Town of Montreat
Board of Commissioners
Proposed Meeting Agenda
August 13, 2015 – 7:00 p.m.
Walkup Building

I. Call to Order

- Pledge of Allegiance
- Invocation

II. Agenda Adoption

III. Certificates of Appreciation: David Teo and Joseph Frith

IV. Public Hearings

A. Application for Approval of Financing Agreements: Upper Kentucky Road Phase 1, Residential Utility, Neighborhood Utility, Neighborhood Street, and Peace Lane Assessment Projects

B. Preliminary Assessment Roll - Upper Kentucky Road Phase 1 Neighborhood Street Assessment Project

C. Preliminary Assessment Roll – Peace Lane Street Assessment Project

V. Mayor's Communications

VI. Consent Agenda

A. Meeting Minutes Adoption

- May 21, 2015, Special Meeting – Town Council Meeting (Pending)
- June 11, 2015, Town Council Meeting (Pending)
- June 18, 2015, Special Meeting (Pending)
- June 25, 2015, Special Meeting (Pending)
- July 2, 2015, Agenda Meeting (Pending)
- July 9, 2015, Town Council Meeting (Pending)

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

VII. Town Administrator's Communications

- Consent Agenda Review
- Sanitation Services Special Meeting
- Personnel Updates – Town Clerk
- Other Topics

VIII. Administrative Reports

A. Police Chief
B. Public Works Director
C. Finance Officer
D. Building Inspector/Code Administrator

IX. Public Comment – Agenda Items

Public comments will be heard during this period for only those items listed on the meeting agenda.

X. Old Business

A. Resolution Approving Financing Terms – Upper KY Phase 1 Area Assessment Projects
- **Suggested Motion:** To Adopt Resolution #15-08-01 approving financing terms for the Upper Kentucky Phase I Area assessment projects

B. Resolution Confirming Assessment Roll and Levying Assessments – Upper Kentucky Road Phase 1 Neighborhood Street Assessment
- **Suggested Motion:** To Adopt Resolution #15-08-02 Confirming Assessment Roll and Levying Assessments – Upper Kentucky Road Phase 1 Neighborhood Street Assessment

C. Resolution Confirming Assessment Roll and Levying Assessments – Peace Lane Street Assessment
- **Suggested Motion:** To adopt Resolution #15-08-03 Confirming Assessment Roll and Levying Assessments – Peace Lane Street Assessment

XI. New Business

A. Resolution Honoring Montreat College and Commemorating Its Centennial
- **Suggested Motion:** To adopt Resolution #15-08-04 Honoring Montreat College and Commemorating Its Centennial

B. Montreat College Temporary Street Closure Request – Portion of Lookout Road
- **Suggested Motion:** To approve the temporary closure of a portion of Lookout Road from Anderson Auditorium Parking Lot to Assembly Circle on Wednesday, August 19th, 2015 from 10:00 a.m. until 2:00 p.m. for the Montreat College Centennial Celebration

C. Well AO4 Pump Replacement
- **Suggested Motion:** To approve the proposed invoice with Reuben Caldwell Drilling Inc. in the amount of $4,245.00.

D. Montreat Hemlock Restoration Initiative Grant
- **Suggested Motion:** For the Town of Montreat to serve as the Fiscal Agent for the NCDA&CS Hemlock Restoration Initiative Grant and to accept the terms outlined in the grant proposal if awarded.

XII. Public Comment – Other Topics

Public comments will be heard during this period for other public business items or topics not listed on the meeting agenda.

XIII. Commissioner Communications

XIV. Meeting Dates

August Board of Adjustment Meeting:	August 27, 2015, 7:00 p.m. Walkup Building
Bi-Weekly Sanitation Service Ends	August 28, 2015
Agenda Items Due:	August 28, 2015, 5:00 p.m. Town Services Office
Montreat Landcare Committee Meeting:	September 2, 2015, 9:00 a.m. Freeland Hall
September Agenda Meeting:	September 3, 2015, 7:00 p.m. Walkup Building
Town Services Office Closed:	September 7, 2015 Labor Day Holiday
Rescheduled Sanitation Collection Date:	September 8, 2015 Collection Begins at 8:00 a.m.
September Town Council Meeting:	September 10, 2015, 7:00 p.m. Walkup Building
Tentative – September Planning and Zoning Commission Meeting:	September 15, 2015, 7:00 p.m. Walkup Building

XV. Adjournment

Certificate of Recognition

This certificate is hereby presented to Boy Scout

David Teo

In recognition of his attainment of the rank of EAGLE SCOUT

Presented on this the 13th day of August, 2015

Letta Jean Taylor, Mayor
Town of Montreat

Certificate of Recognition

This certificate is hereby presented to Boy Scout

Joseph Frith

In recognition of his attainment of the rank of EAGLE SCOUT

Presented on this the 13th day of August, 2015

TOWN OF MONTREAT CORPORATE SEAL NORTH CAROLINA

Letta Jean Taylor, Mayor
Town of Montreat

Alliance for a Prosperous North Carolina

Members of the North Carolina General Assembly,

We are representatives of communities across the entire state, from the mountains to the Piedmont to the coast. Our communities are small and large, rural, suburban and urban. We are business owners, managers and elected officials of local governments as well as chamber of commerce staffs. On the attachment you will see the organizations that have come together in this communication.

We share a common concern. We have concerns about how proposals to change the distribution of sales tax revenues will harm our communities and our state.

Some of us are concerned because a change in the formula would immediately impact current revenues. Those communities in our state are creating and retaining jobs and must continue investing in ways that maintain our competitiveness. Property taxes will have to be raised to pay for infrastructure investments already made, threatening our continued economic growth.

Some of us are concerned because a change in the formula would impact revenues over time. Those communities might see an immediate increase in revenues but any future growth in revenue collections might result in them ultimately losing revenue. These growing communities will not receive the revenue to support the increasing demands on local services.

Some of us are concerned because the proposals will increase our revenues only if citizens approve a referendum to increase local option sales taxes. This is an unrealistic assumption in most of our communities. If the electorate doesn't support the tax increase, those communities will ultimately lose revenue and they will fall further behind.

Some of us are concerned because a change in the formula would have a negative impact on bond ratings for cities and counties by making it more difficult to meet certain rating criteria. In addition, many communities have issued Special Obligation Bonds pledging all or part of the Local Option Sales Taxes. Redistribution of sales tax could cause higher interest rates.

Some of us are concerned because a change in the formula could negatively affect the attraction of economic development prospects due to already higher-than-average costs of housing in many of the affected counties. Having to increase

property taxes to compensate for the shifting sales taxes will place us at a further disadvantage, harming the jobs market for entire regions.

All of us are concerned with the overall growth and vitality of the State of North Carolina. Many individuals commute into high growth regions for jobs while having the option to live in a more rural setting. We believe offering current and future citizens choices about where to live and work is best for the state. We believe investing in infrastructure that allows for regional economies rather than county-oriented economies is best for the state.

As you begin the negotiations regarding the two budget proposals, we urge you to reconsider the ramifications of proposals to redistribute sales tax revenues. Ultimately, we ask that you oppose the proposal to redistribute sales tax revenues outlined in the Senate's budget proposal.

Sincerely,

Signature

Montreat Garbage: A Request for Reasonable Service

A Simple Solution to a Major Montreat Problem

July 31, 2015

To: Mayor Taylor and Town Council
CC: Steve Freeman, Public Works Director

From: Perry Sprawls, Full-time Resident, 30 Kanawha Drive

Subject: A request for safe access to the dumpster/compactor for Montreat residents.

The weekly pickup service for both garbage on Mondays and yard trash on Wednesdays is outstanding. The source of this great service is Bill Creasman. His dedication, organization, and major efforts to serve the citizens is outstanding and one of the bright stars in our town government. The Friday pickup during the summer months extends this excellent service for all, including full-time residents and visitors.

However, during the nine (9) months when the Friday service is discontinued, residents have inadequate garbage disposal opportunity which has been made even a greater hardship by recent actions of the Council.

The recommendation that I make here was first made in January of 2015 but was either ignored or rejected by the Council. I submit the request again not only for myself but on behalf of the full-time residents of Montreat and especially for those of us who are among the elderly and disabled.

Request: That the drive-in gates to the dumpster/compactor area be opened, and without charge, to Montreat residents for three (3) hours each Thursday afternoon when Friday curb-side pickup is not provided.

Looking back to last winter before we were completely locked out from free access it was recognized that having to place garbage in the dumpsters using the walk-in gate was both a hardship and hazard for all, and especially those with some physical limitations. That was especially treacherous because of the weather making Rainbow Road a slippery hill for walking across, parking, and turning around. An added danger is having to park across the street and back into Rainbow Road in the blind curve almost out of sight of traffic coming, or sliding if they try to stop, down the mountain. A condition that can cause a tragic and deadly accident.

Montreat can be even a greater place to live, especially year-round, if it can offer basic garbage service that appears to be the norm in most communities.

CC: Concerned Montreat Residents

MONTHLY POLICE STATISTICS REPORT					
July	**2015**	**2014**	**2013**	**2012**	**2011**
Mileage	4092	2811	2632	3100	3067
Dispatched Calls	176	161	141	104	112
Officer-Initiated Calls	216	270	202	249	402
Fire/EMS Assistance Calls	11F,6E	14F,6E	11F,6E	6	10
Motorist/Other Assistance Calls	80	55	78	28	50
Traffic Stops	28/35CP	54	39	31	27
Parking Issues	5	10	8	14	24
Burglar/Fire Alarm Responses	5B,1F	9B,1F	3B,1F	8	5
Residential House/Building Checks	204	128	72	86	124
Ordinance violations	29	24	14	24	30
LE Agency Assistance Calls	21	18	23	54	38
Animal Calls	10	4	1	12	10
Larcenies	1	7	0	0	2
B&E Calls	0	0	0	0	1A,1B
Suspicious Person/Vehicle Investigations	30P/12V	22P,11V	16P,7V	22	10
Disturbance Calls	11	5	4	2	12
Accident Responses	2	1	1	5	0
Auxiliary Hours Worked	32R	32R	32R,84O	128	72
Truck turns at Gate	0	1	4	7	10

- Town service: 449
- MRA service: 162
- College service: 10
- On 07/01/2015 MPD responded to Assembly Inn reference a female having emotional problems, she was transported to Mission Hospital by an Officer with voluntary commitment
- On 07/02/2015 MPD was called by a mother reference her juvenile in distress on Lookout Road, Officer talked to both juvenile and mother and the situation was resolved
- On 07/04/2015 MPD (assisted by Street Department) escorted the Gate Run participants, there were approximately 150 runners
- On 07/04/2015 MPD, Street Department, Water Department and MRA employees worked the Montreat July 4th Parade, the speed counter indicated that from Friday 9:00 a.m. to Sunday 4:00 p.m. there were approximately 5,578 vehicles enter the Gate (approximately 858 more vehicles than 2014)
- On 07/04/2015 MPD received a call of a lost child, the child was located on Virginia Road
- On 07/04/2015 MPD received a call of a stolen vehicle from William Black Lodge, the vehicle was thought to be parked on NC Terrace, Officers located the vehicle on Georgia Terrace
- On 07/07/2014 MPD received a report of 2 runners lost from a cross country team, BMFD was called out and both runners were located in 2 different areas of the Old Toll Road
- On 07/08/2015 MPD participated with BMPD and State Officers in a check point

- On 07/09/2015 MPD was called reference a copperhead snake on Greybeard Road, special thanks to Ranger Jason who relocated the snake
- On 07/10/2015 MPD was called reference to a lost female suffering from dementia, the subject was located around the Moore Center
- On 07/10/2015 BMPD was called reference a probable drunk driver on Montreat Road, MPD located vehicle described at Lake Susan, the subject was arrested for DWI and drug charges
- On 07/10/2015 MPD received a report of larceny of a television set on Oklahoma
- On 07/11/2015 MPD attended and participated in the Cottage Association annual meeting, a statistical report and information was presented and it was a full house enjoyed by all
- On 07/12/2015 MPD participated in another check point with BMPD, BCSD, and State Officers
- On 07/12/2015 MPD received a call and removed a rattlesnake from Greybeard
- On 07/13/2015 MPD participated in another check point with BMPD and State Officers
- On 07/16/2015 MPD received a call reference a dispute over property on West Virginia, both parties were advised reference civil action
- On 07/23/2015 MPD received a call from Calvin Trail of a bat located in sleeping quarters with 2 children, the bat was transported to the Animal Shelter for testing
- On 07/24/2015 MPD received a call reference 2 subjects possibly intoxicated around Assembly Inn, the subjects were located at 5:10 a.m. and taken back to their campsite in Montreat, Officers did a follow-up at front desk at Assembly Inn
- On 07/27/2015 MPD received a call from a Mr. White calling from Boston, MA. Mr. White wanted to compliment Officer Justin Whitson for his actions the night before at approximately 1:30 a.m. where he located Mr. White's wife who was lost and disoriented trying to go to Fayetville, NC. Great job Justin!
- On 07/27/2015 MPD received a call in reference to a lost elderly female with dementia that was last seen on Kanawha Drive, the subject lived outside the gate, the BMPD and BMFD were called in for the search, she was located at Tractor Supply in Black Mountain

Special Note: I would like to thank the Montreat Town employees and MRA employees that participated in the Gate Run and the Montreat Parade and had to be away from their families on July 4th. Without them we would not be able to have these events. This year there were no significant incidences! Thanks Again!

General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Period Ended June 30, 2015

