TOWN OF MONTREAT
2014 - 2015 BUDGET ORDINANCE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MONTREAT, NORTH CAROLINA:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the Town Government and its activities for the fiscal year beginning July 1, 2014 and ending June 30, 2015 in accordance with the chart of accounts heretofore established for this Town:

Governing Board	$ 74,100
Administration	305,500
Public Buildings	232,500
Police	382,900
Planning and Zoning	75,900
Public Works	81,700
Street	1,463,500
Powell Bill	43,500
Sanitation	101,200
Recreation	8,500
Total Expenditures	**$ 2,769,300**

Section 2. It is estimated that the following revenues will be available to the General Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

Advalorem Taxes - Current Year	$ 944,000
Advalorem Taxes - Prior Years	500
DMV Taxes – Current Year	16,000
DMV Taxes – Prior Years	200
Payments in Lieu of Taxes	1,000
Tax Penalties and Interest	1,500
Building Permits	45,000
Utilities Franchise Tax	55,000
Beer and Wine Tax	3,000
Powell Bill	39,000
Interest on Powell Bill	500
Interest on Investments	2,500
Grant Proceeds – Assessments	70,000
Arrest Fees and Fines	500
Local Government Sales Tax	345,000
Solid Waste Disposal Tax	500
Contributions	2,000
Miscellaneous Revenues	1,000

Reimbursement – Texas Bridge	744,000
Public Safety Charges	3,000
Sale of Fixed Assets	1,000
Sanitation Fees	10,000
Community Service Fee – MRA	50,000
Fire Inspection Charges	500
Transfer from Water Fund	68,600
Fund Balance Appropriated	365,000
Total Revenues	**$2,769,300**

Section 3. The following amounts are hereby appropriated in the Water Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015, in accordance with the chart of accounts heretofore approved for the Town:

Water Fund	$ 372,400
Debt Service	85,600
Total Expenditures	**$ 458,000**

Section 4. It is estimated that the following Revenues will be available in the Water Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Water Sales	$ 140,000
Water Access Fees	165,000
Water Taps	2,000
Water Transfer Fees	2,000
Late Fees	2,000
Interest Earned	500
MSD Billing and Postage	20,000
Miscellaneous Revenue	1,500
Transfer from Retained Earnings	0
Assessment Loan Proceeds	125,000
Total Revenue	**$ 458,000**

Section 5. The Budget Officer/Finance Officer is hereby authorized to distribute department funds upon the line item budget and make expenditures therefrom, in accordance with the Local Government Budget and Fiscal Control Act.

Section 6. The Budget Officer/Finance Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

A. He/she may transfer amounts between line items, expenditures and revenues, within a department without limitation and without a report being required.

B. He/she may transfer amounts up to $2,500 between departments within any one division, including contingency appropriations, within the same fund during any month. For the purpose of this ordinance, the Town of Montreat has the following divisions: Public Works (Streets and Sanitation), Police, Governing Body, Administration, Public Buildings, Planning and Zoning, and Recreation. The Budget Officer/Finance Officer must make an official report on such transfers at the next regular meeting of the Governing Board. Transfers between divisions would require action of the Governing Board.

C. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 7. There is hereby levied a tax at the rate of forty one cents (.41) per one hundred dollars ($100) valuation of property as listed for taxes as of January 1, 2014 for the purpose of raising the revenue listed as "Taxes Advalorem - Current Year" in the General Fund in Section 2 of this Ordinance. This rate is based upon an estimated total valuation of $ 232,092,818.00 and an estimated rate of collection of 99.25%. The estimated rate of collection is based on the fiscal year 2012-2013 collection rate of 99.25%.

Section 8. The Town of Montreat Fee Schedule, FY 2014-2015, as attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on July 1, 2014.

Section 9. Copies of the Budget Ordinance shall be furnished to the Mayor, to the Board of Commissioners and to the Clerk of the Town to be kept on file for their direction in the disbursement of funds.

ADOPTED AND APPROVED THIS, THE 26th DAY OF JUNE, 2014

LETTA JEAN TAYLOR
MAYOR

ATTEST:

TOWN OF MONTREAT CORPORATE SEAL NORTH CAROLINA

Misty R. Gedlinske

MISTY R. GEDLINSKE
TOWN CLERK

FISCAL YEAR 2014-2015 FEE SCHEDULE

Town of Montreat
Fiscal Year 2014-2015
Fee Schedule

Administration

Taxes

Property Tax Rate:	$0.41/$100 of Assessed Valuation

Miscellaneous

Copies (B&W)	$0.10 per page
Copies (Color)	$0.25 per page
Faxes Sent	$1.00 per page
Faxes Received	$0.10 per page
Documents	Actual Cost
Returned Check Fee	$25.00 (per event)

Privilege Licenses — Repealed March 8, 2007

Water Rates

Residential

Water Access Fee	$14.00
Water Rate (per 1,000 gallons)	$4.83
Meter Set	$50.00
Meter Tap	$900.00

Institutional

Water Access Fee – 1" Line	$90.00
Water Access Fee – 2" Line	$220.00
Water Rate (per 1,000 gals)	$4.83
Meter Set	$50.00
Meter Tap	$1,500.00

