them encouraging each other and not tearing each other down. On any board and in any leadership role this message can be shared.
Second, we are having more and more people visit Montreat as the trails become popular. We need to think for the future how to keep Montreat accessible without harm. This board is involved in directing change.
Third, as our community ages and has different needs, hands homes over to younger family members, or sells homes, there will be unique requests that require wisdom and mercy to be mixed. This board will make some of those decisions.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I am good at listening and weighing outcomes. I can see situations from many perspectives. I like to understand the micro and see how it applies in the macro. My training is RN and MBA, so I have run a business as well as worked at the hospital, and I used these skills in both. I have been secretary for cottagers, served on the MRA president's advisory board, served on the Montreat College president's council, been a deacon at Christ Community Church Montreat, and been a resident for 28 years. I love our community and the people and ministries that are here. I think it's time to serve the town.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes

How much time are you able to devote to fulfill this obligation?

I am flexible. When needed, I have afternoons, Wednesdays, and weekends.

Angela Murphy

From: noreply@townofmontreat.org
Sent: Thursday, December 23, 2021 9:48 AM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Margaret (Mari) G Gramling

Physical Address

216 Alabama Terrace
PO Box 82
Montreat, NC 28757
United States
[Map It](#)

Same as Mailing Address?

Yes

Phone

(828) 713-8296

Email

marigramling@gmail.com

On Which Committee Would You Like to Serve?

Open Space Conservation Committee

Please Explain Why You Wish to Join This Committee

I have a deep interest in conserving Montreat's beauty and natural resources. With the near loss of the natural area surrounding Wynne Lithia Spring, I am even more committed to identifying and maintaining Montreat as we know and love it and want to actively find ways to make that happen that will be acceptable to as many Montreaters as possible.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

Possible over development of the Montreat valley with result being damage to the wildlife, natural water sources and natural beauty of our area. Is the water supply and sewer system able to handle this?
Increased traffic flow and speeding resulting in dangerous situations for walkers and wildlife. There was recently a dead deer on Assembly Drive, the first animal of that size I have ever seen in Montreat dead on the road. This concerns me greatly.
Need for education regarding conservation of our natural resources and why it's important to understand how we can live in harmony with our environment rather than subdue it.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I am a very amateur naturalist and birder but have had the benefit of a very close relationship with Jane Holt all my life. I have served on the Wilderness Committee, enjoyed the birds in our valley, hiked most of the trails and up most of the mountains surrounding us. I know many of the trees and wildflowers and have an extensive field guide library.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

No

How much time are you able to devote to fulfill this obligation?

I am retired and currently not working.

Angela Murphy

From: noreply@townofmontreat.org
Sent: Thursday, December 23, 2021 1:48 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Julie Ann Schell

Physical Address

161 Virginia Road
Montreat, NC 28757
United States
[Map It](#)

Same as Mailing Address?

No

Mailing Address

PO Box 186
Montreat, NC 28757
United States
[Map It](#)

Phone

(980) 250-0488

Email

julie19923@gmail.com

On Which Committee Would You Like to Serve?

Planning and Zoning Commission

Please Explain Why You Wish to Join This Committee

My husband and I will retire to Montreat full time soon, and we have gradually become more involved in development questions arising in Montreat. I have examined the Town's comprehensive plan and understand the Town will undertake an update to that plan, which is timely and necessary. I am interested in helping Montreat continue to find a balance between competing priorities, to permit development to occur but maintain the precious natural resources that are plentiful in Montreat.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

Enabling growth in a sustainable way.
Preserving the area's history while improving amenities and attracting new residents and visitors.
Supporting the respective missions of the Montreat College and MRA, while balancing the needs of the residents.

Update of the comprehensive plan will affect each of these important issues in a lasting and possibly irreversible way. Finding acceptable compromises and anticipating future impacts is critical to updating the plan responsibly.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I have spent my entire career in banking, providing loans to businesses. I understand business needs, creation of long term forecasts and legal documents. Much of my work involves understanding the business problem at hand, the "must have" requirements of the stakeholders and bringing all parties to an acceptable and mutual decision. This often involves compromise but starts with understanding the core objectives of each party involved.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

No

How much time are you able to devote to fulfill this obligation?

2 hours per week

MAPS (<https://townofmontreat.org/maps/>) FAQ (<https://townofmontreat.org/faq/>)

FEES (<https://townofmontreat.org/fees/>) CAREERS (<https://townofmontreat.org/careers/>)

BIDS (<https://townofmontreat.org/bid-opportunities/>)

PAYMENT CENTER (<https://client.pointandpay.net/web/TownofMontreatNC/>)

FORMS (<https://townofmontreat.org/forms/>) CODE RED / EMERGENCY INFO (<https://townofmontreat.org/code-red/>)



(<https://townofmontreat.org/>)

Follow

Board Application Form

There was a problem with your submission. Please review the fields below.

