Board members present: Mayor Tim Helms

Mayor Pro Tem Otto

 Commissioner Kitty Fouche

Commissioner Bill Gilliland

 Commissioner Alice Lentz

 Commissioner Tom Widmer

Board members absent: None

Town staff present: Alex Carmichael, Town Administrator

Angie Murphy, Town Clerk

Fifteen members of the public were present. Mayor Helms called the meeting to order at 6:30 p.m., and led the group in the pledge of allegiance and a moment of silence.

**Agenda Approval**

Commissioner Lentz moved to adopt the agenda as presented. Commissioner Fouche seconded and the motion carried 5/0.

**Public Forum**

Jean Norris of 192 Mississippi Road, co-chair of the Montreat Landcare Native Plant Sale and Arbor Day Celebration, invited everyone to attend this year’s sale which will be held on Saturday, April 27th at Moore Field. She outlined a few of the events and activities that would be available to the public.

Tom Frist of 98 Frist Road thanked the Commission and Town Staff for the new microphones.

Debbie Ferguson of Montreat College announced that 88 students will be graduating from the College on Saturday, May 11th. This evening the College was hosting an athletic banquet, called the Cavalier Court of Excellence, with the top academic and performing athletes being honored.

Mike Sonnenberg of 125 Virginia Road stated his appreciation in being able to attend the Annual Board Retreat earlier in the day and thanked the Commission for all their hard work.

Mr. Carmichael wanted to do a quick Capital Projects Update. The table below recaps his report.

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| --- | --- |
| Town Hall | Under contract. Phase I preliminary designs, complete. Phase II, construction drawings and final budget, winding down. Phase III, construction expected to begin this summer. |
| Public Works Building | Site prepared. RFQ published on ¾, closes on 3/29, informational meeting on 3/18 |
| Texas Pedestrian Bridge | RFQ for design services closed on 2/11. Contract negotiations underway with Vaughn & Melton. |
| Texas Road Waterline Completed | Expected completion day 3/21 |
| Texas Rd and Calvin Trail Paving In progress | Project awarded in the fall ’18-expected completion in early spring |
| Frist Rd Paving In progress | Project awarded in the fall ’18-expected completion in early spring |
| Wells A & B Chlorine Retrofit Completed | In process. Expected completion date 4/4 |
| Well 6 Pump Conversion Completed | In process. Expected completion date 3/21 |
| Assembly Drive Culvert and Crosswalk Completed | In process. Expected completion date 3/18 |
| Tennessee Road Culvert and Catch Basin Completed | In process. Expected completion date 3/21 |
| South Carolina Terrace Parking Area Completed | Engineer assessed – Expected completion date 4/4 |
| Kentucky Road Culvert Scheduled end of May | Engineer assessed – Expected completion date 4/25 |
| South Carolina Terrace Culvert Completed | Engineer assessed – Expected completion date 4/11 |
| Wyck Road Culvert Scheduled first of May | Engineer assessed – Expected completion date 4/18 |
| Lower Greybeard Wall and Creek Stabilization | RFQ re-published on 2/28, closes on 3/20 |
| Suwannee Mudslide | Engineer assessed – RFQ pending |
| Texas Road Extension Culvert and Barrel – 1 | Engineer assessed – RFQ pending |
| Texas Road Wall and Bank Stabilization (Below Pool) | Engineer assessed – RFQ pending |

Tom Frist of 98 Frist Road asked if there was any special advice to the inhabitants of the roads that are slated to be paved next. Mr. Carmichael stated that Staff would communicate road closures and re-routes, if necessary, through the Montreat Minute and the Website.

Commissioner Lentz asked for clarification on the $5,000 closing charges for BB&T’s attorney. Mr. Carmichael advised that this was a standard flat closing cost for loan contracts.

Mary Standaert of 118 Shenandoah Terrace asked for further information about the proposed Town Hall loan contract. Mr. Carmichael advised that it will be a 15 year term at 3.16% which will equal roughly $1.2 million once the loan is paid in full (principal payments plus interest).

Wade Burns of 232 North Carolina Terrace advised that he was doing some work for a homeowner on Calvin Trail and he removed some hemlocks in greenspace. The hemlocks were so old and large to the point of being dangerous.

Mike Sonnenberg of 125 Virginia Road asked if the loan could be paid off early without penalty. Mr. Carmichael stated that after seven years the loan could be paid off without penalty. Commissioner Gilliland expressed his opinions with regards to paying off the loan at any time without penalty.

**Adjournment**

Commissioner Gilliland moved to adjourn the meeting. Commissioner Widmer seconded and the motion carried 5/0. The meeting was adjourned at 6:46 p.m.

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Tim Helms, Mayor Angie Murphy, Town Clerk