Board members present: Wade Burns

 Mason Blake

 Dan Dean

Bill Scheu

 David Holcomb (via Zoom)

Board members absent: None

Town staff present: Alex Carmichael, Town Administrator

Adrienne Isenhower, Zoning Administrator

Stuart Bass (via Zoom)

No members of the public were present but two members were watching via Zoom. Mr. Scheu called the meeting to order at 10:30 a.m., and led the group in a moment of silence.

**Agenda Approval**

Wade Burns moved to allow virtual participation by Zoom. Dan Dean seconded and the motion carried 4/0. Mason Blake moved to adopt the agenda as presented. Dan Dean seconded and the motion carried 4/0.

**Meeting Minutes Adoption**

The March 5, 2020 minutes were adopted without alteration by Dan Dean with a second by Mason Blake. The motion carried 4/0.

**Old Business**

1. Ordinance Review Sections:
2. Review Article II Definitions – Discussion

Section 201: Accessibility Features. Mason Blake suggested changes in order to read more smoothly. There were some minor capitalization issues throughout the entire document. Mason Blake suggested capitalizing defined terms more uniformly. Dan Dean suggested under “Building” to strike “…and isolated by exterior walls..”. Under “Buffer” Mason Blake suggested adding the verbiage “or vegetative area”. Bill Scheu suggested keeping the definition for Day Care Center but asked Mrs. Isenhower and Mr. Bass to look at the statutes regarding adult day care. There was a lengthy discussion about decks in which Mason Blake asked Mr. Bass to draft new definition. Bill Scheu suggested adding “elevated” before structural in first line as well as adding setback language. Under “dormitory” it was suggested to add “..or conference center staff”. Dan Dean was assigned the task of defining “dwelling” and “family” definitions for the next meeting. Mason Blake suggested changes to “floor area” with regards to gross and net. Under “Convenience Stores” Mr. Bass will review stock definitions. “Natural Grade” will require some work from Mrs. Isenhower and Mr. Bass on the definition. Mr. Bass and Mrs. Isenhower will incorporate Mason Blake and Dan Dean’s changes in non-conformities. It was suggested to remove the “regulated tree definition” and review with Mr. Bass. Under “wayfinding” the commission wants to review Bill Robert’s comments.

The next meeting will be held May 26th at 10:30 a.m.

**Public Comment**

There was no Public Comment.

**Adjournment**

Mason Blake moved to adjourn the meeting. Dan Dean seconded and the meeting was adjourned at 12:00 p.m.

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Bill Scheu, Chair Angie Murphy, Town Clerk