	FYE 2015 Budgeted	Previously Reported	Current Month	FYE 2015 YTD Actual	FYE 14 Comparison YTD Actual	FYE 2015 Remaining Budget	Actual to Budget %	Statement Period 12	Variance	6/30/14
Revenues:										
Ad valorem taxes	$ 944,500.00	$ 938,347.41	$ 14,440.31	$ 952,787.72	$ 964,770.15	$ (8,287.72)				
Other taxes and licenses	$ 362,700.00	$ 279,335.49	$ 41,197.95	$ 320,533.44	$ 293,277.37	$ 42,166.56				
Unrestricted intergovernmental	$ 59,500.00	$ 50,873.67	$ 28,873.52	$ 79,747.19	$ 65,140.32	$ (20,247.19)				
Permits and Fees	$ 46,000.00	$ 28,770.57	$ 2,625.00	$ 31,395.57	$ 57,170.74	$ 14,604.43				
Community Service Fee	$ 50,000.00	$ 48,158.20	$ -	$ 48,158.20	$ 45,618.50	$ 1,841.80				
Sales and Services	$ 13,000.00	$ 8,890.23	$ 2,677.00	$ 11,567.23	$ 11,380.66	$ 1,432.77				
Investment earnings	$ 3,000.00	$ 893.56	$ 81.02	$ 974.58	$ 1,224.41	$ 2,025.42				
Other revenues	$ 4,000.00	$ 1,327.46	$ 21.53	$ 1,348.99	$ 2,226.41	$ 2,651.01				
Subtotal - Normal Operating	$ 1,482,700.00	$ 1,356,596.59	$ 89,916.33	$ 1,446,512.92	$ 1,440,808.56	$ 36,187.08	97.56%	100.00%	**-2.44%**	**-2.89%**
Restricted intergovernmental	*$ 853,000.00*	*$ 75,860.32*	*$ -*	*$ 75,860.32*	$ 300,488.27	*$ 777,139.68*				
Contributions - Landcare	*$ -*	*$ -*	*$ -*	*$ -*	$ -	*$ -*				
Contributions - Open Space	*$ -*	*$ -*	*$ -*	*$ -*	$ -	*$ -*				
Total Revenues	**2,335,700.00**	**1,432,456.91**	**89,916.33**	**1,522,373.24**	**$ 1,741,296.83**	**813,326.76**	65.18%	100.00%	**-34.82%**	**-26.16%**
Expenditures:										
Governing Body	$ 87,938.00	$ 57,573.10	$ 30,280.44	$ 87,853.54	$ 60,201.09	$ 84.46	99.90%	100.00%	**0.10%**	**21.32%**
Administration	$ 281,589.00	$ 256,031.04	$ 15,061.90	$ 271,092.94	$ 267,917.23	$ 10,496.06	96.27%	100.00%	**3.73%**	**0.67%**
Public Buildings	$ 225,515.00	$ 190,748.57	$ 1,643.52	$ 192,392.09	$ 323,485.51	$ 33,122.91	85.31%	100.00%	**14.69%**	**9.55%**
Police	$ 387,900.00	$ 341,566.44	$ 32,495.47	$ 374,061.91	$ 324,515.16	$ 13,838.09	96.43%	100.00%	**3.57%**	**3.92%**
Building & Zoning	$ 75,900.00	$ 67,209.06	$ 6,735.46	$ 73,944.52	$ 72,627.88	$ 1,955.48	97.42%	100.00%	**2.58%**	**12.50%**
Public Works	$ 73,130.00	$ 61,074.41	$ 5,701.41	$ 66,775.82	$ 50,100.35	$ 6,354.18	91.31%	100.00%	**8.69%**	**8.83%**
Streets	$ 1,415,528.00	$ 278,302.07	$ 55,512.74	$ 333,814.81	$ 388,443.91	$ 1,081,713.19	23.58%	100.00%	**76.42%**	**70.08%**
Powell Bill	$ 43,500.00	$ 8,602.18	$ 25,198.10	$ 33,800.28	$ 33,454.34	$ 9,699.72	77.70%	100.00%	**22.30%**	**23.09%**
Sanitation	$ 101,200.00	$ 85,770.32	$ 10,419.85	$ 96,190.17	$ 95,994.73	$ 5,009.83	95.05%	100.00%	**4.95%**	**7.34%**
Env/Cons/Rec	$ 8,500.00	$ 188.48	$ -	$ 188.48	$ 160,970.13	$ 8,311.52	2.22%	100.00%	**97.78%**	**15.72%**
Total expenditures	**2,700,700.00**	**$ 1,347,065.67**	**$ 183,048.89**	**$ 1,530,114.56**	**$ 1,777,710.33**	**$ 1,170,585.44**	56.66%	100.00%	**43.34%**	**36.87%**
Revenues over expenditures	**(365,000.00)**	**$ 85,391.24**	**$ (93,132.56)**	**$ (7,741.32)**	**$ (36,413.50)**	**$ (357,258.68)**				
Other financing sources (uses):										
Transfer to/from Water Fund		$ -	$ -	$ -	$ (45,614.00)	$ -				
Fund Balance Appropriated:	$ 365,000.00	$ -	$ -	$ -	$ -	$ 365,000.00				
Total other financing sources	**$ 365,000.00**	**$ -**	**$ -**	**$ -**	**$ (45,614.00)**	**$ 365,000.00**				
Revenues and other sources over expenditures and other uses	**$ -**	**$ 85,391.24**	**$ (93,132.56)**	**$ (7,741.32)**	**$ (82,027.50)**	**$ 7,741.32**				
Expenditure Recap:										
Salaries & Benefits	$ 870,700.00	$ 803,237.43	$ 75,823.43	$ 879,060.85	$ 833,677.18	$ (8,360.85)				
Other Operating	$ 355,300.00	$ 250,694.74	$ 62,123.13	$ 312,817.86	$ 477,133.11	$ 42,482.14				
CIP/Grant Projects	*$ 1,474,700.00*	*$ 293,133.51*	$ 45,102.34	*$ 338,235.85*	$ 466,900.04	*$ 1,136,464.15*				
Total Expenditures	**$ 2,700,700.00**	**$ 1,347,065.67**	**$ 183,048.89**	**$ 1,530,114.56**	**$ 1,777,710.33**	**$ 1,170,585.44**				

Water Fund
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Period Ended June 30, 2015

	FYE 2015 Budgeted	Previously Reported	Current Month	FYE 2015 YTD Actual	FYE 14 Comparison YTD Actual	FYE 2015 Remaining Budget	Actual to Budget Percent	Statement Period 12	Variance	Variance
Revenues:										
Ad valorem taxes			$ -			$ -				
Other taxes and licenses			$ -			$ -				
MRA Comm Svc Fee	$ -		$ -			$ -				
Permits and Fees			$ -			$ -				
Sales and Services	$ 305,000.00	$ 257,102.07	$ 25,206.27	$ 282,308.34	$ 298,461.63	$ 22,691.66				
Investment earnings	$ 500.00	$ 68.72	$ 6.29	$ 75.01	$ 101.51	$ 424.99				
Other revenues	$ 27,500.00	$ 22,700.34	$ 1,978.03	$ 24,678.37	$ 24,842.84	$ 2,821.63				
Subtotal - Normal Operating	$ 333,000.00	**$ 279,871.13**	**$ 27,190.59**	**$ 307,061.72**	**$ 323,405.98**	$ 25,938.28				
Restricted intergovernmental	*$ 206,000.00*		*$ -*			*$ 206,000.00*				
Total revenues	**$ 539,000.00**	**$ 279,871.13**	**$ 27,190.59**	**$ 307,061.72**	**$ 323,405.98**	**$ 231,938.28**	56.97%	100.00%	**-43.03%**	**-46.36%**
Expenditures:										
Water Department	**$ 539,000.00**	**$ 445,641.85**	**$ 52,935.05**	**$ 498,576.90**	$ 386,449.09	**$ 40,423.10**	92.50%	100.00%	**7.50%**	**44.72%**
Total expenditures	**$ 539,000.00**	**$ 445,641.85**	**$ 52,935.05**	**$ 498,576.90**	**$ 386,449.09**	**$ 40,423.10**	92.50%	100.00%	**7.50%**	**44.72%**
Revenues over expenditures	**$ -**	**$ (165,770.72)**	**$ (25,744.46)**	**$ (191,515.18)**	**$ (63,043.11)**	**$ 191,515.18**				
Other financing sources (uses):										
Transfers to/from General Fund	$ -	$ -	$ -	$ -	$ 45,614.00	$ -				
Fund Balance Appropriated:	$ -	$ -	$ -	$ -	$ -	$ -				
Total other financing sources (uses	**$ -**	**$ -**	**$ -**	**$ -**	**$ 45,614.00**	**$ -**				
Revenues and other sources over expenditures and other uses	**$ -**	**$ (165,770.72)**	**$ (25,744.46)**	**$ (191,515.18)**	**$ (17,429.11)**	**$ 191,515.18**				
Expenditure Recap:										
Salaries & Benefits			$ -			$ -				
Other Operating	$ 304,500.00	$ 190,098.80	$ 36,028.05	$ 226,126.85	$ 377,160.06	$ 78,373.15				
CIP/Grant Projects	*$ 234,500.00*	*$ 255,543.05*	*$ 16,907.00*	*$ 272,450.05*	$ 9,289.03	*$ (37,950.05)*				
Total Expenditures	**$ 539,000.00**	**$ 445,641.85**	**$ 52,935.05**	**$ 498,576.90**	**$ 386,449.09**	**$ 40,423.10**				

10 GENERAL FUND

Account Description	Account Number	Estimated Revenue	Activity This Period	Revenue To Date	Uncollected To Date	Percent Collected %
PY AD VALOREM TAXES	10-00-3000-100	500.00	1,606.80	1,606.80	-1,106.80	321.36
CY AD VALOREM TAXES	10-00-3005-100	944,000.00	12,833.51	951,180.92	-7,180.92	100.76
TAX INTEREST & PENALTIES	10-00-3050-100	1,500.00	438.85	1,331.48	168.52	88.76
LOCAL SALES TAX	10-00-3065-100	345,000.00	25,290.50	302,030.39	42,969.61	87.54
PAYMENT IN LIEU OF TAXES	10-00-3070-100	1,000.00	0.00	2,000.00	-1,000.00	200.00
PY DMV TAXES	10-00-3104-100	200.00	0.00	0.00	200.00	0.00
CY DMV TAXES	10-00-3194-100	16,000.00	15,468.61	17,171.57	-1,171.57	107.32
UTILITIES FRANCHISE TAX	10-00-3205-200	55,000.00	28,873.52	69,612.41	-14,612.41	126.56
WINE & BEER TAX	10-00-3220-200	3,000.00	0.00	3,343.86	-343.86	111.46
RETAIL & WHOLESALE REFUND	10-00-3225-200	0.00	0.00	4,440.92	-4,440.92	0.00
SOLID WASTE DISPOSAL TAX	10-00-3235-200	500.00	0.00	350.00	150.00	70.00
CONTRIBUTIONS	10-00-3300-300	2,000.00	0.00	0.00	2,000.00	0.00
CONTRIBUTIONS - OPEN SPACE	10-80-3300-710	0.00	0.00	193.19	-193.19	0.00
PUBLIC SAFETY CHARGES	10-10-3305-300	3,000.00	0.00	2,809.30	190.70	93.64
GRANT PROCEEDS - FEDERAL	10-10-3310-300	744,000.00	0.00	18,650.99	725,349.01	2.50
POWELL BILL	10-20-3325-300	39,000.00	0.00	39,442.31	-442.31	101.13
CONTRIBUTIONS - LANDCARE	10-80-3330-340	0.00	0.00	366.00	-366.00	0.00
GRANT PROCEEDS - NC	10-10-3340-300	0.00	0.00	17,767.02	-17,767.02	0.00
COURT COSTS - ARREST FEES & F	10-10-3405-400	500.00	0.00	15.00	485.00	3.00
FIRE INSPECTION FEES	10-10-3425-400	500.00	0.00	0.00	500.00	0.00
BUILDING PERMITS	10-10-3430-400	45,000.00	2,625.00	31,380.57	13,619.43	69.73
SANITATION FEES	10-10-3435-400	10,000.00	2,677.00	8,757.93	1,242.07	87.57
COMMUNITY SERVICE FEE	10-00-3550-800	50,000.00	0.00	48,158.20	1,841.80	96.31
INTEREST ON INVESTMENTS	10-00-3800-800	2,500.00	65.36	783.79	1,716.21	31.35
INTEREST INVESTMNT-POWELL BIL	10-00-3805-800	500.00	15.84	190.97	309.03	38.19
MISC REVENUE	10-00-3815-800	1,000.00	21.34	789.62	210.38	78.96
SALE OF FIXED ASSETS	10-00-3820-800	1,000.00	0.00	0.00	1,000.00	0.00
SPECIAL ASSESSMENTS - STREETS	10-10-3832-630	70,000.00	0.00	0.00	70,000.00	0.00
FUND BALANCE APPROPRIATED	10-00-3905-900	365,000.00	0.00	0.00	365,000.00	0.00
INTERFUND TRANS FROM WATER	10-00-3915-900	0.00	0.00	0.00	0.00	0.

Account Description	Account Number	Estimated Revenue	Activity This Period	Revenue To Date	Uncollected To Date	Percent Collected %
TOTAL FUND REVENUE:		2,700,700.00	89,916.33	1,522,373.24	1,178,326.76	56.36

08/05/15 Fiscal Year: 2015 **Encumbrances & Expenditure Statement** (ALL) All Departments

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(D) **10 GENERAL FUND**

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4100) GOVERNING BODY							
SALARIES & WAGES	10-00-4100-020	9,800.00	4,900.00	9,800.00	0.00	0.00	100.00
PROFESSIONAL SERVICES	10-00-4100-040	80,410.00	25,982.50	80,385.40	0.00	24.60	99.96
FICA EXPENSE	10-00-4100-050	780.00	374.88	749.76	0.00	30.24	96.12
TRAVEL & TRAINING	10-00-4100-140	690.00	0.00	690.00	0.00	0.00	100.00
ADVERTISING	10-00-4100-260	360.00	358.05	358.05	0.00	1.95	99.45
DEPARTMENT SUPPLIES	10-00-4100-330	2,010.00	210.84	1,988.59	0.00	21.41	98.93
SALARY CONTINGENCY	10-00-4100-332	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACT SERVICES	10-00-4100-450	0.00	0.00	0.00	0.00	0.00	0.00
INDIRECT COST ALLOCATI	10-00-4100-480	-6,562.00	-1,545.83	-6,565.32	0.00	3.32	100.05
CONTRIBUTIONS	10-00-4100-520	450.00	0.00	447.06	0.00	2.94	99.34
INTER-FUND TRANS TO WA	10-00-4100-570	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT: (4100) GOVERNING BODY		87,938.00	30,280.44	87,853.54	0.00	84.46	99.90

08/05/15 Fiscal Year: 2015 **Encumbrances & Expenditure Statement** Selected Department
14:31:08 Fiscal Month Range: 12-12 Period Ending: June 30, 2015 (ALL) All Departments
(D) **10 GENERAL FUND**

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4200) ADMINISTRATION							
SALARIES & WAGES	10-00-4200-020	180,000.00	13,767.86	178,514.78	0.00	1,485.22	99.17
FICA EXPENSE	10-00-4200-050	13,765.00	1,060.86	13,760.49	0.00	4.51	99.96
GROUP INSURANCE	10-00-4200-060	22,200.00	49.08	21,923.59	0.00	276.41	98.75
RETIREMENT EXPENSE	10-00-4200-070	21,500.00	1,673.87	21,372.85	0.00	127.15	99.40
POSTAGE	10-00-4200-100	2,635.00	500.27	2,634.90	0.00	0.10	99.99
TELEPHONE	10-00-4200-110	4,235.00	716.75	4,218.93	0.00	16.07	99.62
TRAVEL & TRAINING	10-00-4200-140	2,450.00	100.00	2,430.13	0.00	19.87	99.18
M & R EQUIPMENT	10-00-4200-160	23,550.00	1,110.50	22,627.90	0.00	922.10	96.08
ADVERTISING	10-00-4200-260	1,970.00	670.43	1,967.76	0.00	2.24	99.88
OFFICE EXPENSE	10-00-4200-320	3,400.00	0.00	3,398.18	0.00	1.82	99.94
OFFICE EQUIPMENT	10-00-4200-330	2,860.00	391.12	2,857.12	0.00	2.88	99.89
BANK SERVICE CHARGE EX	10-00-4200-340	1,215.00	116.95	1,210.74	0.00	4.26	99.64
CONTRACT SERVICES	10-00-4200-450	19,370.00	1,588.47	19,093.33	0.00	276.67	98.57
INDIRECT COST ALLOCATI	10-00-4200-480	-28,381.00	-6,552.26	-27,838.04	0.00	-542.96	98.08
CONTRIBUTIONS	10-00-4200-520	-30.00	0.00	0.00	0.00	-30.00	0.00
DUES & SUBSCRIPTIONS	10-00-4200-530	3,100.00	-132.00	2,870.28	0.00	229.72	92.59
SUPERVISOR'S EXPENSE	10-00-4200-550	50.00	0.00	50.00	0.00	0.00	100.00
CAPITAL OUTLAY	10-00-4200-730	7,700.00	0.00	0.00	7,112.00	588.00	92.36
TOTAL DEPT: (4200) ADMINISTRATION		281,589.00	15,061.90	271,092.94	7,112.00	3,384.06	98.79

08/05/15 Fiscal Year: 2015 **Encumbrances & Expenditure Statement** (ALL) All Departments

14:31:08 Fiscal Month Range: 12-12 Period Ending: June 30, 2015

(D) **10 GENERAL FUND**

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5000) PUBLIC BUILDINGS							
UTILITIES	10-00-5000-130	4,200.00	128.44	2,965.96	0.00	1,234.04	70.61
M & R BUILDINGS & GROU	10-00-5000-150	2,800.00	58.24	1,933.53	0.00	866.47	69.05
M & R EQUIPMENT	10-00-5000-160	5,600.00	1,148.40	5,466.54	0.00	133.46	97.61
DEPARTMENT SUPPLIES	10-00-5000-330	200.00	0.00	0.00	0.00	200.00	0.00
INDIRECT COST ALLOCATI	10-00-5000-480	-6,985.00	-1,612.83	-6,852.32	0.00	-132.68	98.10
INSURANCE	10-00-5000-540	44,500.00	0.00	42,033.11	0.00	2,466.89	94.45
CAPITAL OUTLAY	10-00-5000-730	175,200.00	1,921.27	146,845.27	0.00	28,354.73	83.81
TOTAL DEPT: (5000) PUBLIC BUILDINGS		225,515.00	1,643.52	192,392.09	0.00	33,122.91	85.31

