

**Town of Montreat
Board of Commissioners
Annual Board Retreat
March 3, 2021 – 1:00 p.m. to 4:00 p.m.
Conducted electronically using Zoom Software**

I. Call to Order

- Pledge of Allegiance
- Moment of Silence

II. Agenda Adoption and Suspension of the Rules to Allow the Mayor to Participate and Debate

III. Administrative Reports

III. Managing the Process

- A. Commissioners Areas of Responsibilities and Community Group Liaisons
- B. Boards and Committees Vacancies

IV. Capital Projects

V. Adjournment



TOWN OF MONTREAT

P. O. Box 423

Montreat, NC 28757

Tel: (828)669-8002 Fax: (828)669-3810

www.townofmontreat.org

Public Works Department

	2020	2021
Call for Service	208	378
Water Leaks	7	5
Gallons of Water Produced	31,609,733	35,303,804
Hours Pumped	15,914	16,942
Trees Removed from Right of Way	68	31

The Public Works Building has been completed and we are working out of it at full compacity. The facility has provided us a place to maintain equipment, keep equipment out of the weather, and a place to stay during inclement weather which has been a blessing. I also believe it has allowed us to be a more efficient and effective Public Works Department. I would like to thank everyone for being understanding and patient during this very unusual and difficult year that we have all been experiencing in one way or another. I look forward to the days and years ahead of us to complete more improvements and to be able to work with everyone here. It is truly a blessing.



2020 YEAR END POLICE STATISTICS REPORT

	2020	2019	2018	2017	2016
Mileage	31629	27623	29304	29535	40002
Dispatched Calls	548	976	1135	1062	1343
Officer-Initiated Calls	5790	5398	6072	4663	3020
Fire/EMS Assistance Calls	15F,20E	29F,26E	49F,22E	84	194
Motorist/Other Assistance Calls	295	570	1003	966	628
Traffic Stops	344	438	179	232	459
Parking Issues	46	48	42	58	108
Burglar/Fire Alarm Responses	41B,11F	26B,46F	33B,35F	38	46
Residential/Building Checks	4716	3191	2980	2906	3086
Ordinance violations	61	78	44	109	184
LE Agency Assistance Calls	310	388	327	166	132
Animal Calls	28	35	46	26	48
Larcenies	12	12	4	10	6
B&E Calls	11	13	3	4V	4R/2V
Suspicious Person/Vehicle Investigations	71P,75V	49P,81V	33P,98V	41P/183V	113P/299V
Disturbance Calls	126	154	239	221	61
Accident Responses	12	10	14	26	16
Auxiliary Hours Worked	420R,539T	400R,553T	464R,1034T	384R/540T	408R/361T
Truck turns at gate	62	47	41	38	40

- Town service: 5383
- MRA service: 1753
- College service: 115

CHIEF'S SUMMARY

The Montreat Police Department saw an interesting year in 2020. It was definitely a period of transition and uncertainty.

Operating in a global pandemic and navigating through personnel changes seemed to be the theme.

With all things considered, it has been a decent year for the department. I would like to take this opportunity to thank all of our officers for their dedication and fortitude.



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	FY 20-21	FY 21-22
Environment	Alice Lentz	
Sanitation/Public Works	Kent Otto	
Finance	Kitty Fouche	
Communications	Tom Widmer	
Planning & Zoning/Public Safety	Jane Alexander	
MPO	Tom Widmer	
FBR Technical Coordinating Committee	Alex Carmichael	
Land of Sky Regional Council	Tom Widmer	
Land of Sky Regional Council Alternate	Jane Alexander	
Montreat Cottagers	Kent Otto	
Montreat Cottagers Wilderness & Open Space	Kent Otto	
Montreat Landcare Committee	Alice Lentz	
Open Space Conservation Committee	Alice Lentz	
Presbyterian Heritage Center	Kitty Fouche	
Audit Committee	Jane Alexander	
Audit Committee	Alice Lentz	
Audit Committee	Kitty Fouche	
Tree Board	Alice Lentz	



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Boards and commissions term expirations:

Last Name	First Name	Committee	Eligible for Reappointment
Arnold	Philip S.	Audit	Yes
Alexander	Hugh	Audit	Yes
Spence	Mark	BOA	Yes
James	Eleanor	BOA	Yes
Scheu	Bill	Open Space Conservation	Yes
Todd	Mary Nell	Open Space Conservation	Yes
Roberts	Bill	Planning and Zoning	Yes
Blake	Mason	Planning and Zoning	Yes

