

**Town of Montreat
Board of Commissioners
Town Council Agenda Meeting
July 6, 2017 – 7:00 p.m.
Walkup Building**

I. Call to Order

- Pledge of Allegiance
- Moment of Silence

II. Agenda Adoption

III. Mayor’s Communications

IV. Consent Agenda

A. Meeting Minutes Adoption

- May 25, 2017, Special Workshop Minutes
- June 1, 2017, Town Council Public Forum Minutes
- June 1, 2017, Town Council Agenda Meeting Minutes
- June 8, 2017, Town Council Meeting Minutes
- June 20, 2017, Special Meeting Minutes

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

V. Town Administrator’s Communications

- Consent Agenda Review
- Other Items

VI. Administrative Reports

- Police Chief
- Public Works Director
- Finance Officer
- Building Inspector/Code Administrator

VII. Public Comment – Agenda Items

Public comments will be heard during this period for only those items listed on the meeting agenda.

VIII. Old Business

IX. New Business

- A. Proposed Recombination of Florida Terrace Parcel
 - **Suggested Motion:** To direct staff to have a recombination survey and associated deed documents prepared of the Florida Terrace property bearing Parcel Identification Number: 0720-16-4118-00000, with the intent of subdividing the tax parcel into two (2) legally-conforming, marketable lots.
- B. Oath of Office – David Arrant, Chief of Police
- C. Recommendations from Planning and Zoning for Florida Terrace Property (report only)
- D. Appointment of Bill Roberts to Planning & Zoning Commission
 - **Suggested Motion:** To move to appoint Mr. Bill Roberts to the Planning & Zoning Commission for a term of two years to expire on January 31, 2019.
- E. Personnel Policy Changes
 - **Suggested Motion:** To approve Resolution #17-007-001 Amending Article IV Section 6 of the Town of Montreat Personnel Policy.
- F. Amendment to the Salary Step and Job Classification Plan
 - **Suggested Motion:** Move to instruct staff to research models for the Finance Officer job description and salary, and to restructure the position classification to meet the current needs of the Town; this includes authorization to increase the step to grade 15.
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I. Public Comment – Other Topics

Public comments will be heard during this period for other public business items or topics not listed on the meeting agenda.

II. Commissioner Communications

III. Meeting Dates

Bulk Items/White Goods Pickup:

July 11, 2017

**Montreat Board of Commissioners
Town Council Agenda Meeting
July 6, 2017**

July Town Council Meeting:

July 13, 2017, 7:00 p.m.
Public Forum begins at 6:30 p.m.
Walkup Building

Open Space Conservation Committee:

July 14, 2017, 10:00 a.m.
Town Services Building

Audit Committee:

July 20, 2017, 3:30 p.m.
Walkup Building

Montreat Tree Board:

July 25, 2017, 9:30 a.m.
Town Services Building

Board of Adjustment:

July 27, 2017, 7:00 p.m.
Walkup Building

Montreat Landcare:

August 2nd, 9:00 a.m.
Outdoor Education Classroom

August Agenda Meeting:

August 3, 2017, 7:00 p.m.
Walkup Building

August Town Council Meeting:

August 10, 2017, 7:00 p.m.
Public Forum 6:30 p.m.
Walkup Building

IV. Adjournment