Full Legal Name *

Wade

First

DuBose

Middle

Burns

Last

Physical Address *

211 Virginia Road

12/23/2021

<http://www.montreal.ca>
<http://www.montreal.ca>
<http://www.montreal.ca>
<http://www.montreal.ca>
<http://www.montreal.ca>
<http://www.montreal.ca>



Board Application Form

This is a form to apply for a position on the Board of Directors of the Town of Montreal.

Please fill in the following information:

Name: _____
 Address: _____
 Phone: _____
 Email: _____

Signature: _____

Street Address

PO Box 610

Address Line 2

Montreat

City

N.C.

State / Province / Region

28757

ZIP / Postal Code

Country

This field is required. Please complete the following fields: Country.

Same as Mailing Address? *

Yes

Phone *

(828) 231-0650

Email *

wdbmountainliving@gmail.com

On Which Committee Would You Like to Serve? *

Planning and Zoning Commission

Please Explain Why You Wish to Join This Committee *

To complete the work we began 3 years ago to review and update the Zoning Ordinance. There are several items we began to discuss but could not complete given the priorities and deadline to meet N.C. July 2021 date for zoning ordinance update.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue: *

1. A healthy balance of a successful community of residences, a healthy and thriving conference center and college.
2. The health and success of each of these 3 entities is critical to the success of the others.

395 of 1000 max characters

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee: *

We have excellent representation of cottage and cottage owners interests in maintaining what many see as a near perfect community as it is and share a concern that any change or new ideas might be suspect. I have over 50 years career experience as an architect, specializing in community planning

Have you ever attended a regularly scheduled meeting of the selected board/committee? *

Yes

How much time are you able to devote to fulfill this obligation? *

more than necessary

Attachments

Drop files here or

Select files

Accepted file types: jpg, pdf, gif, png, Max. file size: 50 MB.

Upload any additional documents here. Accepted formats are jpg, pdf, gif, png

Finally, explain what you desire and the most important issues
of the community. It is not a new project, have seen on the
selected academic standards, can play a role in assessing each issue.

I already have a school and a school district, I have a
driving conference and college

1. The board and the school district is critical to the success
of the district.

2. The board and the school district

Let me explain, at the, specialized training or interest you have which are
applied to this project.

We have excellent representation of college and college owners interests in
the training, what they see in a new project, community as a whole and there a
concern that any change or how it may affect the school. I have over 20

20-25 years experience as an educator, specializing in community planning

Have you ever attended a regularly scheduled meeting of the selected
position in the district?

1. The board and the school district is critical to the success
of the district.

2. The board and the school district is critical to the success
of the district.

3. The board and the school district

4. The board and the school district

5. The board and the school district

6. The board and the school district

7. The board and the school district

8. The board and the school district

Submit

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FIRST 30 YEARS

1969

- 1999

Architect: Wade DuBose Burns
N.C.A.R.B. Certificate # 152116
Georgia Registered Architect # 2500
Corporate Member A.I.A., 1974 - 1998
North Carolina reciprocal registration fee paid

Education: Virginia Polytechnic Institute (Virginia Tech)
College of Architecture, 5 year graduate



Wade D. Burns, architect and a sole proprietorship for 25 years, has specialized in urban crisis problem solving. A slum, dying downtowns and failed efforts to develop their waterfront have led mayors and business groups to call on this architect, urban planner, designer and developer to "save their City" or a critical part of it. The most recent effort was a 5 year effort to develop critically needed innovations to addressing homelessness in America for former President Jimmy Carter.

1969 - 1974 Project Architect

L. Miles Sheffer, A.I.A.

Danielson and Paine, A.I.A.

Single and multi-family housing, high rise and low rise office, recreational, industrial and religious facilities.

1974 - 1978 Owner and Manager

Architectural Firm, Wade DuBose Burns, A.I.A.
Construction Company, Wade D. Burns Co.
Development Company, West End Restoration

Atlanta, Georgia

The West End Residential District

Assuming all roles, including concept development, as architect, developer, contractor and realtor, established and implemented the West End Restoration which started new trends in housing revitalization in Atlanta. The architect's \$1.3 million investment in Atlanta's West End community paired with participation and cooperation by Atlanta's public and private sector resulted in a property value turnaround and then a market value increase in West End's housing from \$5 million in 1974 to \$20 million in 1978. This work was recognized by Jimmy Carter's HUD Secretary, Patricia Harris, as being a National example of successful neighborhood revitalization that included rather than displaced its



existing population. The unique success of this project played a key role in President Carter's housing rehabilitation policy and funding, including helping to write the housing portion of his first budget and regulations for that funding.

This work was accomplished with 2 architects, 2 office managers, 20 construction employees and 4 architectural student interns on loan from the University of Virginia and Virginia Polytechnic Institute with each student working a minimum of 1 year on the project while receiving full academic credit from their respective universities.