Town of
Montreat

Capital
Improvement
Program

2021 -
2026



Town of Montreat North Carolina

Capital Improvement Program Fiscal Years 2021-2026

BOARD OF COMMISSIONERS

Tim Helms, Mayor
Tom Widmer, Mayor Pro Tem
Kitty Fouche, Commissioner
Jane Alexander, Commissioner
Alice Lentz, Commissioner
Kent Otto, Commissioner

TOWN ADMINISTRATOR/BUDGET OFFICER

Alex Carmichael

FINANCE OFFICER

Darlene Carrasquillo

TOWN CLERK

Angie Murphy

TOWN OF MONTREAT CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2021 - 2026

The Town of Montreat Board of Commissioners will seek ways to maintain and improve the quality of life, preserve the natural beauty and promote responsible growth, while maintaining our community image, heritage and traditions.

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Summary All

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TOWN OF MONTREAT

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEARS 2021 - 2026

Introduction

It is our pleasure to submit to the Mayor and Board of Commissioners for the Town of Montreat the proposed Capital Improvement Program for fiscal years 2021 through 2026. This document is intended as a resource and reference as the Board considers substantial funding commitments for the next fiscal year and future years. We hope that you find the quality of the document to your liking and the information contained herein sufficient to allow the governing body to make informed decisions regarding the direction that the program sets for the next five years.

What is a Capital Improvement Program?

A Capital Improvement Program (CIP) is a financial planning tool that looks into the future to forecast the Town's equipment, building, and infrastructure needs. It encourages the community to forecast not only what expenditures they intend and expect to make, but also to identify potential funding sources in order to more properly plan for the acquisition of the asset. Upon adoption of the Plan, the first year of proposed CIP becomes the list of capital items that are included in the proposed budget for the coming fiscal year. The program is then updated and revised on an annual basis to insure previous projections are still on course. In so doing, the Town is always working on a prospective five-year schedule.

The CIP is designed to be a flexible planning tool. In the most ideal of situations, the CIP is revised and reviewed prior to the initiation of the annual budget process. By beginning the review and revision process ahead of the development of the Annual Budget, the community is better able to scrutinize the actual needs of both the community and the organization, outside of the constraints of the budgetary process. Despite its independence from the development of the operating budget, the CIP does not

merely represent a "wish list" of items without regard to the fiscal constraints that will face the governing board when the time comes to fund the previously identified needs. Rather, all projects include projections of revenues that are expected to be available at the time of any expenditure. If, when it comes time to develop the Annual Budget, sufficient funds are not available to pay for CIP projects, the document provides sufficient flexibility for the governing body to re-prioritize expenditure and project scheduling. It is imperative that the governing board adopting a CIP understand that it is simply a flexible planning tool and that in adopting a particular CIP they are not committing to fund a particular project. The CIP serves only to recognize the importance of a project to the community and projects a timeframe in which it should be undertaken.

What Items Are Included in a CIP?

Different local governments have differing thresholds for inclusion of items and projects in a CIP. Generally speaking, the larger the governmental unit, the greater the dollar limit that is used as the minimum threshold above which items are to be included in the CIP. In Montreat, an item is included in our CIP if it has a life expectancy of greater than one year and a value of greater than \$5,000. In some cases, we may include an item in the proposed plan that is not tangible. Those items, while not generally considered to be traditional capital items, are sometimes included because they represent a significant, inordinate expenditure on the part of the local government.

The limitations that we place on items for inclusion as a CIP request (one-year life expectancy and \$5,000 or more in value) should not be confused with our general accounting definition of a capital item. For budgetary and accounting purposes, our definition of a capital item is greater than \$500 with a life expectancy of greater than one year. That means that although we call this document our Capital Improvement Program, it is not an all-inclusive list of anticipated capital expenditures within the CIP planning period. We do not include items under \$5,000 in value in the CIP because the acquisition of items of lesser value is considered relatively routine. The development of a CIP showing each anticipated capital acquisition in excess of \$500 within the coming five years would be far too cumbersome to develop, review and maintain.

Why Have a CIP?

As referenced above, a CIP is a planning and growth management tool. The Plan allows a community to provide for the orderly

replacement of capital facilities and equipment. It also allows the community to plan for future development through the identification of equipment, buildings and infrastructure that will be needed in order to accomplish particular objectives.

