BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MONTREAT, NORTH CAROLINA:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the Town Government and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020 in accordance with the chart of accounts heretofore established for this Town:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Governing Board</td>
<td>$ 56,701</td>
</tr>
<tr>
<td>Administration</td>
<td>380,295</td>
</tr>
<tr>
<td>Public Buildings</td>
<td>33,004</td>
</tr>
<tr>
<td>Police</td>
<td>460,410</td>
</tr>
<tr>
<td>Planning and Zoning</td>
<td>124,660</td>
</tr>
<tr>
<td>Public Works</td>
<td>157,342</td>
</tr>
<tr>
<td>Streets and Powell Bill</td>
<td>607,397</td>
</tr>
<tr>
<td>Sanitation</td>
<td>118,602</td>
</tr>
<tr>
<td>Recreation</td>
<td>30,050</td>
</tr>
</tbody>
</table>

**Total Expenditures**  $ 1,968,461

Section 2. It is estimated that the following revenues will be available to the General Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ad Valorem Taxes - Current Year</td>
<td>$ 998,029</td>
</tr>
<tr>
<td>Ad Valorem Taxes - Prior Years</td>
<td>0</td>
</tr>
<tr>
<td>DMV Taxes - Current Year</td>
<td>19,973</td>
</tr>
<tr>
<td>DMV Taxes - Prior Years</td>
<td>0</td>
</tr>
<tr>
<td>Payments in Lieu of Taxes</td>
<td>0</td>
</tr>
<tr>
<td>Tax Penalties and Interest</td>
<td>0</td>
</tr>
<tr>
<td>Building Permits</td>
<td>35,026</td>
</tr>
<tr>
<td>Zoning Permits</td>
<td>1,300</td>
</tr>
<tr>
<td>Utilities Franchise Tax</td>
<td>90,295</td>
</tr>
<tr>
<td>Beer and Wine Tax</td>
<td>3,650</td>
</tr>
<tr>
<td>Powell Bill</td>
<td>42,400</td>
</tr>
<tr>
<td>Powell Bill Fund Balance</td>
<td>233,555</td>
</tr>
<tr>
<td>Interest on Powell Bill</td>
<td>75</td>
</tr>
<tr>
<td>Interest on Investments</td>
<td>3,000</td>
</tr>
<tr>
<td>Local Government Sales Tax</td>
<td>458,453</td>
</tr>
<tr>
<td>Solid Waste Disposal Tax</td>
<td>750</td>
</tr>
<tr>
<td>Contributions</td>
<td>2,000</td>
</tr>
<tr>
<td>Miscellaneous Revenues</td>
<td>2,000</td>
</tr>
</tbody>
</table>
Public Safety Charges 3,400
Sale of Fixed Assets 8,000
Sanitation Fees 5,000
Special Pick Up 1,130
Backdoor Pick Up 2,000
PAYT 900
Community Service Fee (MRA) 55,000
Fire Inspection Charges 2,000
Contributions – Landcare 500
Arrest Fees and Fines 25
Fund Balance Appropriated 0

Total Revenues $1,968,461

Section 3. The following amounts are hereby appropriated in the Water Fund for the fiscal year beginning July 1, 2019, and ending June 30, 2020, in accordance with the chart of accounts heretofore approved for the Town:

Water Fund $401,896

Total Expenditures $401,896

Section 4. It is estimated that the following Revenues will be available in the Water Fund for the fiscal year beginning July 1, 2019, and ending June 30, 2020:

Water Sales $ 200,000
Water Access Fees 150,000
Billing Fee Revenue 500
Water Taps 1,000
Water Transfer Fees 250
Late Fees 500
Interest Earned 200
MSD Billing and Postage 20,000
Assessment Revenue 29,446
Miscellaneous Revenue 0

Total Revenue $401,896

Section 5. The Budget Officer/Finance Officer is hereby authorized to distribute department funds upon the line item budget and make expenditures therefrom, in accordance with the Local Government Budget and Fiscal Control Act.