1979 - 1983 Greenwood, South Carolina

Assuming the roles of concept development, urban planner and designer, architect and project manager, Wade Burns developed a master plan to completely rebuild the C.B.D. following the loss of all retail anchors and a drastic slide in business and property values in 1979. Wade prepared and implemented a financing and private sector participation package that resulted in an immediate \$4 million private investment, a \$1 million Urban Development Action Grant plus \$2.5 million in local public support. The original project was completed in 1983 with additional pre-planned phases that have since been implemented and completed for a total investment of nearly \$100 million. The successful turnaround of the entire 28 acre C.B.D. with a revived economy and new businesses and a tax base that has more than tripled has also helped attract approximately \$2 billion in new diversified industrial construction completing the conversion of a former declining textile City into one of South Carolina's brightest success stories.

President Reagan's HUD Secretary presented Greenwood with an award as the best downtown revitalization in the Southeastern U.S. in 1983.



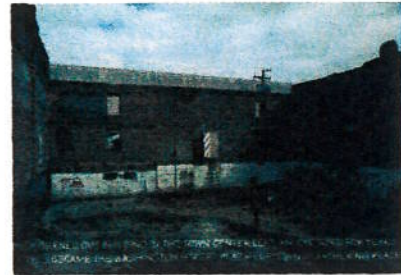
This work was accomplished with 1 architect (Wade Burns), 3 student interns from Virginia Polytechnic Institute and 3 student interns from Greenwood's own Lander College. All students received full academic credit for their work on the project from their respective institutions.



1981 - 1983 Laurens, South Carolina
1984 - 1985 Walterboro, South Carolina



Assuming the roles of concept development, urban planner and designer, architect and project manager, Wade Burns developed master plans to turn around the decline of these C.B.D.'s. Wade wrote 2 new amendments to



South Carolina law which enabled downtown property owners to petition their municipality to make their downtown's management and improvement districts. The architect then designed needed improvements to all building facades fronting on city streets as well as needed improvements to the public spaces. Eighty and ninety percent of the property owners, respectively, executed their petitions and both cities completely revitalized the appearance and attitude of their C.B.D. Each party paid their own share, with 99% participation and no government grants or loans were required.

1984 - 1986 Florence, South Carolina

Assuming the roles of concept development, financial planner, urban planner and designer as well as architect, Wade Burns developed a master plan to completely reestablish the economy, appearance and function of the entire C.B.D. Wade then put together a \$45 million financial package to implement the plan as well as the verification of financial feasibility for the necessary investments. The City chose not to go forward with the entire project but instead chose to make only the initial beautification improvements called for in the master plan. These have been completed.

The work in Laurens, Walterboro and Florence, South Carolina was accomplished with 1 architect (Wade Burns).

1983 - 1989 The West End Commercial District

Assuming the roles of concept development, developer, urban planner and designer, architect and project manager, Wade Burns developed 5 separate bids and proposals to redevelop the land around the West End Rapid Rail Station to



bring about the first “Class A” commercial development in Atlanta’s Black southside since desegregation. Notwithstanding a significant personal investment, these efforts have been unsuccessful and there remains no such development south of the City.

1988 - 1990 Augusta, Georgia



Assuming the roles of developer, urban planner and project manager, Wade Burns was brought in by Mayor Charles Devaney and Bankers First CEO, Monty Osteen, to put together a major new riverfront development following Augusta’s numerous failed efforts. While Augusta is Georgia’s second largest city, they had not built a new “Class A” commercial building downtown

since the late 1960’s.

The project was redesigned with new facilities, finances and partners, with the planning and financing developed to overcome the market deficits that had been created from 23 years of drought in new “Class A” construction. Wade Burns put together the \$50 million and partners necessary and the new Augusta Riverfront center with a new conference center, hotel and office tower successfully opened in time for the 1992 Masters Golf Tournament. The projects, which have drawn national attention, have also been very successful financially.



This work was accomplished by Wade Burns and 4 other consultants under his direction. The architecture was designed by others.

1991 - 1996 Atlanta, Georgia The Atlanta Project



Assuming the roles of concept development, program development, planner, architect and manufacturer, Wade Burns was brought in by Dan Sweat, director of former President Jimmy Carter’s At-

lanta Project to address the difficult need for homeless housing. Wade Burns formed a 501(c)(3) non profit, community owned, and funded nearly half of a \$1.5 million effort to



rebuild donated rail cars into modular housing units for the homeless. This effort would save 90% over traditional housing presently being developed for the homeless. The foundations of AT&T, Trust Company Bank, Equitable, Georgia Tech, Lettie Pate Evans (Coca Cola) and The Atlanta Metropolitan, matched Wade Burns



funding. Wade Burns led efforts in The Carter Collaboration Center to develop the program component for this effort. Homeless agencies, homeless people, separately and then together, determined what would work, what was fair and how to implement the “back on your feet” counseling and classroom program. Georgia Tech’s College of Architecture provided 6 students

who worked on the project while receiving academic credit.

The project was praised worldwide but failed to secure the necessary City support for Federal funding. Wade Burns personally guaranteed loans to fund the construction of the rail car prototypes that were rebuilt in a former General Motors Chevrolet factory. After satisfying these obligations, Wade Burns has moved from Atlanta to his family cottage in Montreat, North Carolina.