08/05/15 Fiscal Year: 2015
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(D)

Encumbrances & Expenditure Statement

Period Ending: June 30, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5100) POLICE							
SALARIES & WAGES	10-10-5100-020	227,500.00	21,664.51	227,294.16	0.00	205.84	99.91
FICA EXPENSE	10-10-5100-050	17,500.00	1,649.02	17,305.67	0.00	194.33	98.89
GROUP INSURANCE	10-10-5100-060	35,700.00	0.00	35,695.98	0.00	4.02	99.98
RETIREMENT EXPENSE	10-10-5100-070	26,900.00	2,616.22	26,104.75	0.00	795.25	97.04
TELEPHONE	10-10-5100-110	2,120.00	318.64	2,115.10	0.00	4.90	99.76
TRAVEL & TRAINING	10-10-5100-140	500.00	408.00	408.00	0.00	92.00	81.60
M & R EQUIPMENT	10-10-5100-160	3,680.00	0.00	2,613.64	0.00	1,066.36	71.02
M & R AUTO	10-10-5100-170	4,000.00	0.00	2,689.13	0.00	1,310.87	67.22
AUTO SUPPLIES (GAS, OI	10-10-5100-310	12,600.00	1,044.08	9,262.94	0.00	3,337.06	73.51
MEDICAL CERTIFICATION	10-10-5100-320	600.00	310.00	310.00	0.00	290.00	51.66
DEPARTMENT SUPPLIES	10-10-5100-330	2,100.00	35.00	2,001.28	0.00	98.72	95.29
UNIFORMS	10-10-5100-360	1,500.00	0.00	765.34	0.00	734.66	51.02
DUES & SUBSCRIPTIONS	10-10-5100-530	400.00	0.00	176.00	0.00	224.00	44.00
CAPITAL OUTLAY	10-10-5100-730	34,000.00	0.00	29,519.92	3,983.00	497.08	98.53
DISPATCHER SERVICES	10-10-5100-760	18,800.00	4,450.00	17,800.00	0.00	1,000.00	94.68
TOTAL DEPT: (5100) POLICE		387,900.00	32,495.47	374,061.91	3,983.00	9,855.09	97.45

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(D)

Encumbrances & Expenditure Statement

Period Ending: June 30, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5400) BUILDING & ZONING							
SALARIES & WAGES	10-10-5400-020	46,900.00	4,844.16	46,654.14	0.00	245.86	99.47
FICA EXPENSE	10-10-5400-050	3,570.00	370.59	3,569.24	0.00	0.76	99.97
GROUP INSURANCE	10-10-5400-060	7,680.00	532.28	7,676.66	0.00	3.34	99.95
RETIREMENT EXPENSE	10-10-5400-070	5,550.00	584.70	5,543.06	0.00	6.94	99.87
TELEPHONE	10-10-5400-110	750.00	43.73	737.95	0.00	12.05	98.39
TRAVEL & TRAINING	10-10-5400-140	2,500.00	0.00	2,374.93	0.00	125.07	94.99
M & R EQUIPMENT	10-10-5400-160	4,180.00	260.00	4,178.00	0.00	2.00	99.95
M&R AUTO	10-10-5400-170	500.00	0.00	125.94	0.00	374.06	25.18
AUTO SUPPLIES	10-10-5400-310	750.00	0.00	602.57	0.00	147.43	80.34
DEPARTMENT SUPPLIES	10-10-5400-330	1,300.00	0.00	1,190.03	0.00	109.97	91.54
PLANNING BOARD	10-10-5400-331	100.00	0.00	0.00	0.00	100.00	0.00
BOARD OF ADJUSTMENT	10-10-5400-332	100.00	0.00	0.00	0.00	100.00	0.00
CONTRACT SERVICES - BU	10-10-5400-450	1,200.00	100.00	525.00	0.00	675.00	43.75
FIRE INSPECTIONS	10-10-5400-451	50.00	0.00	0.00	0.00	50.00	0.00
DUES & SUBSCRIPTIONS	10-10-5400-530	770.00	0.00	767.00	0.00	3.00	99.61
TOTAL DEPT: (5400) BUILDING & ZONING		75,900.00	6,735.46	73,944.52	0.00	1,955.48	97.42

08/05/15 Fiscal Year: 2015 **Encumbrances & Expenditure Statement** (ALL) All Departments

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(D) **10 GENERAL FUND**

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5550) PUBLIC WORKS							
SALARIES & WAGES	10-20-5550-020	52,700.00	5,118.92	52,673.87	0.00	26.13	99.95
FICA EXPENSE	10-20-5550-050	4,050.00	391.60	4,029.83	0.00	20.17	99.50
GROUP HEALTH INSURANCE	10-20-5550-060	7,200.00	0.00	7,156.59	0.00	43.41	99.39
RETIREMENT EXPENSE	10-20-5550-070	6,350.00	617.86	6,259.38	0.00	90.62	98.57
TELEPHONE	10-20-5550-110	700.00	0.00	527.53	0.00	172.47	75.36
TRAVEL & TRAINING	10-20-5550-140	200.00	0.00	0.00	0.00	200.00	0.00
M&R TRUCKS	10-20-5550-170	500.00	0.00	252.42	0.00	247.58	50.48
AUTO SUPPLIES	10-20-5550-310	3,000.00	198.79	2,699.03	0.00	300.97	89.96
DEPARTMENTAL SUPPLIES	10-20-5550-330	2,000.00	155.00	386.15	0.00	1,613.85	19.30
UNIFORMS	10-20-5550-360	500.00	337.98	337.98	0.00	162.02	67.59
STORMWATER PROGRAM	10-20-5550-370	4,500.00	860.00	860.00	0.00	3,640.00	19.11
INDIRECT COST ALLOCATI	10-20-5550-480	-8,570.00	-1,978.74	-8,406.96	0.00	-163.04	98.09
TOTAL DEPT: (5550) PUBLIC WORKS		73,130.00	5,701.41	66,775.82	0.00	6,354.18	91.31

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(D)

Encumbrances & Expenditure Statement

Period Ending: June 30, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5600) STREET DEPARTMENT							
SALARIES & WAGES	10-20-5600-020	105,400.00	9,888.99	105,339.14	0.00	60.86	99.94
FICA EXPENSE	10-20-5600-050	8,060.00	756.52	8,058.44	0.00	1.56	99.98
GROUP INSURANCE	10-20-5600-060	21,440.00	0.00	21,425.67	0.00	14.33	99.93
RETIREMENT EXPENSE	10-20-5600-070	12,600.00	1,193.59	12,594.84	0.00	5.16	99.95
UTILITIES	10-20-5600-130	0.00	0.00	0.00	0.00	0.00	0.00
TRAVEL & TRAINING	10-20-5600-140	500.00	0.00	48.98	0.00	451.02	9.79
M & R EQUIPMENT	10-20-5600-160	2,000.00	225.02	982.47	0.00	1,017.53	49.12
M & R TRUCKS	10-20-5600-170	3,500.00	0.00	3,414.39	0.00	85.61	97.55
AUTO SUPPLIES (GAS, OI	10-20-5600-310	8,000.00	702.84	7,589.15	0.00	410.85	94.86
DEPARTMENT SUPPLIES -	10-20-5600-330	5,500.00	886.02	2,686.10	0.00	2,813.90	48.83
UNIFORMS	10-20-5600-360	2,000.00	866.83	1,271.34	0.00	728.66	63.56
CONTRACT SERVICE	10-20-5600-450	16,000.00	0.00	2,040.00	0.00	13,960.00	12.75
INDIRECT COST ALLOCATI	10-20-5600-480	-17,972.00	-4,148.69	-17,625.76	0.00	-346.24	98.07
CAPITAL OUTLAY	10-20-5600-730	1,223,000.00	43,181.07	161,870.66	0.00	1,061,129.34	13.23
STREET LIGHTING	10-20-5600-740	23,500.00	1,960.55	23,142.30	0.00	357.70	98.47
BRIDGE INSPECTION	10-20-5600-760	2,000.00	0.00	977.09	0.00	1,022.91	48.85
TOTAL DEPT: (5600) STREET DEPARTMENT		1,415,528.00	55,512.74	333,814.81	0.00	1,081,713.19	23.58

08/05/15 Fiscal Year: 2015 **Encumbrances & Expenditure Statement** (ALL) All Departments

14:31:08 Fiscal Month Range: 12-12 Period Ending: June 30, 2015

(D) **10 GENERAL FUND**

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5700) POWELL BILL							
NEW BRIDGE/CULVERT	10-20-5700-740	3,000.00	0.00	0.00	0.00	3,000.00	0.00
ROAD MAINTENANCE	10-20-5700-750	4,000.00	0.00	2,245.85	0.00	1,754.15	56.14
SIGNS/PAINTING	10-20-5700-755	4,500.00	1,198.10	3,535.71	0.00	964.29	78.57
PATCHING	10-20-5700-760	4,000.00	0.00	2,744.52	0.00	1,255.48	68.61
SURVEYS/MAPS	10-20-5700-765	2,000.00	0.00	0.00	0.00	2,000.00	0.00
REPAVING/WIDENING	10-20-5700-770	24,000.00	24,000.00	24,000.00	0.00	0.00	100.00
SNOW REMOVAL	10-20-5700-775	2,000.00	0.00	1,274.20	0.00	725.80	63.71
TOTAL DEPT: (5700) POWELL BILL		43,500.00	25,198.10	33,800.28	0.00	9,699.72	77.70

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(D)

Encumbrances & Expenditure Statement

Period Ending: June 30, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5800) SANITATION							
SALARIES AND WAGES	10-30-5800-020	32,200.00	3,147.26	32,163.70	0.00	36.30	99.88
CONTRACT SERVICES	10-30-5800-040	15,000.00	975.00	13,773.00	0.00	1,227.00	91.82
FICA EXPENSE	10-30-5800-050	2,500.00	240.78	2,460.55	0.00	39.45	98.42
GROUP HEALTH INSURANCE	10-30-5800-060	8,000.00	0.00	7,111.98	0.00	888.02	88.90
RETIREMENT - LOCAL GOV	10-30-5800-070	3,900.00	379.88	3,821.73	0.00	78.27	97.99
TELEPHONE	10-30-5800-110	700.00	43.73	697.84	0.00	2.16	99.69
UTILITIES	10-30-5800-130	500.00	37.96	470.19	0.00	29.81	94.03
M & R EQUIPMENT	10-30-5800-160	200.00	0.00	7.99	0.00	192.01	3.99
M & R - TRUCKS	10-30-5800-170	1,205.00	0.00	1,148.51	0.00	56.49	95.31
AUTO SUPPLIES	10-30-5800-310	4,500.00	155.22	3,900.60	0.00	599.40	86.68
SUPPLIES/TOOLS	10-30-5800-330	1,995.00	1,715.12	1,990.62	0.00	4.38	99.78
UNIFORMS	10-30-5800-360	500.00	346.54	346.54	0.00	153.46	69.30
CONTRACT - DUMPSTER SE	10-30-5800-451	20,550.00	2,923.14	20,536.94	0.00	13.06	99.93
TOTAL DEPT: (5800) SANITATION		91,750.00	9,964.63	88,430.19	0.00	3,319.81	96.38

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Encumbrances & Expenditure Statement

Period Ending: June 30, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (00000)							
INDIRECT COST ALLOCATI	10-30-5800-480	0.00	-1,311.65	-1,311.60	0.00	1,311.60	0.00
TOTAL DEPT: (00000)		0.00	-1,311.65	-1,311.60	0.00	1,311.60	

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(D)

Encumbrances & Expenditure Statement

Period Ending: June 30, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5800) SANITATION							
TIPPING FEES	10-30-5800-550	9,450.00	1,766.87	9,071.58	0.00	378.42	95.99
TOTAL DEPT: (5800) SANITATION		9,450.00	1,766.87	9,071.58	0.00	378.42	95.99

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Encumbrances & Expenditure Statement

Period Ending: June 30, 2015

Selected Department
(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (6190) ENVIRONMENT, CONSERVATION & RECREATION							
LANDCARE	10-80-6190-340	1,000.00	0.00	188.48	0.00	811.52	18.84
OPEN SPACE CONSERVATIO	10-80-6190-710	5,000.00	0.00	0.00	0.00	5,000.00	0.00
CAPITAL OUTLAY	10-80-6190-730	2,500.00	0.00	0.00	0.00	2,500.00	0.00
TOTAL DEPT: (6190) ENVIRONMENT, CONSERVATION & REC		8,500.00	0.00	188.48	0.00	8,311.52	2.21
TOTAL FUND: (10) GENERAL FUND		2,700,700.00	183,048.89	1,530,114.56	11,095.00	1,159,490.44	57.06

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Revenue Statement

Period Ending: June 30, 2015

(ALL) All Departments

30 WATER FUND

Account Description	Account Number	Estimated Revenue	Activity This Period	Revenue To Date	Uncollected To Date	Percent Collected %
MSD BILLING FEES REVENUE	30-91-3400-400	20,000.00	1,543.46	18,460.33	1,539.67	92.30
WATER SALES	30-91-3500-500	140,000.00	11,536.27	118,466.35	21,533.65	84.61
WATER ACCESS FEES	30-91-3500-600	165,000.00	13,670.00	163,841.99	1,158.01	99.29
BILLING FEE REVENUE	30-91-3500-800	0.00	90.65	1,076.95	-1,076.95	0.00
WATER TAPS	30-91-3505-500	2,000.00	0.00	1,900.00	100.00	95.00
WATER TRANSFER FEES	30-91-3505-700	2,000.00	50.00	825.00	1,175.00	41.25
SPECIAL ASSESSMENTS REVENUE	30-91-3610-600	125,000.00	0.00	0.00	125,000.00	0.00
FEMA PW00143	30-91-3741-013	81,000.00	0.00	0.00	81,000.00	0.00
INTEREST ON INVESTMENTS	30-91-3805-800	500.00	6.29	75.01	424.99	15.00
MISC REVENUE	30-91-3810-800	1,500.00	0.00	0.00	1,500.00	0.00
LATE FEES	30-91-3815-800	2,000.00	211.19	2,382.66	-382.66	119.13
CASH OVER/ CASH SHORT	30-91-3825-800	0.00	82.73	33.43	-33.43	0.00
INTER-FUND TRANS FROM GENERAL	30-91-3900-900	0.00	0.00	0.00	0.00	0.00
TOTAL FUND REVENUE:		539,000.00	27,190.59	307,061.72	231,938.28	56.96
TOTAL REVENUE:		3,239,700.00	117,106.92	1,829,434.96	1,410,265.04	56.46%

08/05/15 Fiscal Year: 2015
14:31:08 Fiscal Month Range: 12-12
(D)