The CIP emphasizes sound financial planning. One of the key components of any CIP is the projection of revenue sources. Not only can these projects be used in developing the CIP, they can also be used in a multitude of other local government matters that require a determination of the availability of future resources. Another aspect of financial planning that is emphasized through the CIP development process is the identification of alternative funding sources for a project before that project is a necessity.

Alternative funding sources generally are interpreted to be either State or Federal grants, but alternative funding can go far beyond those areas. In today's local government environment, we increasingly look to outside funding sources that include non-profit or not-for-profit organizations. We also find ourselves looking to donations and the voluntary service sector for assistance in the development of not only capital projects but the maintenance of on-going operations as well. Finally, the CIP contributes to good financial planning by identifying for us, in sufficient time, large projects that will need funding from somewhere other than current revenue sources. That leads us to review debt financing sources or, better yet, allows us to follow an old practice that is still one of the most sound financial tools around – save for the project in anticipation of its need.

A side benefit to the development of the CIP is that local government observers and regulators, including lending agents, see the development and maintenance of a sound CIP as key to the financial success of any governmental unit. That results in more confidence in the financial operations of the local government, which then translates into lower bond ratings and lower interest rates. Montreat, like all local governments, typically finds itself in the position of needing to borrow money in the normal course of business, and when it does, lower interest rates means less tax dollars that must be paid for the use of that money.

As sound a financial planning tool as the CIP may be, it is equally as useful as a physical planning tool. The CIP encourages local officials to look carefully at the timing of projects in order to determine if there is coordination that can/should occur before a project can take place. This planning may help to reduce duplication of effort and promote scheduling that will allow for the acquisition of assets at the optimal time. Optimal replacement of equipment, for example, allows the local governmental unit to replace that equipment before it reaches the end of its useful life expectancy thereby avoiding additional unnecessary operational costs.

The bottom line is that the CIP is primarily a financial planning tool. While it does allow for coordination and replacement of assets, the end result of the development and implementation of a CIP is that the local government will realize financial benefits from properly planning for the acquisition and development of those assets.

How Are Projects Developed for Inclusion in the CIP?

In developing a CIP, we first consider projects, items, or initiatives discussed or directed by the Commission during the regular course of the year. We then ask department heads to identify their departmental capital needs over the five-year forecast period. Requests are returned at which time further clarification is sought. Requests are then ranked against the relative needs of the organization. Once the initial discussions are concluded, projects are coordinated in an effort to eliminate duplication/overlap and to take advantage of any available funding opportunities. The results of the draft CIP are then shared with the Board of Commissioners and the public in a meeting designed to solicit input on the proposed document.

How are Project Costs Determined and How Are Projects Scheduled?

The year in which a project is scheduled to be undertaken is not necessarily indicative of its relative importance to the community. Scheduling of projects is done in accordance with relative need, coordination with other projects and the availability of appropriate funding.

Project justifications and cost estimates are far more detailed and accurate for those items that are scheduled for funding in an earlier fiscal year. The closer we get to the time at which we will undertake a project the more important it becomes for us to have a more accurate picture of the total project costs. Conversely, projects scheduled for later years are likely to change in scope and/or the acquisition costs are likely to change due simply to inflation, therefore less emphasis is placed on the accuracy of the cost figures associated with those projects.

The anticipated cost of CIP projects is expressed in today's dollars without accounting for inflationary factors in future years. While this may seem foolhardy to some, accurate projections of future years' costs is virtually impossible. As we perform our annual updates of the CIP, projects in the forecast years will be re-evaluated and become better defined. This update process will also allow us the opportunity to revise projected costs to reflect accurately, then current year dollars. In some cases projects scheduled for the fourth, fifth or "Years Beyond" category are included in the CIP simply to determine if there is sufficient community support for such a project. It is not unusual for CIP projects to linger in the later years' columns through several updates while the community attempts to decide if a project is important. Similarly, projects may be pushed back from year to year as priorities shift and the community waits for the appropriate time to undertake a project that is seen as less important. Finally, we sometimes find that project support may exist early on in the CIP development process, but that support may wane the closer we get to the time at which the project is scheduled to be undertaken. Once again, the CIP is a flexible tool designed to meet the ever-changing needs of the community.