Civic and Non Profit Board Service

1999 - President, Atlanta West End Rotary Club, Jimmy Carter Center

1999 - Chair, City of Atlanta Vending review board

Past Service:

Chair, Leadership Atlanta Alumni

President, Outstanding Atlanta

Campaign Chair, 102nd Congress, Congressman John Lewis

Vice Chair, Fulton County Zoning Appeals Board

Vice Chair, Urban Design Commission, City of Atlanta

Cystic Fibrosis, YMCA, Members Guild (High Museum of Art)

Various A.I.A. and community boards.

Keynote speeches for non profits in 25 cities, 17 states.

Honors:

Wade Burns has received several design awards and honors including the A.I.A. Honor Award which is Georgia’s highest design award.



Angela Murphy

From: noreply@townofmontreat.org
Sent: Tuesday, December 28, 2021 3:32 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Maggie Whitton Ray

Physical Address

507 Greybeard Trail
Montreat, NC 28757
United States
[Map It](#)

Same as Mailing Address?

Yes

Phone

(828) 242-7773

Email

2619sherwood@gmail.com

On Which Committee Would You Like to Serve?

Other

Please Explain Why You Wish to Join This Committee

Continue work on Tree Board

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

- 1 preservation of ecological stability in our community.
- 2 planning growth in ways that assure this stability
- 3 expanding our vision for future plans to enrich the benefits of our environment for all living things including humans.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

Background in teaching biology.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes

How much time are you able to devote to fulfill this obligation?

As needed.

Angela Murphy

From: noreply@townofmontreat.org
Sent: Wednesday, December 29, 2021 12:26 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Daniel Sharpe

Physical Address

552 Providence Terrace
P.O. Box 445
Montreat, NC 28757
US Minor Outlying Islands
[Map It](#)

Same as Mailing Address?

Yes

Phone

(252) 670-0389

Email

dsharpe@sc.younglife.org

On Which Committee Would You Like to Serve?

Other

Please Explain Why You Wish to Join This Committee

Either the Bd of Adjustment or P&Z.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

Road infrastructure--seems this is a constant battle to keep roads well maintained
Storm water runoff--we see damage regularly from runoff
Good responsiveness from the township staff--long waits for responses. Projects move exceptionally slowly.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

Workflow and process management.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes

How much time are you able to devote to fulfill this obligation?

A monthly meeting works best.

Angela Murphy

From: noreply@townofmontreat.org
Sent: Thursday, December 30, 2021 8:12 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Elizabeth (Liz) Holman Johnson

Physical Address

164 Virginia Road
PO Box 415
Montreat, NC 28757
United States
[Map It](#)

Same as Mailing Address?

Yes

Phone

(828) 450-3635

Email

LHJohnson62@gmail.com

On Which Committee Would You Like to Serve?

Planning and Zoning Commission

Please Explain Why You Wish to Join This Committee

As a third generation Montreat resident I would like to serve my community by offering my time to genuinely listen, reflect, discern, and communicate as I work with the other members of this commission.
By serving on the Planning and Zoning Commission it creates an opportunity to work with others as our community decides the best ways to preserve the rich heritage of Montreat. It also provides an opportunity to look forward as we protect what is unique and beautiful in this cove so it can be enjoyed and loved by present and future generations.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

The three most important issues facing Montreat presently are communication, preservation geographically and historically, and teaching our community in a relative way how we began and how to preserve the "uniqueness" of this special place.
I enjoy authentic communication and honesty and believe that through that we can accomplish much to move forward. We must really listen as we come together to discuss issues.
My family has enjoyed the beauty of Montreat since 1939 and it has given us a love of nature, community, and the uniqueness we share here. The deep spiritual heritage here is important to me. Both the historical heritage and these beautiful mountains and streams are what many visitors and community members love about this place. Making a plan to preserve, protect, and even help it flourish is important and I would like to be a part of that. Above all, passing this vision on to the present and future generations is vital.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I am a registered nurse with a background in family practice, school nursing, inpatient rehabilitation, and nurse coaching. I very much enjoyed the "team" aspects of my nursing experiences and would look forward to using those skills as a commission member.

I am currently working part-time as an accounts receivable manager for our son's company.

Most importantly I am a mom to four sons, four daughter-in-laws, and four grandchildren. We all consider Montreat one of their

favorite places and our "Home Base".

My husband Joe, is Director of Athletics at Asheville Christian Academy and is taking wonderful care of the 72 year old house we live in. It was built by my grandparents in 1950.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

No

How much time are you able to devote to fulfill this obligation?

I would be available to devote whatever time is needed to do the best I can in serving.

Angela Murphy

From: noreply@townofmontreat.org
Sent: Sunday, January 02, 2022 1:39 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

Sarah F Stansill

Physical Address

141 Holston Lane
Montreat, NC 28757
United States
[Map It](#)

Same as Mailing Address?

