

**Town of Montreat  
Board of Commissioners  
Town Council Agenda Meeting  
July 7, 2016  
Walkup Building**

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Board members present: Mayor Tim Helms  
Mayor Pro Tem Kitty Fouche  
Commissioner Bill Gilliland  
Commissioner Kent Otto  
Commissioner Mary Standaert  
Commissioner Ann Vinson

Board members absent: None

Town staff present: Ron Nalley, Town Administrator  
Angie Murphy, Town Clerk  
Jack Staggs, Chief of Police  
Barry Creasman, Senior Water Operator  
Steve Freeman, Public Works Director

Approximately 25 members of the public were also present. Mayor Helms called the meeting to order at 7:02 p.m., and led the group in reciting the Pledge of Allegiance and a moment of silence.

**Agenda Approval**

Mr. Nalley advised the Council of one item that Commissioner Vinson wanted to add to the Agenda: the appointment of Mr. Hugh Alexander to the Audit Committee. Commissioner Vinson moved to adopt the agenda as amended. Mayor Pro Tem Fouche seconded and the agenda was approved as amended 5/0.

**Mayor's Communications**

Mayor Helms announced that Mr. Al Richardson will begin employment as the Interim Town Administrator on July 11. Mr. Richardson was the Town Manager for the Town of Black Mountain for 18 years and has filled in as Interim Town Manager in Mills River, Fletcher and Black Mountain since his retirement. Mr. Richardson will work with Mr. Nalley in his final week to insure a smooth transition.

**Consent Agenda Review**

The proposed Consent Agenda will include the following items:

- May 31, 2016, Special Workshop, 2016-2017 Fiscal Year Budget
- June 2, 2016, Public Forum
- June 2, 2016, Town Council Agenda Meeting
- June 9, 2016, Town Council Meeting

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- June 20, 2016, Special Workshop, 2016-2017 Fiscal Year Budget
- June 23, 2016, Special Workshop, 2016-2017 Fiscal Year Budget Adoption as amended

**Town Administrator's Communications**

- Mr. Nalley expressed his belief that Mr. Richardson will be a major asset to the Town of Montreat during this transition period.

**Administrative Reports**

The Board will hear administrative reports from the Police Chief, Public Works Director, Finance Officer and Building Inspector/Code Administrator during next week's Town Council meeting.

**Public Comment – Agenda Items**

Mayor Helms reiterated that this Public Comment period was intended for remarks pertaining to items listed on the meeting agenda, including staff reports and communications.

There were no comments from the public at this time.

**Old Business**

- A. Texas Road Bridge Discussion: The Board will entertain discussion on the recommendations from the Montreat Bridge Committee. Mr. Nalley advised that Staff will be looking for direction from Council on how to move forward on the Texas Road Bridge Project.

**New Business**

- A. Resolution #16-07-01 Thanking Ron Nalley for his Service to the Town of Montreat: A Resolution will be presented in honor of Mr. Ron Nalley for the 11 years he spent serving the Town of Montreat.
- B. Audit Committee Appointment: The Board will appoint Hugh Alexander to the Audit Committee for a term of two years to expire on January 31, 2018.

**Public Comment-Other Topics**

Mayor Helms reiterated that this Public Comment period was intended for remarks pertaining to public business items not listed on the meeting agenda, including any reports or communications from other community entities.

There were no comments from the public at this time.

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**Commissioner Communications**

Commissioner Vinson mentioned a new resource that she compiled with Mr. Freeman, at the request of the Montreat Tree Board, on "What Happens If a Tree Falls". This document has some very useful phone numbers and email addresses on what to do if a tree falls on personal or Town property. This document will be available at the Town Services Office.

**Upcoming Meeting Dates**

Mayor Helms reviewed the following list of upcoming meeting dates and deadlines next week.

Bulk Item/White Goods Pickup: July 12, 2016

July Town Council Meeting: July 14, 2016, 7:00 p.m.  
Walkup Building  
Reception Honoring Ron Nalley Begins at 6:30 p.m.

Planning & Zoning: July 21, 2016, 7:00 p.m.  
Walkup Building

Montreat Tree Board: July 26, 2016, 10:00 a.m.  
Town Services Building

Montreat Landcare: August 3, 2016, 9:00 a.m.  
Location to be determined

August Agenda Meeting: August 4, 2016, 7:00 p.m.  
Walkup Building  
Public Forum begins at 6:30 p.m.

August Town Council Meeting: August 11, 2016, 7:00 p.m.  
Walkup Building

**Adjournment**

There being no further business, Commissioner Vinson moved to adjourn the Agenda Meeting. Commissioner Gilliland seconded and the motion carried 5/0. The meeting was adjourned at 7:17 p.m.

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Tim Helms, Mayor

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Angie Murphy, Town Clerk