Summary

With the plans, desires and dreams that we all have for our community, it is especially important to prioritize our capital projects as we are going to have stiff competition for the future allocation of limited public resources. Without this critical financial planning document, attempting to satisfy needs identified through the development of various Town plans and programs is likely to overwhelm the Town and its capabilities. In addition, without the development of proper planning tools that recognize and prioritize public needs/desires, the Town stands to thwart the energy and enthusiasm of a public that currently participates at high levels. If that enthusiasm is thwarted, we shall lose our most valuable asset in the accomplishment of our goals – public support and involvement. This proposed CIP is a tool that allows us to assess needs, together with resources, and to make more systematic decisions regarding the emphasis that the community will place on particular goals and objectives. The CIP is not a begin all and end all of community planning, but it certainly is a key element in providing community direction.

We present to you, for your consideration, the FY 2021-2026 Capital Improvement Program for the Town of Montreat. The CIP is an excellent and necessary planning tool in today's local government environment and we encourage your input and value your opinions.

Respectfully Submitted
Alex Carmichael
Town Administrator

GENERAL FUND AND CAPITAL PROJECT FUNDS
EXPENDITURES

GENERAL AND CAPITAL PROJECT FUNDS EXPENDITURES
SUMMARY ALL DEPARTMENTS

PROJECT DESCRIPTION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Computer Software Update	\$ 67,744		\$ -	\$ -	\$ -	\$ -	\$ 67,744
Sub-Total: Administration	\$ 67,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,744
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total: Public Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ 37,000	\$ 36,000		\$ 36,000	\$ 36,000	\$ 145,000
Sub-Total: Police	\$ -	\$ 37,000	\$ 36,000	\$ -	\$ 36,000	\$ 36,000	\$ 145,000
Comprehensive Plan Update	\$ 30,000		\$ -	\$ -	\$ -	\$ -	\$ 30,000
Sub-Total: Planning & Zoning	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Bucket Truck Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
Sub-Total: Public Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
Local Street Paving	\$ 150,700	\$ 146,982	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,108,682
Bridge Conversion	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
New Road Paving	\$ 97,900	\$ 56,100	\$ -	\$ -	\$ -	\$ -	\$ 154,000
Texas Ex. Culvert Barrel 1	\$ 131,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,400
Chipper Replacement	\$ -	\$ 50,000	\$ -		\$ -	\$ -	\$ 50,000
Truck Replacement (04)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tractor Replacement (85)	\$ 45,000	\$ -		\$ -	\$ -	\$ -	\$ 45,000
Dump Truck Replacement (95)	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Sub-Total: Streets	\$ 425,000	\$ 373,082	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,609,082
Sanitation Pick-Up Truck	\$ -		\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
Sub-Total: Sanitation	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
Sidewalks/Greenways Dev.	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Arbor Lane Bridge Repairs	\$ 38,460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,460
Gateway Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000
Sub-Total: Recreation	\$ 38,460	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 168,460

Departmental Totals	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Administration	\$ 67,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,744
Public Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police	\$ -	\$ 37,000	\$ 36,000	\$ -	\$ 36,000	\$ 36,000	\$ 145,000
Planning and Zoning	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Public Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
Streets	\$ 425,000	\$ 373,082	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,609,082
Sanitation	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
Recreation	\$ 38,460	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 168,460
Total: General Fund	\$ 561,204	\$ 430,082	\$ 337,000	\$ 158,000	\$ 236,000	\$ 356,000	\$ 2,188,286

GENERAL FUND
EXPENDITURES

4100 - GOVERNING BOARD

4100 - GOVERNING BOARD SUMMARY

The Town of Montreat Board of Commissioners will seek ways to maintain and improve the quality of life, preserve the natural beauty and promote responsible growth while maintaining our community image, heritage and traditions.

PROJECT DESCRIPTION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Classifications							
Planning/Design/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware/Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue Classifications							
Operating Revenues - General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Funds - Powell Bill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL FUND
EXPENDITURES

4200 - ADMINISTRATION

4200 - ADMINISTRATION SUMMARY

The Administration Department of the Town of Montreat provides a support role to the Board of Commissioners as well as managing the day-to-day activities of the town government by providing citizens quality customer service and cost effective, innovative problem solving in accordance with all federal, state and local regulations and policies.