No

Mailing Address

PO BOX 778
MONTREAT, NC 28757
United States
[Map It](#)

Phone

(803) 730-2426

Email

sfstansill58@gmail.com

On Which Committee Would You Like to Serve?

Planning and Zoning Commission

Please Explain Why You Wish to Join This Committee

After having served for 2 years on the P&Z committee I would like to continue this important and critical work. This committee has accomplished detailed and necessary efforts to clarify the ordinances of the Town of Montreat. I would like to do my part to continue this service to our community.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

I believe that the three most important issues facing our community are growth, noise and traffic.
As far as growth in our community, serving on the P&Z committee gives members a chance to voice opinions while studying and weighing options on issues before the committee. Being a committee member is also an opportunity to pass along thoughts and opinions from community members.
The issues of noise and traffic are of particular interest to me and in any planning or considerations by the P&Z committee these issues are always a factor in my outlooks and opinions.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I am a former real estate agent and professional photographer.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes

How much time are you able to devote to fulfill this obligation?

I will be available for scheduled meetings however I am often out of town.

Angela Murphy

From: noreply@townofmontreat.org
Sent: Thursday, January 06, 2022 7:36 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

PHILIP SCOTT ARNOLD

Physical Address

530 MAGILL DRIVE
MONTREAT, NC 28757
United States
[Map It](#)

Same as Mailing Address?

No

Mailing Address

PO BOX 40
MONTREAT, NC 28757
United States
[Map It](#)

Phone

(404) 606-1333

Email

philiparnold@earthlink.net

On Which Committee Would You Like to Serve?

Other

Please Explain Why You Wish to Join This Committee

The TREE BOARD has asked me to join. I am willing to serve. The Tree Board does not appear to be one of the committees listed on this form so I hope I am using the correct application. Please let me know if I need to submit another application.

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

Issue #1: The impact of climate change on our cove, and that includes impact on our trees. My role will be to join and support other citizens of Montreat who are concerned about this danger.
Issue #2: Financial stability of the town government. As a CPA I have skills I can contribute (as I am doing already on the town's Audit Committee.)
Issue #3: Reduction in political division in the community. I try to be a listener, and will be willing to listen to all concerns of all residents.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

I am a year-round resident so available to attend year-round meetings.
I have been involved in environmental issues all my life, starting as a Boy Scout.
I worked on the community campaign started by John Johnson and others to save the hemlocks. I am still the treasurer, holding funds which could go to buy more beetles.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

No

How much time are you able to devote to fulfill this obligation?

This board understand that I cannot take on heavy duties at first because I am on three other committees in Montreat (and the Board of the Black Mtn Cntr for the Arts)

Angela Murphy

From: noreply@townofmontreat.org
Sent: Friday, January 07, 2022 12:52 PM
To: Info
Subject: New submission from Board Application Form

Full Legal Name

David Arthur Neel

Physical Address

423 Appalachian Way
PO Box 787
Montreat, NC 28757
United States
[Map It](#)

Same as Mailing Address?

Yes

Phone

(704) 779-5221

Email

david.neel@hotmail.com

On Which Committee Would You Like to Serve?

Board of Adjustment

Please Explain Why You Wish to Join This Committee

Retired
Civic Duty
Experience

Briefly explain what you believe are the three most important issues facing our community at this time and how you believe serving on the selected board/committee can play a role in addressing each issue:

Maintaining and helping improve Montreat's building standards and bringing unbiased opinions to the Board.

List any abilities, skills, specialized training or interest you have which are applicable to this board/committee:

My wife and I, along with our builder, met with the Board on April 28, 2021, to request and explain a Zoning variance needed for a new carport build on our property.

Understand and can read house and survey/plot plans.

Previous member of River Pointe Architecture Review Board, a custom home neighborhood in Charlotte, for 3 years.

Have you ever attended a regularly scheduled meeting of the selected board/committee?

Yes

How much time are you able to devote to fulfill this obligation?

I would plan to attend all scheduled or called meetings as an Alternate or Regular member of the Board.

Angela Murphy

From: Tom Widmer
Sent: Saturday, January 01, 2022 12:59 PM
To: Alex Carmichael; Angela Murphy; Jane Alexander; Kent Otto; Kitty Fouché; masonblake@gmail.com; Tim Helms; Tom Widmer
Subject: Board/committee openings update

Hello all and Happy New Year!

Just wanted to give you a quick update on open seats and applicants for them. Actually, we're in really good shape. We still need one BOA alternate and a Tree Board regular member. FYI, Sally Stansill has agreed to stay on P&Z as an alternate.

Here's what we've got:

	Current	Applicant
Board of Adjustment		
Regular Member	Ann Kelso	Arrington Cox
ETJ Member	Open	Beth Barker
Alternate 1	Margaret W	Danny Sharpe
Alternate 2	Open	Open
Planning & Zoning		
Regular Member	Mason	Julie Schell
Regular Member	Open	Liz Johnson
Alternate 2	Open	Jean David
Tree Board		
Regular Member	Ann Vinson (Chair)	Open

We still have time to fill the two open seats (Angie says cut off is Wednesday), so ask around. One more thing we have to make sure we do: stagger terms. We don't need everybody rotating off again three years from now!

