

**Town of Montreat
Board of Commissioners
Town Council Meeting
November 14, 2019 – 7:00 p.m.
Walkup Building**

I. Call to Order

- Pledge of Allegiance
- Moment of Silence

II. Agenda Adoption

III. Presentations & Reports: David Arrant's Safety Update

IV. Mayor's Communications

V. Consent Agenda

A. Meeting Minutes Adoption

- October 10, 2019, Public Forum Minutes
- October 10, 2019, Town Council Minutes
- October 28, 2019, Special Meeting Minutes

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VI. Town Administrator's Communications

- Consent Agenda Review
- Other Items

VII. Administrative Reports

- Administration
- Planning and Zoning
- Police
- Public Works and Water
- Sanitation
- Streets

VIII. Public Comment

Public comments will be heard during this period for any and all items.

IX. Old Business

X. New Business

A. Swearing in of Trey McDonald as Captain

- **Presenter:** David Arrant, Chief of Police
- **Suggested Motion:** Move to swear in and administer the Oath of Office to Trey McDonald as Police Captain.
- **Oath of Office**

B. Swearing in of Virginia “Gin” Johnson as Police Officer

- **Presenter:** David Arrant, Chief of Police
- **Suggested Motion:** Move to swear in and administer the Oath of Office to Virginia “Gin” Johnson as Police Officer.
- **Oath of Office**

C. Swearing in of Mason Wright as Police Officer

- **Presenter:** David Arrant, Chief of Police
- **Suggested Motion:** Move to swear in and administer the Oath of Office to Mason Wright as Police Officer.

D. Appointing Finance Officer Darlene Carrasquillo to be an authorized signer on Town of Montreat Bank Accounts

- **Presenter:** Alex Carmichael, Town Administrator
- **Suggested Motion:** Move to appoint Darlene Carrasquillo as an authorized signer on Town of Montreat Bank Accounts.

E. Contract for Interior Design Services

- **Presenter:** Alex Carmichael, Town Administrator

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- **Suggested Motion:** Move to approve Contract #19-011-01 with Yurko Walter Architecture Design for Interior Design Services in the not-to-exceed amount of \$5250.

XI. Public Comment

Public comments will be heard during this period for any and all items.

XII. Commissioner Communications

XIII. Meeting Dates

Montreat Planning & Zoning Commission:

Thursday, November 21, 2019
Walkup Building
10:30 a.m.

Montreat Tree Board:

Tuesday, November 26, 2019
Town Services Building
9:30 a.m.

Town Office Closed:

Thursday & Friday, November 28 &
29
Thanksgiving Holiday

Montreat Landcare:

Wednesday, December 4, 2019
Allen Building
Swannanoa Room
10:00 a.m.

Montreat Planning & Zoning Commission:

Thursday, December 5, 2019
Walkup Building
10:30 a.m.

December Town Council Meeting:

Thursday, December 12, 2019
Walkup Building
7:00 p.m.
Public Forum begins at 6:30 p.m.

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Montreat Planning & Zoning Commission:

Thursday, December 19, 2019
Walkup Building
10:30 a.m.

Town Office Closed:

Tuesday & Wednesday, December
24 & 25
Christmas Holiday

Save the Date!

Saturday, April 25, 2020
Moore Center Field
Native Plant Sale & Arbor Day
Celebration

XIV. Adjournment