Encumbrances & Expenditure Statement

Period Ending: June 30, 2015

(ALL) All Departments

30 WATER FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (8100) WATER DEPARTMENT							
WATER SAMPLES	30-91-8100-030	8,700.00	90.00	8,441.00	0.00	259.00	97.02
COOP - WATER PURCHASES	30-91-8100-090	500.00	0.00	0.00	0.00	500.00	0.00
POSTAGE	30-91-8100-100	2,660.00	483.31	2,654.95	0.00	5.05	99.81
TELEPHONE	30-91-8100-110	2,000.00	301.11	2,106.92	0.00	-106.92	105.34
UTILITIES	30-91-8100-130	30,000.00	1,681.66	27,080.75	0.00	2,919.25	90.26
TRAVEL & TRAINING	30-91-8100-140	1,000.00	0.00	175.64	0.00	824.36	17.56
M & R WELLS	30-91-8100-150	25,500.00	221.47	22,471.12	0.00	3,028.88	88.12
M & R EQUIPMENT	30-91-8100-160	5,100.00	0.00	5,054.48	0.00	45.52	99.10
AUTO SUPPLIES	30-91-8100-310	5,000.00	0.00	1,446.10	0.00	3,553.90	28.92
DEPARTMENT SUPPLIES	30-91-8100-330	2,040.00	154.10	2,101.08	0.00	-61.08	102.99
INDIRECT COST ALLOCATI	30-91-8100-480	68,600.00	17,150.00	68,600.00	0.00	0.00	100.00
DUES & SUBSCRIPTIONS	30-91-8100-530	2,300.00	0.00	1,240.00	0.00	1,060.00	53.91
CAPITAL OUTLAY	30-91-8100-730	300,000.00	16,907.00	272,450.05	0.00	27,549.95	90.81
DEBT PAYMENT	30-91-8100-900	85,600.00	15,946.40	84,754.81	0.00	845.19	99.01
TOTAL DEPT: (8100) WATER DEPARTMENT		539,000.00	52,935.05	498,576.90	0.00	40,423.10	92.50
TOTAL FUND: (30) WATER FUND		539,000.00	52,935.05	498,576.90	0.00	40,423.10	92.50
TOTAL EXPENDITURES		3,239,700.00	235,983.94	2,028,691.46	11,095.00	1,199,913.54	62.96

08/12/15 Fiscal Year: 2016
17:27:46 Fiscal Month Range: 1-1

Revenue Statement

Period Ending: July 31, 2015

Selected Department
(ALL) All Departments

10 GENERAL FUND

Account Description	Account Number	Estimated Revenue	Activity This Period	Revenue To Date	Uncollected To Date	Percent Collected %
PY AD VALOREM TAXES	10-00-3000-100	500.00	0.00	0.00	500.00	0.00
CY AD VALOREM TAXES	10-00-3005-100	952,000.00	0.00	0.00	952,000.00	0.00
TAX INTEREST & PENALTIES	10-00-3050-100	1,000.00	0.00	0.00	1,000.00	0.00
LOCAL SALES TAX	10-00-3065-100	345,000.00	0.00	0.00	345,000.00	0.00
PAYMENT IN LIEU OF TAXES	10-00-3070-100	2,000.00	0.00	0.00	2,000.00	0.00
PY DMV TAXES	10-00-3104-100	100.00	0.00	0.00	100.00	0.00
CY DMV TAXES	10-00-3194-100	11,300.00	0.00	0.00	11,300.00	0.00
UTILITIES FRANCHISE TAX	10-00-3205-200	55,000.00	0.00	0.00	55,000.00	0.00
WINE & BEER TAX	10-00-3220-200	3,000.00	0.00	0.00	3,000.00	0.00
SOLID WASTE DISPOSAL TAX	10-00-3235-200	500.00	0.00	0.00	500.00	0.00
CONTRIBUTIONS	10-00-3300-300	2,000.00	0.00	0.00	2,000.00	0.00
PUBLIC SAFETY CHARGES	10-10-3305-300	3,000.00	0.00	0.00	3,000.00	0.00
GRANT PROCEEDS - FEDERAL	10-10-3310-300	700,000.00	0.00	0.00	700,000.00	0.00
POWELL BILL	10-20-3325-300	40,000.00	0.00	0.00	40,000.00	0.00
COURT COSTS - ARREST FEES & F	10-10-3405-400	200.00	0.00	0.00	200.00	0.00
FIRE INSPECTION FEES	10-10-3425-400	500.00	0.00	0.00	500.00	0.00
BUILDING PERMITS	10-10-3430-400	45,000.00	0.00	0.00	45,000.00	0.00
SANITATION FEES	10-10-3435-400	10,000.00	0.00	0.00	10,000.00	0.00
COMMUNITY SERVICE FEE	10-00-3550-800	50,000.00	0.00	0.00	50,000.00	0.00
INTEREST ON INVESTMENTS	10-00-3800-800	2,000.00	0.00	0.00	2,000.00	0.00
INTEREST INVESTMNT-POWELL BIL	10-00-3805-800	200.00	0.00	0.00	200.00	0.00
MISC REVENUE	10-00-3815-800	1,000.00	0.00	0.00	1,000.00	0.00
SALE OF FIXED ASSETS	10-00-3820-800	1,000.00	0.00	0.00	1,000.00	0.00
FUND BALANCE APPROPRIATED	10-00-3905-900	269,650.00	0.00	0.00	269,650.00	0.00
POWELL BILL FUND BALANCE APP.	10-20-3925-900	15,800.00	0.00	0.00	15,800.00	0.00
TOTAL FUND REVENUE:		2,510,750.00	0.00	0.00	2,510,750.00	0.00

08/12/15 Fiscal Year: 2016
17:27:33 Fiscal Month Range: 1-1
(D)

Encumbrances & Expenditure Statement

Period Ending: July 31, 2015

10 GENERAL FUND

Selected Department
(ALL) All Departments

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4100) GOVERNING BODY							
SALARIES & WAGES	10-00-4100-020	9,800.00	0.00	0.00	0.00	9,800.00	0.00
PROFESSIONAL SERVICES	10-00-4100-040	79,700.00	4,918.75	4,918.75	0.00	74,781.25	6.17
FICA EXPENSE	10-00-4100-050	800.00	0.00	0.00	0.00	800.00	0.00
TRAVEL & TRAINING	10-00-4100-140	500.00	15.00	15.00	0.00	485.00	3.00
ADVERTISING	10-00-4100-260	7,000.00	0.00	0.00	0.00	7,000.00	0.00
DEPARTMENT SUPPLIES	10-00-4100-330	2,500.00	0.00	0.00	0.00	2,500.00	0.00
SALARY CONTINGENCY	10-00-4100-332	13,000.00	0.00	0.00	0.00	13,000.00	0.00
CONTRACT SERVICES	10-00-4100-450	4,500.00	0.00	0.00	0.00	4,500.00	0.00
INDIRECT COST ALLOCATI	10-00-4100-480	-13,600.00	0.00	0.00	0.00	-13,600.00	0.00
CONTRIBUTIONS	10-00-4100-520	500.00	0.00	0.00	0.00	500.00	0.00
TOTAL DEPT: (4100) GOVERNING BODY		104,700.00	4,933.75	4,933.75	0.00	99,766.25	4.71

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (4200) ADMINISTRATION							
SALARIES & WAGES	10-00-4200-020	181,100.00	0.00	0.00	0.00	181,100.00	0.00
FICA EXPENSE	10-00-4200-050	13,900.00	408.90	408.90	0.00	13,491.10	2.94
GROUP INSURANCE	10-00-4200-060	26,500.00	2,308.01	2,308.01	0.00	24,191.99	8.70
RETIREMENT EXPENSE	10-00-4200-070	23,400.00	645.19	645.19	0.00	22,754.81	2.75
POSTAGE	10-00-4200-100	2,200.00	0.00	0.00	0.00	2,200.00	0.00
TELEPHONE	10-00-4200-110	4,000.00	0.00	0.00	0.00	4,000.00	0.00
TRAVEL & TRAINING	10-00-4200-140	3,400.00	0.00	0.00	0.00	3,400.00	0.00
M & R EQUIPMENT	10-00-4200-160	24,400.00	7,050.27	7,050.27	0.00	17,349.73	28.89
ADVERTISING	10-00-4200-260	1,800.00	0.00	0.00	0.00	1,800.00	0.00
OFFICE EXPENSE	10-00-4200-320	3,000.00	0.00	0.00	0.00	3,000.00	0.00
OFFICE EQUIPMENT	10-00-4200-330	1,000.00	0.00	0.00	0.00	1,000.00	0.00
BANK SERVICE CHARGE EX	10-00-4200-340	1,400.00	0.00	0.00	0.00	1,400.00	0.00
CONTRACT SERVICES	10-00-4200-450	19,500.00	0.00	0.00	0.00	19,500.00	0.00
INDIRECT COST ALLOCATI	10-00-4200-480	-26,400.00	0.00	0.00	0.00	-26,400.00	0.00
DUES & SUBSCRIPTIONS	10-00-4200-530	3,100.00	1,318.00	1,318.00	0.00	1,782.00	42.51
SUPERVISOR'S EXPENSE	10-00-4200-550	500.00	0.00	0.00	0.00	500.00	0.00
TOTAL DEPT: (4200) ADMINISTRATION		282,800.00	11,730.37	11,730.37	0.00	271,069.63	4.14

08/12/15 Fiscal Year: 2016

17:27:33 Fiscal Month Range: 1-1

(D)

Encumbrances & Expenditure Statement

Period Ending: July 31, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5000) PUBLIC BUILDINGS							
UTILITIES	10-00-5000-130	3,500.00	0.00	0.00	0.00	3,500.00	0.00
M & R BUILDINGS & GROU	10-00-5000-150	2,500.00	0.00	0.00	0.00	2,500.00	0.00
M & R EQUIPMENT	10-00-5000-160	5,200.00	0.00	0.00	0.00	5,200.00	0.00
DEPARTMENT SUPPLIES	10-00-5000-330	200.00	0.00	0.00	0.00	200.00	0.00
INDIRECT COST ALLOCATI	10-00-5000-480	-5,200.00	0.00	0.00	0.00	-5,200.00	0.00
INSURANCE	10-00-5000-540	36,100.00	34,382.54	34,382.54	0.00	1,717.46	95.24
CAPITAL OUTLAY	10-00-5000-730	97,650.00	0.00	0.00	0.00	97,650.00	0.00
TOTAL DEPT: (5000) PUBLIC BUILDINGS		139,950.00	34,382.54	34,382.54	0.00	105,567.46	24.56

08/12/15 Fiscal Year: 2016 **Encumbrances & Expenditure Statement** (ALL) All Departments

17:27:33 Fiscal Month Range: 1-1 Period Ending: July 31, 2015

(D) **10 GENERAL FUND**

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5100) POLICE							
SALARIES & WAGES	10-10-5100-020	228,000.00	0.00	0.00	0.00	228,000.00	0.00
FICA EXPENSE	10-10-5100-050	17,500.00	666.88	666.88	0.00	16,833.12	3.81
GROUP INSURANCE	10-10-5100-060	39,700.00	3,472.17	3,472.17	0.00	36,227.83	8.74
RETIREMENT EXPENSE	10-10-5100-070	28,500.00	1,006.21	1,006.21	0.00	27,493.79	3.53
TELEPHONE	10-10-5100-110	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TRAVEL & TRAINING	10-10-5100-140	500.00	0.00	0.00	0.00	500.00	0.00
M & R EQUIPMENT	10-10-5100-160	4,000.00	0.00	0.00	0.00	4,000.00	0.00
M & R AUTO	10-10-5100-170	4,000.00	0.00	0.00	0.00	4,000.00	0.00
TOTAL DEPT: (5100) POLICE		324,200.00	5,145.26	5,145.26	0.00	319,054.74	1.58

08/12/15 Fiscal Year: 2016

17:27:33 Fiscal Month Range: 1-1

(D)

Encumbrances & Expenditure Statement

Period Ending: July 31, 2015

Selected Department

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (00000)							
PUBLIC ED - SAFETY SAT	10-10-5100-234	500.00	0.00	0.00	0.00	500.00	0.00
TOTAL DEPT: (00000)		500.00	0.00	0.00	0.00	500.00	0.00

Encumbrances & Expenditure Statement

Period Ending: July 31, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5100) POLICE							
AUTO SUPPLIES (GAS, OI	10-10-5100-310	16,500.00	133.93	133.93	0.00	16,366.07	0.81
MEDICAL CERTIFICATION	10-10-5100-320	1,000.00	0.00	0.00	0.00	1,000.00	0.00
DEPARTMENT SUPPLIES	10-10-5100-330	2,100.00	0.00	0.00	0.00	2,100.00	0.00
UNIFORMS	10-10-5100-360	1,700.00	0.00	0.00	0.00	1,700.00	0.00
DUES & SUBSCRIPTIONS	10-10-5100-530	300.00	0.00	0.00	0.00	300.00	0.00
DISPATCHER SERVICES	10-10-5100-760	19,200.00	0.00	0.00	0.00	19,200.00	0.00
TOTAL DEPT: (5100) POLICE		40,800.00	133.93	133.93	0.00	40,666.07	0.32

TOWN OF MONTREAL Selected Department Page 1

08/12/15 Fiscal Year: 2016
17:29:38 Fiscal Month Range: 1-1
(D)

Encumbrances & Expenditure Statement

Period Ending: July 31, 2015

Selected Department (5400) BUILDING & ZONING

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5400) BUILDING & ZONING							
SALARIES & WAGES	10-10-5400-020	49,800.00	0.00	0.00	0.00	49,800.00	0.00
FICA EXPENSE	10-10-5400-050	3,900.00	141.49	141.49	0.00	3,758.51	3.62
GROUP INSURANCE	10-10-5400-060	9,100.00	790.30	790.30	0.00	8,309.70	8.68
RETIREMENT EXPENSE	10-10-5400-070	6,100.00	223.25	223.25	0.00	5,876.75	3.66
TELEPHONE	10-10-5400-110	800.00	0.00	0.00	0.00	800.00	0.00
TRAVEL & TRAINING	10-10-5400-140	2,500.00	50.00	50.00	0.00	2,450.00	2.00
M & R EQUIPMENT	10-10-5400-160	4,700.00	0.00	0.00	0.00	4,700.00	0.00
M&R AUTO	10-10-5400-170	500.00	0.00	0.00	0.00	500.00	0.00
AUTO SUPPLIES	10-10-5400-310	800.00	0.00	0.00	0.00	800.00	0.00
DEPARTMENT SUPPLIES	10-10-5400-330	1,300.00	0.00	0.00	0.00	1,300.00	0.00
PLANNING BOARD	10-10-5400-331	250.00	0.00	0.00	0.00	250.00	0.00
BOARD OF ADJUSTMENT	10-10-5400-332	250.00	0.00	0.00	0.00	250.00	0.00
CONTRACT SERVICES - BU	10-10-5400-450	1,250.00	0.00	0.00	0.00	1,250.00	0.00
FIRE INSPECTIONS	10-10-5400-451	250.00	0.00	0.00	0.00	250.00	0.00
DUES & SUBSCRIPTIONS	10-10-5400-530	700.00	40.00	40.00	0.00	660.00	5.71
TOTAL DEPT: (5400) BUILDING & ZONING		82,200.00	1,245.04	1,245.04	0.00	80,954.96	1.51
TOTAL FUND: (10) GENERAL FUND		82,200.00	1,245.04	1,245.04	0.00	80,954.96	1.51
TOTAL EXPENDITURES		82,200.00	1,245.04	1,245.04	0.00	80,954.96	1.51

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5550) PUBLIC WORKS							
SALARIES & WAGES	10-20-5550-020	53,800.00	0.00	0.00	0.00	53,800.00	0.00
FICA EXPENSE	10-20-5550-050	4,200.00	150.62	150.62	0.00	4,049.38	3.58
GROUP HEALTH INSURANCE	10-20-5550-060	9,100.00	790.30	790.30	0.00	8,309.70	8.68
RETIREMENT EXPENSE	10-20-5550-070	6,500.00	237.64	237.64	0.00	6,262.36	3.65
TELEPHONE	10-20-5550-110	700.00	0.00	0.00	0.00	700.00	0.00
TRAVEL & TRAINING	10-20-5550-140	200.00	0.00	0.00	0.00	200.00	0.00
M&R TRUCKS	10-20-5550-170	500.00	0.00	0.00	0.00	500.00	0.00
AUTO SUPPLIES	10-20-5550-310	3,800.00	0.00	0.00	0.00	3,800.00	0.00
DEPARTMENTAL SUPPLIES	10-20-5550-330	2,000.00	0.00	0.00	0.00	2,000.00	0.00
UNIFORMS	10-20-5550-360	500.00	0.00	0.00	0.00	500.00	0.00
STORMWATER PROGRAM	10-20-5550-370	4,500.00	0.00	0.00	0.00	4,500.00	0.00
INDIRECT COST ALLOCATI	10-20-5550-480	-8,000.00	0.00	0.00	0.00	-8,000.00	0.00
CAPITAL OUTLAY	10-20-5550-730	8,300.00	0.00	0.00	0.00	8,300.00	0.00
TOTAL DEPT: (5550) PUBLIC WORKS		86,100.00	1,178.56	1,178.56	0.00	84,921.44	1.36