Tom

Tom Widmer
Mayor Pro Tem
Town of Montreat
804/441-3679

Board	Name	Position	Date of Application	Term	Term Begins	Term Ends
Board of Adjustment	Robert Sulaski	Regular Member	12/6/2021	3 years	2/1/2022	1/31/2025
Board of Adjustment	Martha Chastain	Regular Member	12/13/2021	3 Years	2/1/2022	1/31/2025
Board of Adjustment	Arrington Cox	Regular Member	12/17/2021	3 years	2/1/2022	1/31/2025
Board of Adjustment	Beth Barker	ETJ Member	12/19/2021	3 years	2/1/2022	1/31/2025
Board of Adjustment	Danny Sharpe	Alternate 1	12/29/2021	3 years	2/1/2022	1/31/2025
Board of Adjustment	David Neel	Regular Member	1/7/2022	3 years	2/1/2022	1/31/2025

Board	Name	Position	Date of Application	Term	Term Begins	Term Ends
Planning and Zoning	John Hinkle	Regular Member	12/9/2021	3 years	2/1/2022	1/31/2025
Planning and Zoning	Bill Scheu	Regular Member	12/16/2021	3 years	2/1/2022	1/31/2025
Planning and Zoning	Dan Dean	Regular Member	12/16/2021	3 years	2/1/2022	1/31/2024
Planning and Zoning	Julie Schell	Regular Member	12/23/2021	*2 yrs of unexpired term	2/1/2022	1/31/2024
Planning and Zoning	Wade Burns	Regular Member	12/23/2021	3 years	2/1/2022	1/31/2025
Planning and Zoning	Liz Johnson	Regular Member	12/30/2021	3 years	2/1/2022	1/31/2025
Planning and Zoning	Sarah F Stansill	Alternate 1	1/2/2022	3 years	2/1/2022	1/31/2025

Board	Name	Position	Date of Application	Term	Term Begins	Term Ends
Tree Board	Brad Hestir	Regular Member	12/6/2021	3 years	2/1/2022	1/31/2025
Tree Board	Maggie Ray	Regular Member	12/28/2021	3 years	2/1/2022	1/31/2025
Tree Board	Philip Arnold	Regular Member	1/6/2022	3 years	2/1/2022	1/31/2025

Board	Name	Position	Date of Application	Term	Term Begins	Term Ends
OpenSpaces Conservation Committee						
	Mari Gramling	Regular Member	12/23/2021	3 years	2/1/2022	1/31/2025



RESOLUTION # 22-01-0001

**RATIFYING MEMORANDUM OF UNDERSTANDING BETWEEN BUNCOMBE
COUNTY AND TOWN OF MONTREAT FOR INSPECTION AND PERMIT SERVICES
AS NEEDED**

WHEREAS, North Carolina §160D-1104 provides for building code administration and outlines the duties and responsibilities for jurisdictions; and

WHEREAS, the Town of Montreat provides this service through a contract labor agreement; and

WHEREAS, from time to time the part time building inspector will have to be away from the office; and

WHEREAS, North Carolina §160A-461 requires that an interlocal agreement be ratified by resolution of the governing board; and

WHEREAS, the Town of Montreat has entered into a Memorandum of Understanding between Buncombe County to provide inspection and permit services as needed; and

WHEREAS, the Town of Montreat will adhere to the agreed upon fee structure;

NOW, THEREFORE, BE IT ORDAINED THAT THE BOARD OF COMMISSIONERS OF THE TOWN OF MONTREAT, NORTH CAROLINA hereby ratifies the Memorandum of Understanding between Buncombe County and the Town of Montreat for as needed inspection and permit services.

___ Tim Helms
Mayor

ATTEST:

I hereby certify this is a true and correct copy of this document, duly adopted by the Town of Montreat on the ____ day of _____, 2022 as it appears of record in the official minutes.

Angie Murphy
Town Clerk

STATE OF NORTH CAROLINA
COUNTY OF BUNCOMBE

INTERLOCAL AGREEMENT
Between
BUNCOMBE COUNTY
And
THE TOWN OF MONTREAT
For
BUILDING INSPECTION SERVICES

THIS INTERLOCAL AGREEMENT is dated the _____ of _____, 20____ (the “Agreement”), and is between the **BUNCOMBE COUNTY** (“Buncombe County”), a body politic and corporate organized and existing under the laws of the state of North Carolina and the **TOWN OF MONTREAT** (“Town of Montreat”), a political subdivision of the State of North Carolina a municipal corporation chartered and operating under the laws of the State of North Carolina (hereinafter, collectively, the “Parties”).