PROJECT DESCRIPTION		FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Computer Sys. Software Update	\$	67,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,744
TOTALS	\$	67,744	\$ -			\$ -	\$ -	\$ 67,744
Expenditure Classifications								
Planning/Design/Engineering	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
Land	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
Equipment	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
Hardware/Software	\$	67,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,744
TOTALS	\$	67,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,744
Revenue Classifications								
Operating Revenues - General	\$	67,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,744
Operating Funds - Powell Bill	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt/Financing	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
Grant	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTALS	\$	67,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,744

GENERAL FUND
EXPENDITURES

5000 - PUBLIC BUILDINGS

5000 - PUBLIC BUILDINGS SUMMARY

The Public Buildings Department of the Town of Montreat provides and maintains public use facilities at the Town Hall and the Public Works Building and provides adequate insurance protection for the Town.

PROJECT DESCRIPTION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0
Expenditure Classifications							
Planning/Design/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Hardware/Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Revenue Classifications							
Operating Revenues - General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Operating Funds - Powell Bill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Special Rev - Culverts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Special Rev -Misc. Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Debt/Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

GENERAL FUND
EXPENDITURES

5100 - POLICE

5100 - POLICE SUMMARY

The Police Department of the Town of Montreat is committed to providing competent, efficient, diligent, personalized and accountable law enforcement services to residents and visitors of Montreat.

PROJECT DESCRIPTION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Police Vehicle Replacement		\$ 37,000	\$ 36,000		\$ 36,000	\$ 36,000	\$ 145,000
Radio Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ 37,000	\$ 36,000	\$ -	\$ 36,000	\$ 36,000	\$ 145,000
Expenditure Classifications							
Planning/Design/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ 37,000	\$ 36,000	\$ -	\$ 36,000	\$ 36,000	\$ 145,000
Hardware/Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ 37,000	\$ 36,000	\$ -	\$ 36,000	\$ 36,000	\$ 145,000
Revenue Classifications							
Operating Revenues - General	\$ -	\$ 37,000	\$ 36,000	\$ -	\$ 36,000	\$ 36,000	\$ 145,000
Operating Funds - Powell Bill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ 37,000	\$ 36,000	\$ -	\$ 36,000	\$ 36,000	\$ 145,000

GENERAL FUND
EXPENDITURES

5400 - PLANNING AND ZONING

5400 - PLANNING AND ZONING SUMMARY

The Planning and Zoning Department of the Town of Montreat provides for the health, safety and welfare of Montreat by assuring fair application of all applicable federal, state and local laws regulating land uses, building construction and code compliance.

PROJECT DESCRIPTION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Comprehensive Plan Update	\$ 30,000		\$ -	\$ -	\$ -	\$ -	\$ 30,000
TOTALS	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Expenditure Classifications							
Planning/Design/Engineering	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware/Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Revenue Classifications							
Operating Revenues - General	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Operating Funds - Powell Bill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000

GENERAL FUND
EXPENDITURES

5550 - PUBLIC WORKS

5500 - PUBLIC WORKS SUMMARY

The Public Works Department of the Town of Montreat provides a support role to the street department, sanitation department and water department.

PROJECT DESCRIPTION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Truck Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Annexation Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bucket Truck Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
Expenditure Classifications							
Planning/Design/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
Hardware/Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
Revenue Classifications							
Operating Revenues - General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
Operating Funds - Powell Bill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000

GENERAL FUND
EXPENDITURES

5600/5700 - STREET/POWELL BILL

5600/5700 - STREET/POWELL BILL

SUMMARY

The Street Department of the Town of Montreat provides street services and upgrades to the residents of Montreat. The Street Department is responsible for storm water management, road repair and resurfacing, mowing and right-of-way maintenance.

PROJECT DESCRIPTION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Local Street Paving	\$ 150,700	\$ 146,982	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,108,682
Stormwater/Hydrology Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bridge Conversion		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
New Road Paving	\$ 97,900	\$ 56,100	\$ -	\$ -	\$ -	\$ -	\$ 154,000
Greybeard Retaining Wall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Texas Ex. Culvert Barrel 1	\$ 131,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,400
Misc Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chipper Replacement	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Truck Replacement (04)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tractor Replacement (72)	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Dump Truck Replacement (95)	\$ -	\$ 70,000	\$ -		\$ -	\$ -	\$ 70,000
TOTALS	\$ 425,000	\$ 373,082	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,609,082

