



TOWN OF MONTREAT

ZONING AND INSPECTIONS DEPARTMENT
P. O. Box 423
Montreat, NC 28757
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APPLICATION FOR PERMIT TO DEVELOP IN A FLOOD HAZARD AREA

Fee: \$100

The undersigned hereby makes application for a permit to develop in a designated flood hazard area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Flood Damage Prevention Ordinance of the Town of Montreat and with all other applicable local, state and federal regulations. All necessary required permits/certifications are attached.

Owner's Name: _____ Builder's Name: _____
Address: _____ Address: _____
Telephone: _____ Telephone: _____

A. Description of Work (Check appropriate item. Note: all references are in mean sea level):

1. Proposed Development Description

_____ New Construction _____ Grading
_____ Alteration or Repair _____ Dredging
_____ Filling _____ Manufactured Home

2. Size and location of proposed development:

3. Type of Construction:

_____ New Residential _____ Accessory Structure
_____ New Non-Residential _____ Temporary Structure
_____ Addition _____ Improvement to Existing Structure
_____ Municipal Infrastructure _____ Landscaping or Hardscape Features

4. Is the proposed development in an identified floodway?

_____ YES _____ NO

5. If Yes, has a No-Rise Certification been obtained and attached?

_____ YES _____ NO

6. As identified on the (FIRM, FHBM, etc.), what is the zone and panel number in the area of the proposed development?

_____ Zone _____ Panel #

7. Base Flood Elevation at site? _____ feet mean sea level (m.s.l.)

8. Required lowest Floor Elevation (including basement) _____ feet m.s.l.

9. Elevation to which all attendant utilities, including all heating and electrical equipments will be installed or flood-proofed. _____ feet m.s.l.

10. Will proposed development require alteration of any watercourse?

_____ YES _____ NO

B. Alterations, additions or improvements to an existing structure.

1. What is the estimated market value of the existing structure?

\$ _____

2. What is the cost of the proposed construction? \$ _____

3. If the cost of the proposed construction equals or exceeds 50% of the market value of the structure, then the substantial improvement requirement shall apply.

C. Non-Residential Construction

1. Type of flood protection method?

_____ Flood-proofing _____ Elevation

2. If the structure is flood-proofed, the required flood-proofing elevation is

_____ feet m.s.l.

D. Subdivisions

1. Does this subdivision or other development contain 50 lots or 5 acres (whichever is less)?

_____ YES _____ NO

2. If yes, had flood elevation data been provided by the developer?

_____ YES _____ NO

ADMINISTRATIVE

1. Proposed Development (check one):

_____ a) Must comply with all applicable flood damage prevention standards.

_____ b) Is exempt from flood damage prevention standards (Attach explanation)

2. Filing Fee: \$ _____ Paid: _____ Date: _____

3. Permit Issued: _____ YES _____ NO (If YES) Date: _____

4. Work Inspected by: _____ Date: _____

5. Certificate of compliance for as-built construction issued: _____
(Date)

6. As-built Elevation of lowest floor? _____ feet m.s.l. (Elevation Certificate attached)

7. As-built flood-proofing elevation? _____ feet m.s.l. (Flood-proofing Certificate attached)

8. Permit Denied? _____ YES _____ NO Date: _____

Reasons: _____

9. Appeals:

a. Appeared on (date) _____

b. Appeal heard on (date) _____

c. Decisions of the Board: _____

Date: _____ **Applicant's Signature:** _____

Applicant's Name (PLEASE PRINT): _____

Date: _____ **Administrator's Signature:** _____

Administrator's Name (PLEASE PRINT): _____