WITNESSETH:

WHEREAS, from time to time, it may become necessary for the Town of Montreat to request building inspection services from Buncombe County; and

WHEREAS, Buncombe County is willing to perform building, electrical, plumbing, and HVAC inspections on behalf of the Town of Montreat on an as-needed basis and upon request of the Town’s Building, Planning, and/or Zoning Department staff subject to the terms and conditions set forth herein; and

WHEREAS, N.C. Gen. Stat. § 160A-461 authorizes any unit of local government in North Carolina and any one or more other units of local government in North Carolina to enter into contracts or agreements with each other in order to execute any undertaking.

NOW THEREFORE, in consideration of the respective rights, powers, duties and obligations hereinafter set forth herein, the Parties agree as follows:

ARTICLE I
RECITALS and PURPOSE

1.01 Recitals

The Recitals are incorporated into this Agreement.

1.02 Purpose

The purpose of this agreement is to establish the terms and conditions under which the Town of Montreat may request building inspection services from Buncombe County. This will allow, among other things, the Town of Montreat to continue the building inspections and permitting process should the Town’s building inspector be unavailable. This Memorandum of Agreement

replaces any prior building inspection services agreements between Buncombe County and the Town of Montreat. ·

ARTICLE II

TERM, AMENDMENT, and TERMINATION

3.01 Term. This Agreement shall become effective upon the properly authorized execution of the Agreement by both Parties and shall continue until superseded or terminated by either Party (“Term”).

3.02 Amendment. This Agreement may only be amended by a writing signed by the Parties. To propose an amendment to Agreement, either Party may submit the proposed amendment and the reasons for the proposed amendment in writing to the other Party per the Notice provisions in this Article II. If the Parties agree to the proposed amendment, a written amendment to Agreement shall be executed. The Parties may enter into amendments that do not have financial implications for either Party with the approval of and execution by their respective Managers. All other amendments shall require approval by the respective governing boards of the Parties.

3.03 Disputes. Notwithstanding any other provision of this Agreement, either Party may contest any decision, action or inaction of the other Party, or an alleged failure of the other Party to comply with the terms of this Agreement. If any such dispute cannot be informally resolved, then such dispute shall be resolved as provided in 7.08.

3.04 Termination. Either Party may terminate this Agreement for any reason, or for no reason, upon thirty (30) days written notice to the other Party per the Notice provisions in this Article II.

3.05 Notice. Any notice required by this Agreement shall be in writing and delivered to the Parties at the following addresses:

For Buncombe County:	Buncombe County Permits and Inspections Director 30 Valley Street Asheville, NC 28801.
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For Town of Montreat:	Town of Montreat Attn: Town Administrator P.O. Box 423 Montreat, NC 28757
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3.06 Prior Agreements Superseded. Upon the execution and delivery of this Agreement, this Agreement shall supersede any and all prior agreements, if any, and shall constitute the definitive Agreement between the Parties regarding all matters relating to the undertaking.

3.07 Survive Termination. Those obligations concerning enforcement of warranties and representations which by their nature should survive the termination of this Agreement, shall survive the termination of this Agreement.

3.08 Responsibilities of the Parties.

a. Buncombe County agrees to:

1. Perform building, electrical, plumbing, and HVAC inspections on behalf of the Town of Montreat on an as-needed basis within twenty four (24) hours of receiving a request for the same from the Building, Planning, and/or Zoning Department staff of the Town of Montreat.
2. Promptly invoice the Town of Montreat for each inspection performed pursuant to this Agreement. Such an invoice shall include the type of inspection performed, the date of inspection, the fee and any applicable discounts on total fees, as well as a copy of any written notices, permits, or comments provided by the inspector.

b. The Town of Montreat agrees to:

1. Pay Buncombe County the rate contained in Buncombe County's fee schedule inspections, which both Parties understand may be increased or otherwise amended from time to time and impact the amount paid by the Town of Montreat under this Agreement, for each inspection conducted pursuant to this Agreement.
2. The Town of Montreat agrees to remit payment to the Buncombe County Permits and Inspections Department within 30 days upon receipt of an invoice for services rendered.

ARTICLE V

EXHIBITS AND RELATED DOCUMENTS

6.01 Exhibits

The following exhibits are attached hereto and incorporated by reference into this Agreement as if fully set forth herein:

- A. Exhibit "A" Buncombe County's Current Fee Schedule for Inspections, which both Parties understand may be increased or otherwise amended from time to time and impact the amount paid by the Town of Montreat under this Agreement

ARTICLE VI

OTHER PROVISIONS

7.01 No Third Party Beneficiaries. This Agreement is not intended for the benefit of any third party. The rights and obligations contained herein belong exclusively to the Parties hereto, and shall not confer any rights or remedies upon any person or entity other than the Parties hereto.

7.02 Ethics Provision. The Parties acknowledge and shall adhere to the requirements of N.C.G.S. 133-32, which prohibits the offer to, or acceptance by any state or local employee of any

gift from anyone with a contract with the governmental entity or from a person seeking to do business with the governmental entity.

7.03 Governing Law, Venue. The Parties acknowledge that this Agreement shall be governed by the laws of the State of North Carolina. Venue for any disputes arising under this Agreement shall be in the courts of Buncombe County, North Carolina.