08/12/15 Fiscal Year: 2016 **Encumbrances & Expenditure Statement** (ALL) All Departments

17:27:33 Fiscal Month Range: 1-1 Period Ending: July 31, 2015

(D) **10 GENERAL FUND**

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5600) STREET DEPARTMENT							
SALARIES & WAGES	10-20-5600-020	109,100.00	0.00	0.00	0.00	109,100.00	0.00
FICA EXPENSE	10-20-5600-050	8,400.00	187.14	187.14	0.00	8,212.86	2.22
GROUP INSURANCE	10-20-5600-060	18,800.00	1,668.10	1,668.10	0.00	17,131.90	8.87
RETIREMENT EXPENSE	10-20-5600-070	13,200.00	295.26	295.26	0.00	12,904.74	2.23
TRAVEL & TRAINING	10-20-5600-140	500.00	0.00	0.00	0.00	500.00	0.00
M & R EQUIPMENT	10-20-5600-160	2,000.00	0.00	0.00	0.00	2,000.00	0.00
M & R TRUCKS	10-20-5600-170	3,500.00	0.00	0.00	0.00	3,500.00	0.00
AUTO SUPPLIES (GAS, OI	10-20-5600-310	9,500.00	0.00	0.00	0.00	9,500.00	0.00
DEPARTMENT SUPPLIES -	10-20-5600-330	5,500.00	0.00	0.00	0.00	5,500.00	0.00
UNIFORMS	10-20-5600-360	2,000.00	0.00	0.00	0.00	2,000.00	0.00
CONTRACT SERVICE	10-20-5600-450	14,000.00	0.00	0.00	0.00	14,000.00	0.00
INDIRECT COST ALLOCATI	10-20-5600-480	-23,200.00	0.00	0.00	0.00	-23,200.00	0.00
CAPITAL OUTLAY	10-20-5600-730	1,084,600.00	0.00	0.00	0.00	1,084,600.00	0.00
STREET LIGHTING	10-20-5600-740	23,500.00	0.00	0.00	0.00	23,500.00	0.00
TOTAL DEPT: (5600) STREET DEPARTMENT		1,271,400.00	2,150.50	2,150.50	0.00	1,269,249.50	0.16

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5700) POWELL BILL							
NEW BRIDGE/CULVERT	10-20-5700-740	3,000.00	0.00	0.00	0.00	3,000.00	0.00
ROAD MAINTENANCE	10-20-5700-750	4,000.00	0.00	0.00	0.00	4,000.00	0.00
SIGNS/PAINTING	10-20-5700-755	17,000.00	0.00	0.00	0.00	17,000.00	0.00
PATCHING	10-20-5700-760	4,000.00	0.00	0.00	0.00	4,000.00	0.00
SURVEYS/MAPS	10-20-5700-765	2,000.00	0.00	0.00	0.00	2,000.00	0.00
REPAVING/WIDENING	10-20-5700-770	24,000.00	0.00	0.00	0.00	24,000.00	0.00
SNOW REMOVAL	10-20-5700-775	2,000.00	0.00	0.00	0.00	2,000.00	0.00
TOTAL DEPT: (5700) POWELL BILL		56,000.00	0.00	0.00	0.00	56,000.00	0.00

08/12/15 Fiscal Year: 2016
17:27:33 Fiscal Month Range: 1-1
(D)

Encumbrances & Expenditure Statement

Period Ending: July 31, 2015

Selected Department
(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (5800) SANITATION							
SALARIES AND WAGES	10-30-5800-020	41,800.00	0.00	0.00	0.00	41,800.00	0.00
CONTRACT SERVICES	10-30-5800-040	15,000.00	0.00	0.00	0.00	15,000.00	0.00
FICA EXPENSE	10-30-5800-050	3,300.00	92.60	92.60	0.00	3,207.40	2.80
GROUP HEALTH INSURANCE	10-30-5800-060	12,100.00	1,041.13	1,041.13	0.00	11,058.87	8.60
RETIREMENT - LOCAL GOV	10-30-5800-070	4,000.00	146.11	146.11	0.00	3,853.89	3.65
TELEPHONE	10-30-5800-110	750.00	0.00	0.00	0.00	750.00	0.00
UTILITIES	10-30-5800-130	500.00	0.00	0.00	0.00	500.00	0.00
M & R EQUIPMENT	10-30-5800-160	400.00	0.00	0.00	0.00	400.00	0.00
M & R - TRUCKS	10-30-5800-170	1,500.00	0.00	0.00	0.00	1,500.00	0.00
AUTO SUPPLIES	10-30-5800-310	5,000.00	0.00	0.00	0.00	5,000.00	0.00
SUPPLIES/TOOLS	10-30-5800-330	4,000.00	0.00	0.00	0.00	4,000.00	0.00
UNIFORMS	10-30-5800-360	750.00	0.00	0.00	0.00	750.00	0.00
CONTRACT - DUMPSTER SE	10-30-5800-451	12,500.00	0.00	0.00	0.00	12,500.00	0.00
TIPPING FEES	10-30-5800-550	12,000.00	0.00	0.00	0.00	12,000.00	0.00
TOTAL DEPT: (5800) SANITATION		113,600.00	1,279.84	1,279.84	0.00	112,320.16	1.12

08/12/15 Fiscal Year: 2016

17:27:33 Fiscal Month Range: 1-1

(D)

Encumbrances & Expenditure Statement

Period Ending: July 31, 2015

(ALL) All Departments

10 GENERAL FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (6190) ENVIRONMENT, CONSERVATION & RECREATION							
LANDCARE	10-80-6190-340	1,000.00	0.00	0.00	0.00	1,000.00	0.00
OPEN SPACE CONSERVATIO	10-80-6190-710	5,000.00	0.00	0.00	0.00	5,000.00	0.00
CAPITAL OUTLAY	10-80-6190-730	2,500.00	0.00	0.00	0.00	2,500.00	0.00
TOTAL DEPT: (6190) ENVIRONMENT, CONSERVATION & REC		8,500.00	0.00	0.00	0.00	8,500.00	0.00
TOTAL FUND: (10) GENERAL FUND		2,510,750.00	62,179.79	62,179.79	0.00	2,448,570.21	2.47

08/12/15 Fiscal Year: 2016
17:27:46 Fiscal Month Range: 1-1

Revenue Statement

Period Ending: July 31, 2015

Selected Department: (ALL) All Departments

30 WATER FUND

Account Description	Account Number	Estimated Revenue	Activity This Period	Revenue To Date	Uncollected To Date	Percent Collected %
MSD BILLING FEES REVENUE	30-91-3400-400	20,000.00	0.00	0.00	20,000.00	0.00
WATER SALES	30-91-3500-500	140,000.00	-31.68	-31.68	140,031.68	-0.02
WATER ACCESS FEES	30-91-3500-600	160,000.00	-14.00	-14.00	160,014.00	-0.00
BILLING FEE REVENUE	30-91-3500-800	1,000.00	0.00	0.00	1,000.00	0.00
WATER TAPS	30-91-3505-500	2,000.00	0.00	0.00	2,000.00	0.00
WATER TRANSFER FEES	30-91-3505-700	1,000.00	0.00	0.00	1,000.00	0.00
INTEREST ON INVESTMENTS	30-91-3805-800	500.00	0.00	0.00	500.00	0.00
MISC REVENUE	30-91-3810-800	500.00	0.00	0.00	500.00	0.00
LATE FEES	30-91-3815-800	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL FUND REVENUE:		327,000.00	-45.68	-45.68	327,045.68	-0.01
TOTAL REVENUE:		2,837,750.00	-45.68	-45.68	2,837,795.68	-0.00%

08/12/15 Fiscal Year: 2016
17:27:33 Fiscal Month Range: 1-1
(D)

Encumbrances & Expenditure Statement

Period Ending: July 31, 2015

(ALL) All Departments

30 WATER FUND

Account Description	Account No	Budget Amount	Activity This Period	Expenditure Year to Date	Encumbrance Year to Date	Unencumbered Balance	% Spent
DEPT (8100) WATER DEPARTMENT							
WATER SAMPLES	30-91-8100-030	8,500.00	0.00	0.00	0.00	8,500.00	0.00
COOP - WATER PURCHASES	30-91-8100-090	500.00	0.00	0.00	0.00	500.00	0.00
POSTAGE	30-91-8100-100	3,000.00	0.00	0.00	0.00	3,000.00	0.00
TELEPHONE	30-91-8100-110	2,500.00	0.00	0.00	0.00	2,500.00	0.00
UTILITIES	30-91-8100-130	30,000.00	0.00	0.00	0.00	30,000.00	0.00
TRAVEL & TRAINING	30-91-8100-140	2,000.00	0.00	0.00	0.00	2,000.00	0.00
M & R WELLS	30-91-8100-150	28,000.00	0.00	0.00	0.00	28,000.00	0.00
M & R EQUIPMENT	30-91-8100-160	10,000.00	0.00	0.00	0.00	10,000.00	0.00
AUTO SUPPLIES	30-91-8100-310	5,500.00	0.00	0.00	0.00	5,500.00	0.00
DEPARTMENT SUPPLIES	30-91-8100-330	2,500.00	0.00	0.00	0.00	2,500.00	0.00
INDIRECT COST ALLOCATI	30-91-8100-480	76,400.00	0.00	0.00	0.00	76,400.00	0.00
DUES & SUBSCRIPTIONS	30-91-8100-530	2,000.00	0.00	0.00	0.00	2,000.00	0.00
CAPITAL OUTLAY	30-91-8100-730	71,900.00	0.00	0.00	0.00	71,900.00	0.00
DEBT PAYMENT	30-91-8100-900	84,200.00	0.00	0.00	0.00	84,200.00	0.00
TOTAL DEPT: (8100) WATER DEPARTMENT		327,000.00	0.00	0.00	0.00	327,000.00	0.00
TOTAL FUND: (30) WATER FUND		327,000.00	0.00	0.00	0.00	327,000.00	0.00
TOTAL EXPENDITURES		2,837,750.00	62,179.79	62,179.79	0.00	2,775,570.21	2.19

Town of Montreat			Cash & Investments Report				As of	July 31, 2015	
Institution	Type	Maturity Date	Balance	Central	General	Water	Int. Rate	Int for mo	
Avl Sav Bank	Checking x2519		$ 245,526.64	$ 245,526.64			0.00%	$ -	
Avl Sav Bank	Cent'l Dep x 6863		$ 3,964.74	$ 3,964.74			0.00%	$ -	
Avl Sav Bank	Savings - Powell Bill 3572		`		`		#VALUE!	$ 16.38	
Avl Sav Bank	Savings - Water Res. 7727		$ 58,090.34			$ 58,090.34	0.10%	$ 4.94	
Avl Sav Bank	MMkt Acct xxx1204		$ 559,740.39		$ 559,740.39		0.11%	$ 50.95	
Avl Sav Bank	Subtotal		$ 867,322.11						
BB&T	MMkt Act - General Fund		$ 449,752.38		$ 449,752.38		0.01%	$ 3.82	
BB&T	MMkt Act - Water Fund		$ 157,393.67			$ 157,393.67	0.01%	$ 1.34	
BB&T	Subtotal		$ 607,146.05						
NCCMT	Investment - General Fund		$ 6,425.08		$ 6,425.08		0.06%	$ 0.30	
NCCMT	Investment - Water Fund		$ 6,709.96			$ 6,709.96	0.06%	$ 0.31	
NCCMT	Subtotal		$ 13,135.04						
All Accts	Subtotal		$ 1,487,603.20	$ 249,491.38	$ 1,015,917.85	$ 222,193.97	0.06%	$ 78.04	
All Accts	Fiscal Year to Date		$ 1,487,603.20				0.06%	$ 78.04	
			(average)				(average)	(cumulative)	
Avl Sav Bank	CD, 1yr x6827 Empl Benf	11/23/2015	$ 54,310.97		$ 54,310.97			$ -	
Avl Sav Bank	CD x5119	11/11/2015	$ 10,322.47		$ 10,322.47			$ -	
CDs	Subtotal		$ 64,633.44					$ -	
CDs	Fiscal Year to Date		$ 64,633.44						
All Accts + CDs	Total		$ 1,552,236.64				0.06%	$ 78.04	
All Accts + CDs	Fiscal Year to Date		$ 1,552,236.64				0.06%	$ 78.04	
			(average)				(average)		

Town of Montreat
July 2015 Zoning & Building Inspections Report

Zoning/Building Permit Applications:

Last Name	First Name	Montreat Address	Zoning Compliance Date	Permit #	Permit Date	Description
Clark	Clarence	209 Virginia Road	N/A	5087	7/6/2015	Residential Repairs
Montreat College		400-A Assembly Circle	N/A	5088	7/7/2015	Commercial-Interior Space Renovation
Copeland	Laura	160 Woodland Road	N/A	5089	7/9/2015	Mechanical Change Out
Clayton	Kimberly	191 Mississippi Road	N/A	5090	7/13/2015	Residential Repairs/Improvements
MRA		424 Gaither Circle	N/A	5091	7/14/2015	Mechanical-Replace Boiler Burner
Morrison	Judy	536 Magill Drive	N/A	5092	7/14/2015	Plumbing-Repairs
Montreat College		405 Assembly Circle	N/A	5093	7/15/2015	Commercial Improvements-Windows
Dennis	Mary	307 North Carolina Terrace	N/A	5094	7/16/2015	Residential Repairs-Porch & Stairs
Dibble (Et Al)	Parks C.	780 Foreman Siding Way	N/A	5095	7/21/2015	Residential-Interior Renovation
BGEA		155 Assembly Drive	N/A	5096	7/22/2015	Mechanical Change Out
Montreat College		393 South Carolina Terrace	N/A	5097	7/22/2015	Commercial-Interior Space Renovation
BGEA		155 Assembly Drive	N/A	5098	7/30/2015	Electrical-Add Transformer for Chiller
Graham	William	107 Mecklenburg Circle	N/A	5099	7/31/2015	Plumbing-Repair Sewer Line

ZONING ACTIVITY

Zoning Permit Applications:	None
Variance/Interpretation Requests:	2
Conditional Use Requests:	None
Permit Extensions Requested:	None
Sign Permit Applications:	None

BUILDING INSPECTIONS

Building Permit Applications:	15
Building Inspections Requested:	44
Re-inspections Requested/Required:	None
Fire Inspections Requested/Required:	None
Fire Permit Applications:	None

Totals

Approved Zoning Permits:	None
Denied Zoning Permits:	None
Pending Zoning Permits:	None
Variance/Interpretation Granted:	None
Conditional Use Permits Granted:	None
Permit Extensions Granted:	None
Sign Permits Issued:	None

Totals

Building Permits Issued:	13
Pending Building Permits:	2
Building Inspections Performed:	44
*Stop Work Order Issued:	None
**Defective Building Posted:	None
Denied Building Permits	None
Fire Inspections Performed:	None
Fire Re-Inspections Performed:	None
Fire Permits Issued:	None