Section 6. The Budget Officer/Finance Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

A. He/she may transfer amounts between line items, expenditures and revenues, within a department without limitation and without a report being required.
B. He/she may transfer amounts up to $2,500 between departments within any one division, including contingency appropriations, within the same fund during any month. For the purpose of this ordinance, the Town of Montreat has the following divisions: Public Works (Streets and Sanitation), Police, Governing Body, Administration, Public Buildings, Planning and Zoning, and Recreation. The Budget Officer/Finance Officer must make an official report on such transfers at the next regular meeting of the Governing Board. Transfers between divisions would require action of the Governing Board.

C. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 7. There is hereby levied a tax at the rate of forty one cents (0.41) per one hundred dollars ($100) valuation of property as listed for taxes as of January 1, 2019 for the purpose of raising the revenue listed as “Taxes Ad Valorem - Current Year” in the General Fund in Section 2 of this Ordinance. The estimated rate of collection is based on the fiscal year 2017-2018 collection rate of 99.99%.

Section 8. The Town of Montreat Fee Schedule, FY 2019-2020, as attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on July 1, 2019.

Section 9. Copies of the Budget Ordinance shall be furnished to the Mayor, to the Board of Commissioners and to the Clerk of the Town to be kept on file for their direction in the disbursement of funds.

ADOPTED AND APPROVED THIS, THE 13th DAY OF JUNE, 2019

TIM HELMS
MAYOR

ATTEST:

ANGIE MURPHY
TOWN CLERK
FISCAL YEAR 2019-2020 FEE SCHEDULE

Town of Montreat
Fiscal Year 2019-2020
Fee Schedule

Administration

Taxes
Property Tax Rate: $0.41/$100 of Assessed Valuation

Miscellaneous
Copies (B&W) $0.10 per page
Copies (Color) $0.25 per page
Faxes Sent $1.00 per page
Faxes Received $0.10 per page
Documents Actual Cost
Returned Check Fee $25.00 (per event)

Privilege Licenses

Water Rates

Residential
Water Access Fee $14.35
Water Rate (per 1,000 gallons) $4.95
Meter Set $50.00
Meter Tap $900.00

Institutional
Water Access Fee – 1” Line $92.25
Water Access Fee – 2” Line $225.50
Water Rate (per 1,000 gals) $4.95
Meter Set $50.00
Meter Tap $1,500.00

Other Fees
Reconnection Fee $100.00
Water Service Transfer Fee $25.00
Late Fee
5% per month on past due balances

Sewer Rates

Determined by the
Metropolitan Sewerage District Fee Schedule


Building Permits and Inspection Fees

Non-Residential Permits
New Construction or Renovation (up to $1,000,000 in Valuation) $300.00; or $10.00 per $1,000.00 gross construction value, whichever is greater
New Construction or Renovation (over $1,000,000 in Valuation) 0.30% of each additional $1,000,000 or value portion thereof
Engineering Services Review Fee $75.00 per hour

Non-Residential Electrical, Mechanical & Plumbing Inspection Fees
Per Inspection, Per Trade Discipline $100.00

Other (Non-Residential)
Modular Offices $250.00
Day Care Centers $80.00 per trade discipline
ABC License $80.00 per trade discipline
Certificate of Occupancy $150.00

Residential Construction Permits (New)
Site-Built Homes Fees based on Estimated Construction Cost x 0.006
Covered Heated Areas $132.00 per sq. ft.
Covered Unheated Areas $60.00 per sq. ft.
Porches, Decks, Patios, etc. $44.00 per sq. ft.
Concrete Slabs, Walks, Drives, etc. $4.00 per sq. ft.
Manufactured Homes $88.00 per sq. ft.

