

**Town of Montreat
Board of Commissioners
Town Council Agenda Meeting
June 2, 2016
Walkup Building**

Board members present: Mayor Tim Helms
Mayor Pro Tem Kitty Fouche
Commissioner Bill Gilliland
Commissioner Kent Otto
Commissioner Mary Standaert

Board members absent: Commissioner Ann Vinson

Town staff present: Ron Nalley, Town Administrator
Angie Murphy, Town Clerk
Jack Staggs, Chief of Police
Barry Creasman, Senior Water Operator
Steve Freeman, Public Works Director

Approximately 19 members of the public were also present. Mayor Helms called the meeting to order at 7:01 p.m., and led the group in reciting the Pledge of Allegiance and a moment of silence.

Agenda Approval

Commissioner Gilliland moved to adopt the agenda as presented. Mayor Pro Tem Fouche seconded and the motion carried 4/0.

Presentation to Council: Montreat Bridge Committee – Alice Lentz, Chair

At next week's meeting, Mrs. Lentz will give a brief presentation on the recommendations by the Montreat Bridge Committee with regards to the Texas Road Bridge Project.

Public Hearing: Fiscal Year 2016-2017 Proposed Budget

The Board will hold a Public Hearing to receive comments on the Proposed 2016-2017 Fiscal Year Budget at the beginning of next week's meeting.

Mayor's Communications

Mayor Helms stated that he had no communications this evening.

Consent Agenda Review

The proposed Consent Agenda will include the following items:

- May 6, 2016, Public Forum Meeting Minutes
- May 6, 2016, Town Council Agenda Meeting Minutes
- May 12, 2016, Town Council Meeting Minutes
- Call for a special meeting on June 20th at 3:00 p.m. in the Town Services Office to review the 2016-2017 Fiscal Year Budget
- Call for a special meeting on June 23rd at 3:00 p.m. in the Town Services Office to adopt the 2016-2017 Fiscal Year Budget Ordinance and make any necessary amendments to the 2015-2016 Fiscal Year Budget
- Adoption Fiscal Year 2015-2016 Budget Amendment #7 to reallocate budget to cover Group Insurance expenses
- Adoption Fiscal Year 2015-2016 Budget Amendment #8 to reallocate budget to amend Salary & Wage and FICA costs

Town Administrator's Communications

- Mr. Nalley advised that the Montreat Bridge Committee Report is on the Town website.
- Mr. Nalley advised the Board that the Consent Order will be heard in Buncombe County Superior Court on Monday, June 6th at 9:00 a.m. and understands that all parties have signed the Settlement Agreement.

Administrative Reports

The Board will hear administrative reports from the Police Chief, Public Works Director, Finance Officer and Building Inspector/Code Administrator during next week's Town Council meeting.

Public Comment – Agenda Items

Mayor Helms reiterated that this Public Comment period was intended for remarks pertaining to items listed on the meeting agenda, including staff reports and communications.

There were no comments from the public at this time.

Old Business

- A. 2016-2017 Fiscal Year Budget Discussion: The Board will entertain further discussion on the 2016-2017 Fiscal Year Budget Discussion.

- B. Sanitation Services Discussion: Mayor Pro Tem Fouche would like to discuss some weekend options for sanitation services. Mr. Nalley presented the new sanitation bags to the Board and announced that Staff will be delivering two free bags to each resident with a handout of how the new expanded sanitation program will work.

New Business

- A. Employee Health Insurance Benefit Renewal: The Board will authorize the Town Administrator and Finance Officer to contract with either Blue Cross/Blue Shield of North Carolina or United Health Care effective July 1, 2016 for Gold 1500CS or RV Gold KL-Z/247A employee benefit health insurance, and to renew [vision] dental, life, and AD&D insurance coverage as proposed, for fiscal year 2016-2017, and for the Town to reimburse employees for the last half of the employee-only deductible.
- B. Property and Liability Insurance Renewal: North Carolina Interlocal Risk Management Agency (NCIMA): The Board will consider approval of the Property and Liability Insurance renewal proposal from the North Carolina Interlocal Risk Management Agency in the amount of \$19,214.
- C. Worker's Compensation Insurance Renewal – North Carolina Interlocal Risk Management Agency: The Board will consider approval of the Worker's Compensation Insurance renewal proposal from the North Carolina Interlocal Risk Management Agency in the amount of \$14,012.96.
- D. Resolution #16-06-01 Adopting the Buncombe Madison Hazard Mitigation Plan: The Board will consider adopting Resolution #16-06-01 Adopting the Buncombe Madison Hazard Mitigation Plan. The Town of Montreat participated with Buncombe County, Madison County and other local municipalities within those counties, to prepare a multijurisdictional Hazard Mitigation Plan as required by the State of North Carolina and the Federal Emergency Management Agency. The plan is designed to help local jurisdictions take actions that reduce the long-term risk to life and property from natural hazards. Adoption of the plan is required by each participating jurisdiction by September, 2016. The Town of Montreat has already completed a majority of our action requirements found in the plan.

Public Comment-Other Topics

Mayor Helms reiterated that this Public Comment period was intended for remarks pertaining to public business items not listed on the meeting agenda, including any reports or communications from other community entities.

Wade Burns of 232 North Carolina Terrace, questioned if Montreat Conference Center put a truck at the gate to help with sanitation services on Saturday where would they then dispose of the

refuse.

Gill Campbell of 149 Maryland Place, felt since every home is supposed to have a way to secure garbage that everyone should be able to put their trash in the receptacles on Friday before they leave Montreat.

Commissioner Communications

Mayor Pro Tem Fouche stated that she is not sure there is an answer for the sanitation problem but she wants to publicly respond to those who have inquired about options.

Upcoming Meeting Dates

Mayor Helms reviewed the following list of upcoming meeting dates and deadlines next week.

Bi-Weekly Sanitation Pick-up: Begins week of May 31, 2016-June 3, 2016
Will continue until August 26, 2016

June Town Council Meeting: June 9, 2016, 7:00 p.m.
Walkup Building

2016-2017 Budget Meeting Workshop: June 20, 2016, 3:00 p.m.
Town Services Building

Montreat Tree Board: June 28, 2016, 10:00 a.m.
Town Services Building

Town Services Office Closed: July 4, 2016
Independence Day Holiday

****There will be no sanitation pickup this day*
Sanitation Pickup will resume on July 5th**

Montreat Gait at the Montreat Gate: July 4, 2016
7:00 a.m.

4th of July Parade: July 4, 2016
10:30 a.m.

Montreat Landcare: No Meeting for July
August Location TBD

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July Agenda Meeting:

July 7, 2016, 7:00 p.m. Walkup Building
Public Forum begins at 6:30 p.m.

Bulk Items/White Goods Pick-Up Day:

July 12, 2016

July Town Council Meeting:

July 14, 2016, 7:00 p.m.
Walkup Building

Adjournment

There being no further business, Commissioner Gilliland moved to adjourn the Agenda Meeting. Commissioner Standaert seconded and the motion carried 4/0. The meeting was adjourned at 7:22 p.m.

Tim Helms, Mayor

Angie Murphy, Town Clerk