7.04 Entire Agreement. The terms and provisions herein contained constitute the entire agreement by and between the Parties hereto and shall supersede all previous communications, representations or agreements, either oral or written between the Parties hereto with respect to the subject matter hereof.

7.05 Severability. If any provision of this Agreement shall be determined to be unenforceable by a court of competent jurisdiction, such determination will not affect any other provision of this Agreement.

7.06 Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original.

7.07 Representations and Warranties. The Parties each represent, covenant and warrant for the other's benefit as follows:

A. Each Party has all necessary power and authority to enter into this Agreement and to carry out the transactions contemplated by this Agreement, and this Agreement has been authorized by Resolution spread upon the minutes of each Party's governing body. This Agreement is a valid and binding obligation of each Party.

B. Neither the execution and delivery of this Agreement, nor the fulfillment of or compliance with its terms and conditions, nor the consummation of the transactions contemplated by this Agreement, results in a breach of the terms, conditions and provisions of any agreement or instrument to which either Party is now a party or by which either is bound, or constitutes a default under any of the foregoing.

C. To the knowledge of each Party, there is no litigation or other court or administrative proceeding pending or threatened against such Party (or against any other person) affecting such Party's rights to execute or deliver this Agreement or to comply with its obligations under this Agreement. The Party's execution and delivery of this Agreement, and its compliance with its obligations under this Agreement, does not require the approval of any regulatory body or any other entity the approval of which has not been obtained.

7.08 Dispute Resolution. In the event of conflict or default that might arise for matters associated with this Agreement, the Parties agree to informally communicate to resolve the conflict. If any such dispute cannot be informally resolved, then such dispute, or any other matter arising under this Agreement, shall be subject to resolution in a court of competent jurisdiction. Such disputes, or any other claims, disputes or other controversies arising out of, and between the

Parties shall be subject to and decided exclusively by the appropriate general court of justice of Buncombe County, North Carolina.

7.09 No Waiver of Non-Compliance with Agreement. No provision of this Agreement shall be deemed to have been waived by any Party hereto unless such waiver shall be in writing and executed by the same formality as this Agreement. The failure of any Party hereto at any time to require strict performance by the other of any provision hereof shall in no way affect the right of the other Party to thereafter enforce the same. In addition, no waiver or acquiescence by a Party hereto of any breach of any provision hereof by another Party shall be taken to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself.

7.10 Governing Law. The Parties intend that this Agreement be governed by the law of the State of North Carolina.

7.11 Assignment. No Party may sell or assign any interest in or obligation under this Agreement without the prior express written consent of the other Parties.

7.12 Liability of Officers and Agents. No officer, agent or employee of any Party will be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents or employees will be deemed to execute such documents in their official capacities only, and not in their individual capacities. This section will not relieve any such officer, agent or employee from the performance of any official duty provided by law.

7.13 Execution in Counterparts/Electronic Version of Agreement. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Any Party may convert a signed original of the Agreement to an electronic record pursuant to a North Carolina Department of Natural and Cultural Resources approved procedure and process for converting paper records to electronic records for record retention purposes. Such electronic record of the Agreement shall be deemed for all purposes to be an original signed Agreement.

7.16 Headings. Section and paragraph headings contained in this Agreement are solely for the convenience of the Parties and shall not affect in any way the meaning or interpretation of this Agreement.

7.17 Regulatory Authority. Nothing in this Agreement shall restrict or inhibit a Party's police powers or regulatory authority.

7.18 Further Actions. The Parties agree to cooperate fully and execute any and all further documents and to take all further actions that may be necessary to give full force and effect to the intent of this Agreement.

7.19 Authority to Inspect. The Parties authorize their respective permits and inspections directors to conduct inspections according to their statutory powers and internal policies and to execute such documents necessary to effect the spirit and intent of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

<p>BUNCOMBE COUNTY, NORTH CAROLINA</p> <p>By: _____ County Manager Buncombe County, North Carolina</p>	<p>This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p>_____ Finance Officer Buncombe County, North Carolina</p>
<p>ATTEST:</p> <p>By: _____ Clerk to the Board of Commissioners Buncombe County, North Carolina</p> <p style="text-align: center;">[Seal]</p>	<p>This instrument is approved as to form and legal sufficiency.</p> <p>_____ County Attorney/County Staff Attorney Buncombe County, North Carolina</p>
<p>TOWN OF MONTREAT, NORTH CAROLINA</p> <p>By: _____ Town Administrator</p>	<p>This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act.</p> <p>_____ Town Finance Director Montreat, North Carolina</p>
<p>ATTEST:</p> <p>By: _____ Clerk to the Board of Commissioners Buncombe County, North Carolina</p> <p style="text-align: center;">[Seal]</p>	<p>This instrument is approved as to form and legal sufficiency.</p> <p>_____ Town Attorney Montreat, North Carolina</p>

EXHIBIT A

Buncombe County's Current Fee Schedule for Inspections