Other Fees

Reconnection Fee	$100.00
Water Service Transfer Fee	$25.00
Late Fee	5% per month on past due balances

Sewer Rates — Determined by the Metropolitan Sewerage District Fee Schedule

Building Permits and Inspection Fees

Non-Residential Permits

New Construction or Renovation (up to $1,000,000 in Valuation)	$300.00; or $10.00 per $1,000.00 gross construction value, whichever is greater
New Construction or Renovation (over $1,000,000 in Valuation)	0.30% of each additional $1,000,000 or value or portion thereof
Engineering Services Review Fee	$75.00 per hour

Non-Residential Electrical, Mechanical & Plumbing Inspection Fees

Per Inspection, Per Trade Discipline	$100.00

Other (Non-Residential)

Modular Offices	$250.00
Day Care Centers	$80.00 per trade discipline
ABC License	$80.00 per trade discipline
Certificate of Occupancy	$150.00

Residential Construction Permits (New)

Site-Built Homes	Fees based on Estimated Construction Cost x 0.006
Covered Heated Areas	$132.00 per sq. ft.
Covered Unheated Areas	$60.00 per sq. ft.
Porches, Decks, Patios, etc.	$44.00 per sq. ft.
Concrete Slabs, Walks, Drives, etc.	$4.00 per sq. ft.
Manufactured Homes	$88.00 per sq. ft.

Residential Construction Permits (Remodel or Renovation)

$0 - $999.99	$30.00
$1,000 - $1,999.99	$40.00
$2,000 - $4,999.99	$50.00
$5,000 or more	Actual Cost of Construction x 0.006 Or $50.00 whichever is greater

Residential Electrical, Mechanical & Plumbing Inspection Fees

Per Inspection, Per Trade Discipline	$100.00
Mechanical Appliance Change Out	$100.00
LP Gas Piping/System (per inspection required)	$75.00

Residential Certificate of Occupancy Fee

$60.00

Miscellaneous Inspection & Administration Fees

Demolition Permit	$100.00
Driveway Permit	$100.00
Fire Inspection	$100.00
Grading Permit	$150.00
Homeowners Recovery Fee	$10.00
Re-Inspection Fee	$100.00
Residential Retaining Walls (<48" unbalanced backfill)	$100.00

Engineered Retaining Walls (>48" unbalanced backfill or commercial projects)	$300.00 Minimum Fee or 0.006 x Project Cost (including design work), whichever is greater
Work Performed Without Building and Zoning Permits	Double Permit Fee

Right-of-Way Cut Permit Fees

Minimum	$50.00<25 square feet.
Normal Fee	$2.00 per square foot
Maximum	$2,500.00
Full Width Overlay (Master Permit – must be requested at time of cut application)	$50.00
Street/Sidewalk/Dirt Cut Permit Length	10 working days (excluding weather delays)
Additional Re-Inspections	$50.00 each
Additional Re-Inspections for Warranty Work	$50.00 each

Penalties/Fines

Failure to obtain permit	$50.00 per day
Exceeding time (past 10 working days)	$50.00 per day

Miscellaneous

30-Day Extensions (must be requested prior to permit expiration)	No Charge

Planning/Zoning

Board of Adjustment Fees

Appeals or Interpretations	$50.00
Rezoning Requests	$200.00
Variance Applications	$350.00
Zoning Ordinance Amendment Applications	$50.00

Permit Fees

Zoning Permit	$35.00
Conditional Use Permit	$300.00

Subdivision Plat Review Fees

Minor Subdivision	$50.00
Major Subdivision	$100.00

Sign Permit Fees

Free-Standing Signs	$25.00
Wall Signs	$20.00
Projection Signs	$20.00
Suspended Signs	$10.00
Home Occupation Signs	$10.00

Other Permits

Wireless Communications Facility - Plan Review Fee	$500.00
Wireless Communications Facility - Intermodulation Study	$500.00
Stormwater Permit	$400 per acre, or portion thereof, for total disturbed acreage equal to or exceeding 12,000 square feet. Below 12,000 square feet disturbed area, a $100 flat rate shall be applied to all development and qualified redevelopment requiring a permit as described in the Stormwater Management Ordinance
Base Application Fee for Development in a Special Flood Hazard Area (SFHA)	$100.00
Fire Permits (Operational or Construction)	$25.00

Sanitation

Back Door Collection – Three Months	$95.00
Back Door Collection - Annual	$175.00
Special Pick Up	$25.00 minimum
ETJ Collection Rate	$300.00 annually
Mattress Disposal Fee	$5 per item
Leaf Collection Fee (outside normal collection period)	$25.00
Brush/ Yard Waste Collection Fee (over 3 cubic yards)	$25.00 per each additional 3 cubic yards

Police Department

Parking Fines

Overtime Parking	$2.00
Illegal Parking	$5.00
Handicap Parking (Unauthorized)	$25.00
Late Fee for Parking Fines	Additional $10.00 if not paid within 15 days
Immobilization Fees	$20.00

Town Ordinance Violation Fees

First Offense	Verbal Warning
Second Offense	$250.00
Third and Subsequent Offenses	$500.00

Life Safety Code Violations	$100.00
Non-Conforming Sign Violations	$50.00 if not removed within 15 days

All fees are subject to change at any time with approval by the Board of Commissioners.