Residential Construction Permits (Remodel or Renovation)
$0 - $999.99 $30.00
$1,000 - $1,999 99 $40.00
$2,000 - $4,999.99 $50.00
$5,000 or more Actual Cost of Construction x 0.006
Or $50.00 whichever is greater

Residential Electrical, Mechanical & Plumbing Inspection Fees
Per Inspection, Per Trade Discipline $100.00
Mechanical Appliance Change Out $100.00
LP Gas Piping/System (per inspection required) $75.00

Residential Certificate of Occupancy Fee $60.00

Miscellaneous Inspection & Administration Fees
Demolition Permit $100.00
Driveway Permit $100.00
Fire Inspection Per Town of Black Mountain Fee Schedule
Grading Permit $150.00
Homeowners Recovery Fee $10.00
Re-Inspection Fee $100.00
Residential Retaining Walls (≤48” unbalanced backfill) $100.00
Engineerec Retaining Walls
(>48” unbalanced backfill or commercial projects) $300.00 Minimum Fee or
0.006 x Project Cost (including design work), whichever is greater

Work Performed Without Building and Zoning Permits

Right-of-Way Cut Permit Fees
Minimum
Normal Fee $50.00<25 square feet.
Maximum $2.00 per square foot $2,500.00
Full Width Overlay (Master Permit – must be requested at time of cut application) $50.00
Street/Sidewalk/Dirt Cut Permit Length 10 working days (excluding weather delays)
Additional Re-Inspections $50.00 each
Additional Re-Inspections for Warranty Work $50.00 each

Penalties/Fines
Failure to obtain permit $50.00 per day
Exceeding time (past 10 working days) $50.00 per day

Miscellaneous
30-Day Extensions (must be requested prior to permit expiration) No Charge

Planning/Zoning

Board of Adjustment Fees
Appeals or Interpretations $50.00
Rezoning Requests $200.00
Variance Applications $350.00
Zoning Ordinance Amendment Applications $50.00

Permit Fees
Zoning Permit $35.00
Conditional Use Permit $300.00

Subdivision Plat Review Fees
Minor Subdivision $50.00
Major Subdivision $100.00

Sign Permit Fees
Free-Standing Signs $25.00
Wall Signs $20.00
Projection Signs $20.00
Suspended Signs $10.00
### Home Occupation Signs

#### Other Permits

- Wireless Communications Facility - Plan Review Fee: $500.00
- Wireless Communications Facility - Intermodulation Study: $500.00
- Stormwater Permit: $400 per acre, or portion thereof, for total disturbed acreage equal to or exceeding 12,000 square feet. Below 12,000 square feet disturbed area, a $100 flat rate shall be applied to all development and qualified redevelopment requiring a permit as described in the Stormwater Management Ordinance
- Base Application Fee for Development in a Special Flood Hazard Area (SFHA): $100.00
- Fire Permits (Operational or Construction): $25.00

### Sanitation

- Back Door Collection – Three Months: $95.00
- Back Door Collection - Annual: $175.00
- Special Pick Up: $25.00 minimum
- ETJ Collection Rate: $300.00 annually
- Mattress Disposal Fee: $5 per item
- Leaf Collection Fee (outside normal collection period): $25.00
- Brush/ Yard Waste Collection Fee (over 3 cubic yards): $25.00 per each additional 3 cubic yards
- Town Seal Imprinted Bags (Blue and Green): $1.00 per bag

### Police Department

#### Parking Fines
- Overtime Parking: $2.00
- Illegal Parking: $5.00
- Handicap Parking (Unauthorized): $25.00
- Late Fee for Parking Fines: Additional $10.00 if not paid within 15 days
- Immobilization Fees: $20.00

#### Town Ordinance Violation Fees
- First Offense: Verbal Warning
- Second Offense: $250.00
- Third and Subsequent Offenses: $500.00

#### Life Safety Code Violations
- Non-Conforming Sign Violations: $50.00 if not removed within 15 days

All fees are subject to change at any time with approval by the Board of Commissioners.