Last Inspect Records

Report for 07/01/2015 **to** 07/31/2015 **Report Date** 08/03/2015

Permit	Location	Applicant	Permit Type	Insp Detail	Source	Last Insp	Time	Result	Next Insp	Who
U2012-5083	405 ASSEMBLY CIRCLE	NORTHSTAR	COMM.	PTL. FRAMING	Building	07/01/2015	_3:50 PM	APPROVED	/ /	DEC
U2012-5058	159 VIRGINIA RD	JAMES KEENAN	RES.	ELECTRICAL	Building	07/06/2015	11:00 AM	APPROVED	/ /	DEC
U2012-5085	307 NORTH CAROLINA	JASON	RES. REPAIRS	FRAMING	Building	07/07/2015	10:30 AM	FAILED	/ /	DEC
U2012-5085	307 NORTH CAROLINA	JASON	RES. REPAIRS	FRMNG.	Building	07/08/2015	11:00 AM	APPROVED	/ /	DEC
U2012-5084	431 SOUTH CAROLINA	JAMES K. LEWIS:	ADD HEAT PUMP	MECHANICAL	Mechanical	07/09/2015	12:30 PM	APPROVED	/ /	DEC
U2012-5083	405 ASSEMBLY CIRCLE	NORTHSTAR	COMM.	PARTIAL FRAMING	Building	07/09/2015	_3:00 PM	FAILED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	PT. FRMNG. -	Building	07/09/2015	_3:00 PM	APPROVED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	ASSESSMENT	Building	07/09/2015	_3:15PM	*SEE NOTES	/ /	DEC
U2012-5083	405 ASSEMBLY CIRCLE	NORTHSTAR	COMM.	FRMNG.	Building	07/13/2015	09:00 AM	APPROVED	/ /	DEC
U2012-5076	307 LOOKOUT ROAD	NORTHSTAR	COMM.	BUILDING FINAL	Building	07/13/2015	12:00 PM	FAILED	/ /	DEC
U2012-5061	102 KANAWHA DR	AARON VOIGT:	SINGLE FAMILY	WALL FOOTINGS	Building	07/13/2015	12:30 PM	APPROVED	/ /	DEC
U2012-5090	191 MISSISSIPPI RD	MELANIE SOVINE	RES.	FRAMING	Building	07/14/2015	09:30 AM	FAILED	/ /	DEC
U2012-5077	191 MISSISSIPPI RD	HAYNES HEATING	ADD HEAT PUMP	MECHANICAL	Mechanical	07/14/2015	09:40 AM	FAILED	/ /	DEC
U2012-5077	191 MISSISSIPPI RD	HAYNES HEATING	ADD HEAT PUMP	MECH.	Mechanical	07/14/2015	11:00 AM	APPROVED	/ /	DEC
U2012-5016	599 GREYBEARD TRAIL	LOUISA HAY	SINGLE FAMILY	ELECTRICAL R.I.	Building	07/15/2015	10:30 AM	APPROVED	/ /	DEC
U2012-5016	599 GREYBEARD TRAIL	LOUISA HAY	SINGLE FAMILY	MECHANICAL R.I.	Building	07/15/2015	11:00 AM	FAILED	/ /	DEC
U2012-5016	599 GREYBEARD TRAIL	LOUISA HAY	SINGLE FAMILY	PLUMBING R.I.	Building	07/15/2015	12:00 PM	INCOMPLET	/ /	DEC
U2012-5016	599 GREYBEARD TRAIL	LOUISA HAY	SINGLE FAMILY	FRAMING	Building	07/15/2015	_1:00 PM	FAILED	/ /	DEC
U2012-5087	209 VIRGINIA RD	MOUNTAIN	RES. REPAIRS	FOOTING	Building	07/15/2015	_2:30 PM	APPROVED	/ /	DEC
U2012-5061	102 KANAWHA DR	AARON VOIGT:	SINGLE FAMILY	WALL	Building	07/15/2015	_4:00 PM	APPROVED	/ /	DEC
U2012-5061	102 KANAWHA DR	AARON VOIGT:	SINGLE FAMILY	CONC. ENC.	Building	07/15/2015	_4:00 PM	APPROVED	/ /	DEC
U2012-5094	307 NORTH CAROLINA	JASON	RES. REPAIRS	FOOTING	Building	07/17/2015	09:00 AM	APPROVED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	SLAB PLUMBING	Building	07/17/2015	_3:30 PM	APPROVED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	SLAB ELECT. RI	Building	07/17/2015	_3:50 PM	APPROVED	/ /	DEC
U2012-5092	536 MAGILL DR	ALL ABOUT	PLUMBING	PLUMBING FINAL	Plumbing	07/20/2015	10:30 AM	APPROVED	/ /	DEC
U2012-5087	209 VIRGINIA RD	MOUNTAIN	RES. REPAIRS	FLOOR FRAMING	Building	07/21/2015	10:20 AM	APPROVED	/ /	DEC
U2012-5016	599 GREYBEARD TRAIL	LOUISA HAY	SINGLE FAMILY	GABLE RAKE	Building	07/21/2015	10:30 AM	APPROVED	/ /	DEC
U2012-5081	191 MISSISSIPPI RD	T.P. HOWARD'S	PLUMBING	PLUMBING	Plumbing	07/22/2015	11:00 AM	APPROVED	/ /	DEC
U2012-5090	191 MISSISSIPPI RD	MELANIE SOVINE	RES.	ENG. REPORT	Building	07/23/2015	08:30 AM	APPROVED	/ /	DEC
U2012-5039	117 KANAWHA DR	DSH	RES.	FLSHNG./PRE-SIDI	Building	07/23/2015	_1:30 PM	APPROVED	/ /	DEC
U2012-5061	102 KANAWHA DR	AARON VOIGT:	SINGLE FAMILY	FNDTN. WALL	Building	07/27/2015	09:00 AM	APPROVED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	PARTIAL	Building	07/27/2015	_2:30 PM	*APPROVED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	PT. FRMNG.	Building	07/27/2015	_3:00 PM	APPROVED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	ACOUSTICAL	Building	07/29/2015	_1:00 PM	APPROVED	/ /	DA
U2012-5088	400-A ASSEMBLY	H & M	COMM.	WALL	Building	07/30/2015	11:30 AM	APPROVED	/ /	DEC

Last Inspect Records

Report for 07/01/2015 **to** 07/31/2015 **Report Date** 08/03/2015

Permit	Location	Applicant	Permit Type	Insp Detail	Source	Last Insp	Time	Result	Next Insp	Who
U2012-5086	434.2 SOUTH CAROLINA	WHITE &	CHANGE OUT	MECH. FINAL	Mechanical	07/30/2015	12:00 PM	APPROVED	/ /	DEC
U2012-5097	393 SOUTH CAROLINA	NORTHSTAR	COMM.	PARTIAL FRAMING	Building	07/31/2015	09:20 AM	APPROVED	/ /	DEC
U2012-5065	214 TENNESSEE RD	PRECISION	RES. REPAIRS	BUILDING FINAL	Building	07/31/2015	10:00 AM	APPROVED	/ /	DEC
U2012-5065	214 TENNESSEE RD	PRECISION	RES. REPAIRS	ELECTRICAL	Building	07/31/2015	10:15 AM	APPROVED	/ /	DEC
U2012-5065	214 TENNESSEE RD	PRECISION	RES. REPAIRS	PLUMBING FINAL	Building	07/31/2015	10:30 AM	APPROVED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	PARTIAL	Building	07/31/2015	10:40 AM	APPROVED	/ /	DEC
U2012-5016	599 GREYBEARD TRAIL	LOUISA HAY	SINGLE FAMILY	PLUMBING R.I.	Building	07/31/2015	_3:00 PM	FAILED	/ /	DEC
U2012-5088	400-A ASSEMBLY	H & M	COMM.	PARTIAL	Building	07/31/2015	_4:00 PM	APPROVED	/ /	DEC
U2012-5099	107 MECKLENBURG CIR	A-1 PLUMBING	REPLACE SEWER	SEWER LINE	Plumbing	07/31/2015	_4:30 PM	APPROVED	/ /	DEC

Inspection Count 44

Combo Basic Report

Permits for 07/01/2015 **to** 07/31/2015 **Report Date** 08/03/2015

Source: Building **Permit:** U2012-5087 **Date Issued:** 07/06/2015 **Permit Expires:** 07/05/2016 **ID:** 100657-B000575
Applicant: MOUNTAIN LIVING CONST., INC.: **Location:** 209 VIRGINIA RD
Permit Type: RES. REPAIRS **Structure:** EXISTING HOME **Cost Est:** 15000
Property Owner: CLARENCE W CLARK **PIN:** 071086023200000

Source: Building **Permit:** U2012-5088 **Date Issued:** 07/07/2015 **Permit Expires:** 01/07/2016 **ID:** 200078-B000576
Applicant: H & M CONSTRUCTORS, INC.: CANN **Location:** 400-A ASSEMBLY CIRCLE
Permit Type: COMM. IMPROVEMENTS **Structure:** HOWERTON CAFETERIA **Cost Est:** 300000
Property Owner: MONTREAT COLLEGE **PIN:** 072006828000000-HWRTND

Source: Mechanical **Permit:** U2012-5089 **Date Issued:** 07/09/2015 **Permit Expires:** 07/08/2016 **ID:** 100401-M000220
Applicant: CAROLINA COMFORT HEATING &: **Location:** 160 WOODLAND RD
Permit Type: CHANGE OUT **Structure:** EXISTING SFR/RENTAL **Cost Est:** 0
Property Owner: LAURA H COPELAND **PIN:** 071075430200000

Source: Building **Permit:** U2012-5090 **Date Issued:** 07/13/2015 **Permit Expires:** 01/13/2016 **ID:** 100080-B000578
Applicant: MELANIE SOVINE **Location:** 191 MISSISSIPPI RD
Permit Type: RES. IMPROVEMENTS **Structure:** EXISTING HOME **Cost Est:** 9450
Property Owner: KIMBERLY L. CLAYTON **PIN:** 071075125600000

Source: Mechanical **Permit:** U2012-5091 **Date Issued:** 07/14/2015 **Permit Expires:** 07/13/2016 **ID:** 200055-M000221
Applicant: OSTEEN & LEMMONS ELECT. & **Location:** 424 GAITHER CIRCLE
Permit Type: CHANGE OUT **Structure:** WINNSBORO LODGE **Cost Est:** 0
Property Owner: MONTREAT CONFERENCE CENTER **PIN:** 072006575600000

Source: Plumbing **Permit:** U2012-5092 **Date Issued:** 07/14/2015 **Permit Expires:** 01/14/2016 **ID:** 100519-P000123
Applicant: ALL ABOUT PLUMBING & SEPTIC: W **Location:** 536 MAGILL DR
Permit Type: PLUMBING REPAIRS **Structure:** EXISTING HOME **Cost Est:** 0
Property Owner: JUDY G MORRISON **PIN:** 072009371000000

Source: Building **Permit:** U2012-5093 **Date Issued:** 07/15/2015 **Permit Expires:** 01/15/2016 **ID:** 200066-B000579
Applicant: WHOLESALE GLASS & MIRROR **Location:** 405 ASSEMBLY CIRCLE
Permit Type: COMM. IMPROVEMENTS **Structure:** MCALLISTER GYMNASIUM **Cost Est:** 15860
Property Owner: MONTREAT COLLEGE **PIN:** 072006490700000

Source: Building **Permit:** U2012-5094 **Date Issued:** 07/16/2015 **Permit Expires:** 07/15/2016 **ID:** 100233-B000580
Applicant: JASON PAPARAZZO **Location:** 307 NORTH CAROLINA TER
Permit Type: RES. REPAIRS **Structure:** EXISTING HOME **Cost Est:** 1500
Property Owner: MARY J K DENNIS **PIN:** 071096081500000

Source: Building **Permit:** U2012-5095 **Date Issued:** 07/21/2015 **Permit Expires:** 01/21/2016 **ID:** 200061-B000581
Applicant: TIM SMITH CONSTRUCTION: SMITH **Location:** 780 FOREMAN SIDING ROAD
Permit Type: RES. IMPROVEMENTS **Structure:** EXISTING HOME **Cost Est:** 86000
Property Owner: KENNETH J. & MARY FRANCES O. FOREMAN (LE) **PIN:** 072111872200000

Combo Basic Report

Permits for 07/01/2015 **to** 07/31/2015 **Report Date** 08/03/2015

Source: Mechanical **Permit:** U2012-5096 **Date Issued:** 07/22/2015 **Permit Expires:** 07/21/2016 **ID:** 200003-M000222
Applicant: R & W, INC.: SMITH DAVID M. I **Location:** 155 ASSEMBLY DR.
Permit Type: CHANGE OUT **Structure:** BG OFFICES **Cost Est:** 0
Property Owner: BILLY GRAHAM EVANGELISTIC ASS. **PIN:** 071075514700000

Source: Building **Permit:** U2012-5097 **Date Issued:** 07/22/2015 **Permit Expires:** 01/22/2016 **ID:** 200031-B000582
Applicant: NORTHSTAR CONTRACTING CORP.: **Location:** 393 SOUTH CAROLINA TERRACE
Permit Type: COMM. IMPROVEMENTS **Structure:** DAVIS DORMITORY **Cost Est:** 7498
Property Owner: MONTREAT COLLEGE **PIN:** 072006725100000-DAVIS

Source: Electrical **Permit:** U2012-5098 **Date Issued:** 07/30/2015 **Permit Expires:** 01/30/2016 **ID:** 200003-E000118
Applicant: GRIGG ELECTRIC CO. INC.: GRIGG **Location:** 155 ASSEMBLY DR.
Permit Type: ADD TRANSFORMER **Structure:** BGEA OFFICES **Cost Est:** 0
Property Owner: BILLY GRAHAM EVANGELISTIC ASS. **PIN:** 071075514700000

Source: Plumbing **Permit:** U2012-5099 **Date Issued:** 07/31/2015 **Permit Expires:** 01/31/2016 **ID:** 100383-P000124
Applicant: A-1 PLUMBING SERVICES: WEST MI **Location:** 107 MECKLENBURG CIR
Permit Type: REPLACE SEWER LINE **Structure:** EXISTING HOME **Cost Est:** 0
Property Owner: WILLIAM J GRAHAM **PIN:** 071054512300000

Fee Detail Subsort Report

Report for 07/01/2015 **to** 07/31/2015

Sorted by Permit Number

Report Date 08/03/2015

Source	Permit	Date	Permit Type	Fee Type	Account	Fee Amount	Surcharge
Building	U2012-5087	07/06/2015	RES. REPAIRS	RES. REPAIRS		$90.00	
Item Count	1				**Fee Totals**	$90.00	
Building	U2012-5088	07/07/2015	COMM.	COMM.		$3,000.00	
Building	U2012-5088	07/07/2015	COMM.	PLUMBING (X2)		$200.00	
Building	U2012-5088	07/07/2015	COMM.	ELECTRICAL		$200.00	
Item Count	3				**Fee Totals**	$3,400.00	
Mechanical	U2012-5089	07/09/2015	CHANGE OUT	MECHANICAL		$100.00	
Item Count	1				**Fee Totals**	$100.00	
Building	U2012-5090	07/13/2015	RES.	HR FUND		$10.00	
Building	U2012-5090	07/13/2015	RES.	PERMIT		$56.70	
Item Count	2				**Fee Totals**	$66.70	
Mechanical	U2012-5091	07/14/2015	CHANGE OUT	MECHANICAL		$100.00	
Item Count	1				**Fee Totals**	$100.00	
Plumbing	U2012-5092	07/14/2015	PLUMBING	PLUMBING		$100.00	
Item Count	1				**Fee Totals**	$100.00	
Building	U2012-5093	07/15/2015	COMM.	WORK W/O	19073109	$300.00	
Building	U2012-5093	07/15/2015	COMM.	COMM.	19073109	$300.00	
Item Count	2				**Fee Totals**	$600.00	
Building	U2012-5094	07/16/2015	RES. REPAIRS	RES. REPAIRS		$40.00	
Item Count	1				**Fee Totals**	$40.00	
Building	U2012-5095	07/21/2015	RES.	MECHANICAL		$200.00	
Building	U2012-5095	07/21/2015	RES.	HR FUND		$10.00	
Building	U2012-5095	07/21/2015	RES.	PERMIT		$516.00	
Building	U2012-5095	07/21/2015	RES.	ELECTRICAL		$100.00	
Building	U2012-5095	07/21/2015	RES.	PLUMBING		$200.00	
Building	U2012-5095	07/21/2015	RES.	CERT OF OCC		$60.00	
Item Count	6				**Fee Totals**	$1,086.00	
Mechanical	U2012-5096	07/22/2015	CHANGE OUT	MECHANICAL		$100.00	
Item Count	1				**Fee Totals**	$100.00	
Building	U2012-5097	07/22/2015	COMM.	COMM.	19185541	$300.00	
Item Count	1				**Fee Totals**	$300.00	

