

## UTILITY MAINTENANCE WORKER - SANITATION

### General Statement of Duties

Performs a variety of equipment operation, labor and maintenance work in the maintenance and repair of various systems including the sanitation collection, water system, streets and rights of way.

### Distinguishing Features of the Class

An employee in this class performs a variety of skilled, semi-skilled and labor tasks as a member of a crew engaged in various tasks such as sanitation collection; construction, repair and maintenance of water lines; streets repair; streets clearing following storms; cutting grass; reading water meters and replacing defective meters. Work includes driving a truck, frequently stopping; digging holes using equipment and hand tools and making repairs to the water lines; patching streets; mowing grass; picking up limbs; pushing snow; reading meters; and performing basic building and equipment maintenance and repair. Work involves the use of a variety of tools and light equipment, driving a truck, and occasional operation of construction equipment in the installation, replacement and repair of water lines and streets. Employees may also work on assigned weekends to take readings at water wells to assure correct operation, and may make repairs on add chemicals.

Employees are subject to working in both inside and outside environments, in extreme hot and cold weather, and exposure to various hazards such as loud noises, vibration, moving mechanical parts, chemicals, fumes, odors, and dusts. Employee must be able to perform strenuous work over a long period of time. Employees are also subject to call-back work in emergencies. Occasional public contact is maintained with town citizens and visitors. Work is performed under regular supervision of the Public Works Director and is evaluated through observation and inspection for adherence to instructions and standard safety practices.

### Duties and Responsibilities

#### Essential Duties and Tasks

Drives truck on designated routes, frequently stopping; lifting.

Works as a part of a crew and operates heavy equipment, light equipment and hand tools to collect sanitation, dig and cover holes, push snow, cut grass, remove and chip brush, and other related tasks.

Installs, services, and tests water meters; assists in repairs of waterlines.

Reads meters and records readings; drives truck to meter reading sites; connects and disconnects water service; completes work orders.

Patches potholes with asphalt; digs extensively with shovels to replace asphalt, to reach and lay pipes, etc.

Observes constantly to assist the crew leader when operating equipment; looks for utility lines and alerts equipment operator.

Performs preventive maintenance on vehicles and equipment; performs occasional duties in the maintenance of town buildings and grounds, including carpentry and maintenance work.

Checks wells for proper functioning on assigned weekends; records data from various meters, gauges and dials; makes limited repairs and adds chemicals, or calls supervisor for more detailed repairs.

Erects street signs as directed; sets up safety cones and signs and flags traffic around work sites.

Trims trees and bushes to clear sight distances for traffic along street rights-of-way.

#### Additional Job Duties

Keeps records of sanitation data.

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Cleans and performs preventive maintenance on automotive equipment and tools.  
Applies pesticides around town facilities as needed.  
Performs carpentry work and building maintenance tasks.  
Performs other related tasks as required.

#### Knowledges, Skills, and Abilities

Working knowledge of the tools, materials and equipment used in the installation, replacement, maintenance and repair of water and sewer lines.

Working knowledge of the hazards associated with working around heavy equipment, in confined spaces, around raw sewage and the associated safety precautions.

Working knowledge of a variety of maintenance and manual methods and tasks involved in the installation, maintenance, repair and replacement of utility lines and of the operation and care of heavy equipment.

Working knowledge of tools, materials and equipment used in general construction and maintenance work and mechanical aptitude and skill in their use.

Working knowledge of the occupational hazards and safety precautions of the work.

Working knowledge of the use of common hand and power tools, and operation of trucks, backhoe and mowers.

Some knowledge of the municipal policies and procedures covering sanitation, water, street services and locations.

Ability to establish and maintain effective working relationships with supervisors, co-workers and the public.

Ability to read maps and to understand and follow oral and written instructions.

Ability to record readings and maintain records.

Ability to perform manual labor for extended periods of time.

#### Physical Requirements

Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, feeling, talking, hearing, and repetitive motions.

Must be able to perform heavy work exerting up to 100 pounds of force occasionally; 50 pounds of force frequently; and 20 pounds constantly to move objects.

Must possess the visual acuity to operate equipment such as dump trucks, back hoe, mowers, tractor, tampers, and varied hand tools in a safe manner, and to read gauges.

#### Desirable Education and Experience

Any combination of education and experience equivalent to completion of high school and experience in labor, semi-skilled and skilled maintenance and construction work, including some experience in operation of heavy equipment; or an equivalent combination of experience and education.

#### Special Requirements

Possession of valid North Carolina driver's license and a Commercial Drivers' License may be required.

Ability to obtain other certifications such as pesticide, OSHA "Competent Person" and North Carolina Class "C" water distribution during employment is desirable and may become a condition of work.