Expenditure Classifications

Planning/Design/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 380,000	\$ 253,082	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,444,082
Equipment	\$ 45,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Hardware/Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 425,000	\$ 373,082	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,609,082

Revenue Classifications

Operating Revenues - General	\$ 252,600	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ 422,600
Operating Funds - Powell Bill	\$ 41,000	\$ 203,082	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,055,082
Capital Project - Town Hall		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project - PW Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project - Greybeard	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Rev - Culverts	\$ 32,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,850
Special Rev -Misc Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ 98,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,550
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 425,000	\$ 373,082	\$ 253,000	\$ 158,000	\$ 200,000	\$ 200,000	\$ 1,609,082

GENERAL FUND
EXPENDITURES

5800 - SANITATION

5800 - SANITATION SUMMARY

The Sanitation Department is responsible for the collection and disposal of solid waste, recyclables, yard waste and white goods within the Town of Montreat.

PROJECT DESCRIPTION		FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Sanitation Pick-Up Truck Repl.		\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
TOTALS		\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
Expenditure Classifications								
Planning/Design/Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment		\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
Revenue Classifications								
Operating Revenues - General		\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000
Special Rev - Culverts		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Rev -Misc Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000

GENERAL FUND
EXPENDITURES

6190 - ENVIRONMENT, CONSERVATION AND RECREATION

6190 - ENVIRONMENT, CONSERVATION AND RECREATION SUMMARY

The Landcare Committee of the Town of Montreat is a community-based group of volunteers working on conservation projects that contribute to positive environmental, social and economic outcomes. The committee recommends plans, policies and community actions that meet the desires, needs and opinions of the citizens of Montreat for the protection of greenspace and the safety of walkers, joggers, hikers, bicyclists, bird-watchers and nature lovers.

PROJECT DESCRIPTION		FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Sidewalks/Greenways Devp.		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Arbor Lane Bridge Repairs	\$ 38,460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,460
Gateway Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000
TOTALS	\$ 38,460	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 168,460
Expenditure Classifications								
Planning/Design/Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 38,460	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 168,460
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware/Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 38,460	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 168,460
Revenue Classifications								
Operating Revenues - General	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 115,000
Operating Funds - Powell Bill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project - Texas Road Paving	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Rev - Culverts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Rev -Misc Projects	\$ 9,615	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,615
Debt/Financing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ 28,845	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,845
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 38,460	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 168,460

WATER FUND EXPENDITURES

WATER FUND

PROJECT DESCRIPTION	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FUTURE	TOTAL
Water Line Replacement	\$ 57,820	\$ 92,040	\$ 114,460	\$ -	\$ -	\$ -	\$ 264,320
Water Storage Facility	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ 55,000	\$ 330,000	\$ 495,000
Portable Generators	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000
Water Tank Inspection/Maint.	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000
Well Exploration and Const.	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
Water Truck Replacment		\$ -	\$ -	\$ -	\$ 58,000	\$ 55,000	\$ 113,000
Trackhoe		\$ -	\$ -	\$ -	\$ -	\$ 72,000	\$ 72,000.00
Water Meter Replacement	\$ -	\$ 371,030	\$ -	\$ -	\$ -	\$ -	\$ 371,030
Water Billing Software Modul	\$ 23,939	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,939
WATER FUND TOTALS	\$ 81,759	\$ 576,070	\$ 169,460	\$ 180,000	\$ 113,000	\$ 457,000	\$ 1,577,289

Expenditure Classifications

Planning/Design/Engineering	\$ -	\$ 28,000	\$ -	\$ 125,000	\$ -	\$ -	\$ 153,000
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 57,820	\$ 92,040	\$ 169,460	\$ 55,000	\$ 55,000	\$ 330,000	\$ 759,320
Equipment	\$ -	\$ 456,030	\$ -	\$ -	\$ 58,000	\$ 127,000	\$ 641,030
Hardware/Software	\$ 23,939	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,939
TOTALS	\$ 81,759	\$ 576,070	\$ 169,460	\$ 180,000	\$ 113,000	\$ 457,000	\$ 1,577,289

Revenue Classifications

Operating Revenues	\$ 81,759	\$ 576,070	\$ 114,460	\$ 125,000	\$ 58,000	\$ 127,000	\$ 1,082,289
Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ 55,000	\$ 330,000	\$ 495,000
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 81,759	\$ 576,070	\$ 169,460	\$ 180,000	\$ 113,000	\$ 457,000	\$ 1,577,289