Fee Detail Subsort Report

Report for 07/01/2015 **to** 07/31/2015

Sorted by Permit Number

Report Date 08/03/2015

Source	Permit	Date	Permit Type	Fee Type	Account	Fee Amount	Surcharge
Electrical	U2012-5098	07/30/2015	ADD	ELECTRICAL		$100.00	
Item Count	1				**Fee Totals**	$100.00	
Plumbing	U2012-5099	07/31/2015	REPLACE SEWER	PLUMBING		$100.00	
Item Count	1				**Fee Totals**	$100.00	
Building	U2012-5100	08/03/2015	TELECOM	IM STUDY REVIEW		$500.00	
Building	U2012-5100	08/03/2015	TELECOM	PLAN REVIEW		$500.00	
Item Count	2				**Fee Totals**	$1,000.00	
Item Count	24				**Fee Totals**	$7,182.70	

Fee Detail Subsort Report

Report for 07/01/2013 **to** 07/31/2013

Sorted by Permit Number

Report Date 08/03/2015

Source	Permit	Date	Permit Type	Fee Type	Account	Fee Amount	Surcharge
Building	U2012-4855-R	07/15/2013	RES. RE-ROOF	RE-ROOF		$81.60	
Item Count 1					**Fee Totals**	$81.60	
Building	U2012-4862-A	07/19/2013	RES.	PLUMBING		$200.00	
Building	U2012-4862-A	07/19/2013	RES.	ELECTRICAL		$100.00	
Building	U2012-4862-A	07/19/2013	RES.	PERMIT		$90.00	
Item Count 3					**Fee Totals**	$390.00	
Building	U2012-4865	07/09/2013	RETAINING	PERMIT		$36.00	
Item Count 1					**Fee Totals**	$36.00	
Mechanical	U2012-4866	07/19/2013	CHANGE OUT	MECHANICAL		$100.00	
Item Count 1					**Fee Totals**	$100.00	
Building	U2012-4867	07/19/2013	COMMERCIAL	COMMERCIAL		$111.36	
Item Count 1					**Fee Totals**	$111.36	
Electrical	U2012-4868	07/24/2013	REINSPECTION	ELECTRICAL		$100.00	
Item Count 1					**Fee Totals**	$100.00	
Mechanical	U2012-4869	07/29/2013	CHANGE OUT	MECHANICAL		$100.00	
Item Count 1					**Fee Totals**	$100.00	
Mechanical	U2012-4870	07/29/2013	NEW	INSPECTION FEE		$100.00	
Item Count 1					**Fee Totals**	$100.00	
Building	U2012-4871	07/30/2013	DEMOLITION	DEMOLITION		$200.00	
Item Count 1					**Fee Totals**	$200.00	
Plumbing	U2012-4872	07/30/2013	REPLACE SEWER	PLUMBING		$100.00	
Item Count 1					**Fee Totals**	$100.00	
Item Count 12					**Fee Totals**	$1,318.96	

Fee Detail Subsort Report

Report for 07/01/2014 **to** 07/31/2014

Sorted by Permit Number

Report Date 08/03/2015

Source	Permit	Date	Permit Type	Fee Type	Account	Fee Amount	Surcharge
Mechanical	U2012-4984	06/24/2014	ADD HEAT PUMP	MECHANICAL		$100.00	
Item Count 1					**Fee Totals**	$100.00	
Building	U2012-4985	07/03/2014	RES.	PLUMBING		$200.00	
Building	U2012-4985	07/03/2014	RES.	MECHANICAL		$100.00	
Building	U2012-4985	07/03/2014	RES.	HR FUND		$10.00	
Building	U2012-4985	07/03/2014	RES.	ELECTRICAL		$200.00	
Building	U2012-4985	07/03/2014	RES.	PERMIT		$108.00	
Item Count 5					**Fee Totals**	$618.00	
Building	U2012-4986	07/03/2014	RES.	PERMIT		$120.00	
Item Count 1					**Fee Totals**	$120.00	
Plumbing	U2012-4987	07/07/2014	PLUMBING	PLUMBING		$100.00	
Item Count 1					**Fee Totals**	$100.00	
Mechanical	U2012-4988	07/10/2014	CHANGE OUT	MECHANICAL		$100.00	
Item Count 1					**Fee Totals**	$100.00	
Building	U2012-4989	07/16/2014	RES. RE-ROOF	RE-ROOF		$50.00	
Item Count 1					**Fee Totals**	$50.00	
Building	U2012-4990	07/17/2014	RES	ELECTRICAL		$200.00	
Building	U2012-4990	07/17/2014	RES	HR FUND		$10.00	
Building	U2012-4990	07/17/2014	RES	CERT OF OCC		$60.00	
Building	U2012-4990	07/17/2014	RES	MECHANICAL		$200.00	
Building	U2012-4990	07/17/2014	RES	GAS		$75.00	
Building	U2012-4990	07/17/2014	RES	PLUMBING		$200.00	
Building	U2012-4990	07/17/2014	RES	PERMIT		$900.00	
Item Count 7					**Fee Totals**	$1,645.00	
Item Count 17					**Fee Totals**	$2,733.00	

TOWN OF MONTREAT BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
Meeting Date: August 13, 2015

SUBJECT: Resolution 15-08-01 Approving Financing Terms – Upper KY Phase 1 Area Assessment Projects

AGENDA INFORMATION:

Agenda Location: Old Business
Item Number: A
Department: Administration
Contact: Stefan Stackhouse, Finance Officer
Presenter: Stefan Stackhouse, Finance Officer

BRIEF SUMMARY: The four special assessment projects within the Upper Kentucky Phase I area (Resident Utility, Neighborhood Utility, Neighborhood Paving, and Peace Lane Paving) are now completed. The Board adopted reimbursement resolutions prior to the start of each project that allow us to seek long-term financing of these projects upon their completion. The Board has also adopted resolutions authorizing staff to request quotations from banks for installment purchase financing for the four projects. The four projects were combined into a single package of $300,000, and quotations were requested from seven banks: Asheville Savings, BB&T, Carolina Alliance, First Citizens, Fifth Third, SunTrust, and Wells Fargo. Of these, responses were received from Asheville Savings Bank and from BB&T; the others notified us that they would not be submitting a response. Of the two proposals received, Asheville Savings Bank had the lower interest rate: 2.12%, compared to the BB&T proposal of 2.97%. We are therefore recommending approval of the Asheville Savings Bank proposal.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To Adopt Resolution 15-08-01 Approving Financing Terms – Upper Kentucky Phase I Area Assessment Projects

FUNDING SOURCE: This debt will be serviced by the special assessment revenues that the Town will be receiving over the next ten years.

ATTACHMENTS: Draft resolution 15-08-01 and proposals from Asheville Savings Bank

STAFF COMMENTS AND RECOMMENDATIONS:

With the completion of the public hearing on August 13th, the adoption of this resolution is the next step in the process of obtaining LGC approval and proceeding with our obtaining long-term financing for these four projects. This will enable us to replenish most of the Town funds that have been advanced to undertake these projects in anticipation of future special assessment revenues.

TOWN OF MONTREAT

P. O. Box 423
Montreat, NC 28757
Tel: (828)669-8002 Fax: (828)669-3810
www.townofmontreat.org

RESOLUTION #15-08-01 APPROVING FINANCING TERMS FOR THE UPPER KENTUCKY PHASE I PROJECT AREA ASSESSMENTS

WHEREAS, the Town of Montreat (the "Town") previously determined to undertake special assessment projects for utility and street infrastructure improvements in the Upper Kentucky Phase I area (Resident Utility, Neighborhood Utility, Neighborhood Paving, and Peace Lane Paving) ("the Project"), and the Town Administrator and Finance Officer have now presented a proposal for the financing of such projects;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Town hereby determines to finance the Project through Asheville Savings Bank ("ASB"), in accordance with the proposal dated July 31, 2015. The amount financed shall not exceed $300,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.12 %, and the financing term shall not exceed ten (10) years from the date of closing.
2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and a Project Fund Agreement as ASB may request.
3. The Town Administrator is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Town Administrator is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Town Administrator shall approve, with the Town Administrator's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations.

The Town hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Town intends that the adoption of this resolution will be a declaration of the Town's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the ASB financing described above. The Town intends that funds that have been advanced, or that may be advanced, from the Town's general fund, or any other Town fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

This resolution is effective upon its adoption, this 13th day of August, 2015.

[SEAL]

_____
Letta Jean Taylor, Mayor

ATTEST:

I hereby certify that this is a true and correct copy of this Resolution, duly adopted by the Town of Montreat on the 13th day of August, 2015 as it appears of record in the official minutes.

_____
Stefan Stackhouse
Deputy Town Clerk

ASHEVILLE
SAVINGS BANK

www.ashevillesavings.com • PO BOX 652 • ASHEVILLE NORTH CAROLINA 28802
828 254 7411 • FAX 828 250 8481

July 31, 2015

Town of Montreat
Stefan Stackhouse, Finance Director
Montreat, NC 28757

RE: Proposed terms for the financing of an installment financing agreement pursuant to N.C.G.S. 160A-20 in the amount of $363,588.74 for a project consisting of Upper Kentucky Road Assessments, Phase I: Resident Utility, Neighborhood Utility, Neighborhood Paving and Peace Lane Paving (the "Project")

Mr. Stackhouse,

Asheville Savings Bank is pleased to extend the following financing proposal:

Please note that the terms of this proposal are subject to the receipt and requisite review of all information as required by the Bank's Loan Committee. This is not to be considered a Commitment on the part of Asheville Savings Bank, nor is this information to be shared with other financial institutions; this proposal is for discussion purposes only.

A summary of the terms and conditions of this loan is as follows:

Borrower(s):	Town of Montreat
Type:	Term Loan with fixed annual principal and interest reductions
Amount:	$300,000.00
Interest Rate:	2.12% Fixed until maturity
Purpose:	To provide funds for a project consisting of Upper Kentucky Road Assessments, Phase I: Resident Utility, Neighborhood Utility, Neighborhood Paving and Peace Lane Paving (the "Project")
Maturity:	Ten (10) years from the date of closing
Amortization Period:	Ten (10) years
Fees:	¼ of 1% of the loan amount, or $750.00
Closing Costs:	Borrower will also be responsible for all out of pocket expenses including, but not limited to attorney's closing and review costs.
Repayment Schedule:	Ten (10) consecutive annual payments of principal in the amount of +/- $33,014.29; until maturity.

Collateral:	Deed of Trust on the entire project being financed as negotiated between the Town of Montreat and the successful bidder.
Prepayment Penalty:	None
Additional Requirements:	Borrower will agree to maintain satisfactory deposit accounts with Asheville Savings Bank as inducement to provide the rates and terms included in this proposal.

We are pleased to extend this suggested term sheet and look forward to continuing discussions in the next few days. Please feel free to call me at 828-250-8418 with any questions or concerns you may have.

Thank you for the opportunity!

Sincerely,

Mary Ann Lawrence
Vice President
Commercial Lending Division

AMORTIZATION SCHEDULE

Principal	Loan Date	Maturity	Loan No	Call / Coll	Account	Officer	Initials
$300,000.00	07-31-2015	09-01-2024					

References in the boxes above are for Lender's use only and do not limit the applicability of this document to any particular loan or item.
Any item above containing "* * * *" has been omitted due to text length limitations.

Borrower: Town of Montreat

Lender: ASHEVILLE SAVINGS BANK, S.S.B.
P.O. Box 652
Asheville, NC 28802
(828) 254-7411

Disbursement Date: August 1, 2015
Interest Rate: 2.120

Repayment Schedule: Installment
Calculation Method: 365/360 U.S. Rule

Payment Number	Payment Date	Payment Amount	Interest Paid	Principal Paid	Remaining Balance
1	09-01-2015	33,014.29	547.67	32,466.62	267,533.38
2	09-01-2016	33,014.29	5,766.24	27,248.05	240,285.33
3	09-01-2017	33,014.29	5,164.80	27,849.49	212,435.84
4	09-01-2018	33,014.29	4,566.19	28,448.10	183,987.74
5	09-01-2019	33,014.29	3,954.71	29,059.58	154,928.16
6	09-01-2020	33,014.29	3,339.22	29,675.07	125,253.09
7	09-01-2021	33,014.29	2,692.25	30,322.04	94,931.05
8	09-01-2022	33,014.29	2,040.49	30,973.80	63,957.25
9	09-01-2023	33,014.29	1,374.73	31,639.56	32,317.69
10	09-01-2024	33,014.24	696.55	32,317.69	0.00
TOTALS:		**330,142.85**	**30,142.85**	**300,000.00**	

NOTICE: This is an estimated loan amortization schedule. Actual amounts may vary if payments are made on different dates or in different amounts.

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DRAFT

TOWN OF MONTREAT BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
Meeting Date: August 13, 2015

SUBJECT: Resolution Confirming Assessment Roll and Levying Assessments – Upper Kentucky Road Phase 1 Neighborhood Street Assessment Project

AGENDA INFORMATION:

Agenda Location: Old Business
Item Number: B
Department: Administration
Contact: Ron Nalley, Town Administrator
Presenter: Ron Nalley, Town Administrator

BRIEF SUMMARY: The Board adopted a Resolution in June 2014 directing that the Upper Kentucky Road Phase 1 Neighborhood Street Assessment project be undertaken to pave 415 feet lineal feet of Salem Drive, with the total project costs to be assessed equally against each benefitted real property on a per lot basis. The project has now been completed, and all project costs that will be included in the assessment amount have been tabulated. At July's Town Council Meeting, the Board adopted a Resolution declaring the final cost of the project, ordering preparation of a preliminary assessment roll and setting a date and time for a Public Hearing on this issue. All affected property owners were notified pursuant to current statutory procedures. Following any comments heard during next week's Public Hearing or any requests from property owners who wish to be exempted from the assessment costs, the Board may choose to adopt a final assessment roll for this project or defer that decision until the September Town Council Meeting.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To adopt Resolution #15-08-02 Confirming Assessment Roll and Levying Assessments – Upper Kentucky Road Phase 1 Neighborhood Street Assessment Project

FUNDING SOURCE: Capital Outlay – Financing Agreement, Special Assessment

ATTACHMENTS: Resolution #15-08-02; Preliminary Assessment Roll, Map of Proposed Assessment Area

STAFF COMMENTS AND RECOMMENDATIONS: N.C.G.S. Chapter 160A, Article 10 contains very specific instructions that must be followed in order to assess property owners for public utility extensions. Once the final assessment roll is adopted, it cannot be amended without undertaking a new assessment procedure. Once the final roll is adopted, it will be sent to the Buncombe County Tax Department for collection on the same due date as annual property tax payments.

TOWN OF MONTREAT

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www.townofmontreat.org

RESOLUTION #15-08-02 CONFIRMING ASSESSMENT ROLL AND LEVYING ASSESSMENTS-UPPER KENTUCKY ROAD PHASE 1 NEIGHBORHOOD PAVING ASSESSMENT PROJECT

WHEREAS, the Town of Montreat Board of Commissioners has on this day held a public hearing, after due notice as required by law, on the Preliminary Assessment Roll for the Upper Kentucky Road Phase 1 Neighborhood Paving Project; and

WHEREAS, the Board of Commissioners has heard all those present who requested to be heard, and has found the said Assessment Roll to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town of Montreat Board of Commissioners that:

1. The Assessment Roll for the Upper Kentucky Road Phase 1 Neighborhood Paving Project is hereby declared to be correct, and is hereby confirmed in accordance with G.S. 160A-228, and the assessments shown thereon are hereby levied pursuant to authority granted by G.S. 160A-216, as follows:

Owner(s) Assessed	Number of Benefitted Lots	Amount Assessed
LYNN L MCLEAN, JR	2	$869.43
MING REAL ESTATE COMPANY, LLC	1	$434.72
JONES CASKEY FAMILY LIMITED PARTNERSHIP	6	$2,608.30
MOUNTAIN RETREAT ASSOCIATION	16	$6,955.47
STEWART & LIBERTY RAWSON	1	$434.72
GAYDEN R JONES	2	$869.43
WILLIAM C GOODWIN JR	1	$434.72
RALPH EMERSON MCCASKILL III	1	$434.72
WILLIAM HINSON ROYALL JR, ET AL	1	$434.72
ROBERT & CAROL ECKARD	3	$1,304.15
MATTHEW & KRISTY SCHLICHENMAIER	1	$434.72
SHAWN & KAREN STRAIGHT	1	$434.72
J STUART HUME ET AL	1	$434.72
HAROLD & AMANDA DEMAREST	1	$434.72

2. The Deputy Town Clerk is hereby directed to deliver to the Buncombe County Tax Collector the said Assessment Roll, and the Tax Collector is hereby charged with the collection of said assessments in accordance with the procedure established by law.

