

**Town of Montreat
Board of Commissioners
Town Council Meeting
January 5, 2017 – 7:00 p.m.
Walkup Building**

I. Call to Order

- Pledge of Allegiance
- Moment of Silence

II. Agenda Adoption

III. Presentation to Council: Town Hall Committee with Commissioner Questions

IV. Mayor’s Communications

V. Consent Agenda

A. Meeting Minutes Adoption

- December 1, 2016, Town Council Agenda Meeting Minutes
- December 8, 2016, Public Forum Meeting Minutes
- December 8, 2016, Town Council Meeting Minutes

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VI. Town Administrator’s Communications

- Consent Agenda Review
- Other Topics

VII. Administrative Reports

- Police Chief
- Public Works Director
- Finance Officer
- Building Inspector/Code Administrator

VIII. Public Comment – Agenda Items

Public comments will be heard during this period for only those items listed on the meeting agenda.

IX. Old Business

A. Town of Montreat as a welcoming municipality.

- **Suggested Motion for February:** Move to add the phrase “to welcome all to the Town of Montreat” to the Montreat Board of Commissioners Mission Statement for adoption at the February Council Meeting. To read as follows: “To seek ways to welcome all to the Town of Montreat, to maintain and improve the quality of life, preserve the natural beauty and promote responsible growth while maintaining our community image, heritage and traditions.”
- **Suggested Motion for February:** Move to design and install a Town of Montreat Welcoming Sign which will also include Tree City USA and Wildlife Community Designations and indicate that the Town of Montreat is home to the Montreat Conference Center, Montreat College and other institutions as deemed appropriate.

X. New Business

A. Sanitation Department Vehicle Purchase – 2017 Ford F550

- **Suggested Motion:** To approve the purchase of a 2017 Ford F550 truck from Ken Wilson Ford in the amount of \$63,411.25, by paying off the full amount instead of financing over a five year period, this will save the Town \$4,212.31 in finance fees and to authorize the Mayor and Town Administrator to execute the necessary contract documents.

B. Street Department Sander/Spreader Purchase

- **Suggested Motion:** To approve the purchase of a Sander/Spreader from Jim Campen in the amount of \$4,761.50.

C. Street Department Ice Melt Spreader

- **Suggested Motion:** To approve the purchase of an ice melt and traction aid spreader from Jim Campen in the amount of \$1,625.33.

D. Florida Terrace Property Workshop

- **Suggested Motion:** Schedule a workshop on _____ at _____ am/pm in the _____ Building to start discussion of options of the Florida Terrace Property.

- E. Agenda Meeting
 - **Suggested Motion:** Move to do away with the agenda meetings and move the public forum 30 minutes prior to regular meeting.
- F. Regular Meeting
 - **Suggested Motion:** Move to reschedule regular meeting from the 2nd Thursday of every month to the 1st Thursday of every month.
- G. Discussion of Town Hall Committee Report and Possible Action
- H. Discussion of the Report from the DOT Meeting in Raleigh and the status of the requirements outlined by DOT for reimbursement of funds to the Town of Montreat.

XI. Public Comment – Other Topics

Public comments will be heard during this period for other public business items or topics not listed on the meeting agenda.

XII. Commissioner Communications

XIII. Meeting Dates

<u>January Town Council Meeting:</u>	January 12, 2017, 7:00 p.m. Walkup Building
<u>Town Offices Closed:</u>	January 16, 2017 Martin Luther King Holiday Sanitation resumes on Tuesday, Jan 17 th
<u>Montreat Tree Board:</u>	January 24, 2017, 9:00 a.m. Town Service Offices
<u>Montreat Board of Adjustment:</u>	January 26, 2017, 7:00 p.m. Walkup Building
<u>Montreat Landcare:</u>	February 1, 2017, 9:00 a.m. Allen Building Swannanoa Room

XIV. Closed Session

- **Suggested Motion: To enter into Closed Session in accordance with NCGS §143-318.11(6) for discussion of a personnel matter**

XV. Adjournment