3. The Buncombe County Tax Collector is hereby directed to publish on the 3rd day of September, 2015 a notice of confirmation of the Assessment Roll, which notice shall set forth the terms of payment of the assessments, with installment payments to become due and payable on succeeding due dates of property tax.

READ, APPROVED AND ADOPTED, this 13th day of August, 2015.

_____
Letta Jean Taylor, Mayor

ATTEST:

I hereby certify this is a true and correct copy of this Resolution, duly adopted by the Town of Montreat on the 13th day of August, 2015, as it appears of record in the official minutes.

_____
Stefan B. Stackhouse
Deputy Town Clerk

TOWN OF MONTREAT

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UPPER KENTUCKY PHASE 1 NEIGHBORHOOD PAVING ASSESSMENT PROJECT PRELIMINARY ASSESSMENT ROLL

The following costs are to be assessed upon the properties benefitted by the Upper Kentucky Phase 1 Neighborhood Paving Assessment Project on the basis of the number of lots at an equal rate per lot. This assessment shall be payable either in cash or in not more than ten (10) equal annual installments, said installments to bear interest at the rate of four percent (4%) per annum. The itemized assessment amount stated herein does not include annual interest calculations.

Owner(s) Assessed	Number of Benefitted Lots	Amount Assessed
LYNN L MCLEAN, JR	2	$869.43
MING REAL ESTATE COMPANY, LLC	1	$434.72
JONES CASKEY FAMILY LIMITED PARTNERSHIP	6	$2,608.30
MOUNTAIN RETREAT ASSOCIATION	16	$6,955.47
STEWART & LIBERTY RAWSON	1	$434.72
GAYDEN R JONES	2	$869.43
WILLIAM C GOODWIN JR	1	$434.72
RALPH EMERSON MCCASKILL III	1	$434.72
WILLIAM HINSON ROYALL JR, ET AL	1	$434.72
ROBERT & CAROL ECKARD	3	$1,304.15
MATTHEW & KRISTY SCHLICHENMAIER	1	$434.72
SHAWN & KAREN STRAIGHT	1	$434.72
J STUART HUME ET AL	1	$434.72
HAROLD & AMANDA DEMAREST	1	$434.72

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Montreat, this the 20th day of July, 2015.

[SEAL]

TOWN OF MONTREAT CORPORATE SEAL NORTH CAROLINA

Stefan B. Stackhouse
Deputy Town Clerk

J:\ASSESSMENTS\UPPER KENTUCKY\PHASE_1_NEIGHBORHOOD_PAVING\Preliminary_Assessment_Roll_Upper_KY_Phase_1_Neighborhood Street_rev_07132020.docx

Upper Kentucky Road Phase 1 Neighborhood Paving Assessment Per Lot Cost Tabulations

Vendor	Expense Description	Total Expense Amount	Cost Per Benefitted Lot
C&T Paving	Contract Paving	16,519.23	$434.72
	Cumulative Cost Totals	**$16,519.23**	**$434.72**

Property Owner	Number of Lots Owned	Total Cost Per Property Owner
LYNN L MCLEAN, JR	2	$869.43
MING REAL ESTATE COMPANY, LLC	1	$434.72
JONES CASKEY FAMILY LIMITED PARTNERSHIP	6	$2,608.30
MOUNTAIN RETREAT ASSOCIATION	16	$6,955.47
STEWART & LIBERTY RAWSON	1	$434.72
GAYDEN R JONES	2	$869.43
WILLIAM C GOODWIN JR	1	$434.72
RALPH EMERSON MCCASKILL III	1	$434.72
WILLIAM HINSON ROYALL JR, ET AL	1	$434.72
ROBERT & CAROL ECKARD	3	$1,304.15
MATTHEW & KRISTY SCHLICHENMAIER	1	$434.72
SHAWN & KAREN STRAIGHT	1	$434.72
J STUART HUME ET AL	1	$434.72
HAROLD & AMANDA DEMAREST	1	$434.72
Total Costs:		**$16,519.23**

TOWN OF MONTREAT

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www.townofmontreat.org

PROPERTY OWNER NOTIFICATION CERTIFICATE
UPPER KENTUCKY ROAD PHASE 1 NEIGHBORHOOD PAVING ASSESSMENT
PRELIMINARY ASSESSMENT ROLL

TO THE HONORABLE MAYOR AND BOARD OF COMMISSIONERS OF THE TOWN OF MONTREAT:

I, Stefan Stackhouse, do hereby certify that notices of preparation of the Preliminary Assessment Roll for the Upper Kentucky Road Phase 1 Neighborhood Utility Assessment Project, and of the Public Hearing thereon, were mailed by first-class mail on July 21, 2015 to all affected owners of real property, indicating to each such owner the amount of assessment against his or her property, to wit:

Owner Name(s)	PIN #	Assessment Total
Lynn & Suzanne McLean Jr 2916 Grampion Dr Gastonia NC 28054	0720-18-4970	$869.43
Ming Real Estate Company, LLC 3600 St. Charles Ave, Suite 100 New Orleans LA 70115	0720-18-7801	$434.72
Jones Caskey Family Limited Partnership P.O. Box 531151 Orlando, FL 32853	0720-18-8531 0720-18-8413 0720-18-7385 0720-18-7267 0720-18-7240 0720-18-7122	$2,608.30
Mountain Retreat Association P.O. Box 969 Montreat, NC 28757	0720-28-0909 0720-18-8559 0720-18-8894 (Lots 681,682,683) 0720-28-1943 (Lots 691, 692, 693, 694) 0720-29-3054 (Lots 695, 696, 697) 0720-29-0217 (Lots 698, 699, 700, 701)	$6,955.47
Gayden R. Jones 1238 Cullendale Street Cordova, TN 38016	0720-18-8917 0720-18-6859	$869.43

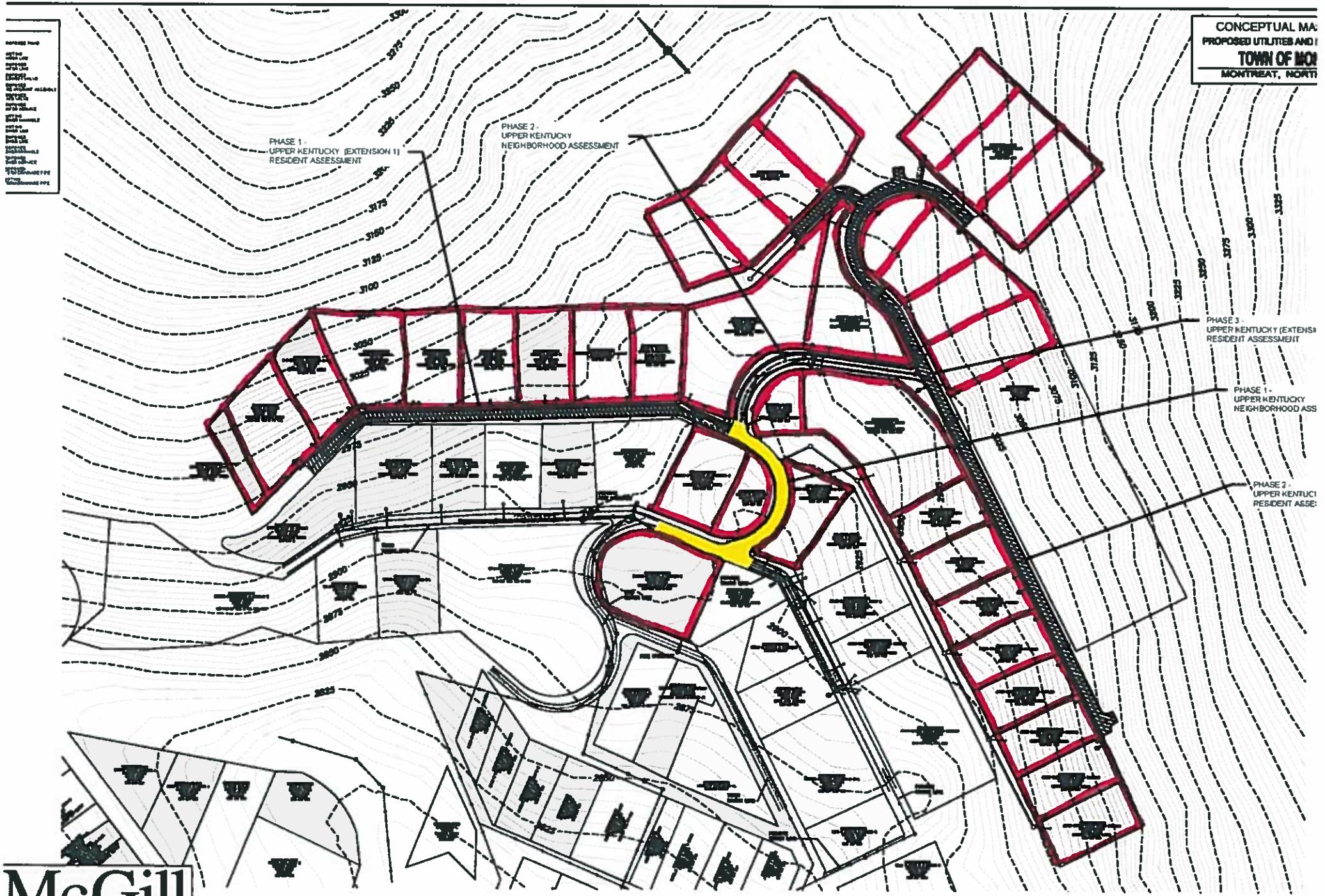
Owner Name(s)	PIN #	Assessment Total
William Goodwin, Jr. P.O. Box 24 Montreat, NC 28757	0720-19-1571	$434.72
R.E. McCaskill, III, et. Al. 285 Faircloth Road Whigham, GA 39897	0720-19-2572	$434.72
William Hinson Royall, Jr., et. Al. C/o William McCaskill P.O. Box 219 Montreat, NC 28757	0720-19-3488	$434.72
Robert & Carol Eckard 4439 Flagg Street Orlando, FL 32812	0720-19-4460 0720-19-5325 0720-19-5289	$1,304.15
Matthew & Kristy Schlichenmaier 3951 Isle Vista Avenue Belle Isle, FL 32812	0720-19-6243	$434.72
Shawn & Karen Straight 4533 Seils Way Orlando, FL 32812	0720-19-7128	$434.72
J. Stuart Hume, et. Al. C/o Mountain Retreat Association P.O. Box 969 Montreat, NC 28757	0720-19-8099	$434.72
Harold & Amanda Demarest PO Box 28144 Panama City FL 32411	0720-18-6928	$434.72

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Montreat, this the 21st day of July, 2015.

[SEAL]

_____

Stefan Stackhouse
Deputy Town Clerk



McGill
ASSOCIATES
RING·PLANNING·FINANCE

PLAN

100 0 50 100
GRAPHIC SCALE

Ron Nalley

From: Martha Campbell
Sent: Wednesday, August 12, 2015 2:14 PM
To: Les McLean; Ron Nalley; Mary Standaert
Subject: Re: Assessment

Les, thanks for your request to be removed from the assessment roll for the Upper Kentucky Phase 1 Neighborhood Assessment Project. I am forwarding your request to our Town Administrator and to the Mayor Pro Tem so it will be available at tomorrow evening's Town Council Meeting.

I hope to see you tomorrow.
Martha

From: Les McLean <lmclean2@carolina.rr.com>
Sent: Wednesday, August 12, 2015 1:07 PM
To: Martha Campbell
Subject: Assessment

Martha, Good afternoon,
This is my request in writing for the council meeting.
I ask the Town Council of Montreat to remove the assessment on my property at 534 Salem Drive, Montreat, North Carolina 28757
On upper Kentucky Road for the reason that this road is behind the two lots that I own, and I do not use this road at any time. I enter my driveway from Salem Drive. As point of reference I did the grading and paving of Salem Drive, at my own expense, up to where my driveway starts

Les McLean, Jr.,
534 Salem Drive
Montreat, North Carolina 28757

TOWN OF MONTREAT BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
Meeting Date: August 13, 2015

SUBJECT: Resolution Confirming Assessment Roll and Levying Assessments – Peace Lane Street Assessment Project

AGENDA INFORMATION:

Agenda Location: Old Business
Item Number: C
Department: Administration
Contact: Ron Nalley, Town Administrator
Presenter: Ron Nalley, Town Administrator

BRIEF SUMMARY: The Board adopted a Resolution in June 2014 directing that the Peace Lane Street Assessment project be undertaken to pave 460 lineal feet of Peace Lane, with the total project costs to be assessed equally against each benefitted real property on a per lot basis. The project has now been completed, and all project costs that will be included in the assessment amount have been tabulated. At July's Town Council Meeting, the Board adopted a Resolution declaring the final cost of the project, ordering preparation of a preliminary assessment roll and setting a date and time for a Public Hearing on this issue. All affected property owners were notified pursuant to current statutory procedures. Following any comments heard during next week's Public Hearing or any requests from property owners who wish to be exempted from the assessment costs, the Board may choose to adopt a final assessment roll for this project or defer that decision until the September Town Council Meeting.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To adopt Resolution #15-08-03 Confirming Assessment Roll and Levying Assessments – Upper Kentucky Road Phase 1 Neighborhood Street Assessment Project

FUNDING SOURCE: Capital Outlay – Financing Agreement, Special Assessment

ATTACHMENTS: Resolution #15-08-03; Preliminary Assessment Roll, Map of Proposed Assessment Area

STAFF COMMENTS AND RECOMMENDATIONS: N.C.G.S. Chapter 160A, Article 10 contains very specific instructions that must be followed in order to assess property owners for public utility extensions. Once the final assessment roll is adopted, it cannot be amended without undertaking a new assessment procedure. Once the final roll is adopted, it will be sent to the Buncombe County Tax Department for collection on the same due date as annual property tax payments.

TOWN OF MONTREAT

P. O. Box 423
Montreat, NC 28757
Tel: (828)669-8002 Fax: (828)669-3810
www.townofmontreat.org

RESOLUTION #15-08-03 CONFIRMING ASSESSMENT ROLL AND LEVYING ASSESSMENTS-PEACE LANE PAVING ASSESSMENT PROJECT

WHEREAS, the Town of Montreat Board of Commissioners has on this day held a public hearing, after due notice as required by law, on the Preliminary Assessment Roll for the Peace Lane Paving Project; and

WHEREAS, the Board of Commissioners has heard all those present who requested to be heard, and has found the said Assessment Roll to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town of Montreat Board of Commissioners that:

1. The Assessment Roll for the Peace Lane Paving Project is hereby declared to be correct, and is hereby confirmed in accordance with G.S. 160A-228, and the assessments shown thereon are hereby levied pursuant to authority granted by G.S. 160A-216, as follows:

Owner(s) Assessed	Number of Benefitted Lots	Amount Assessed
Walk C Jones, III	1	$1,999.07
Sara Jean Jackson	1	$1,999.07
Saxby Chaplin	1	$1,999.07
Cynthia Elliott	1	$1,999.07
Ernst Family Revocable Trust	1	$1,999.07
Edward E Craxton	1	$1,999.07
Richard Hamilton Stephens, et al	2	$3,998.14
Jones Caskey Family Limited Partnership	4	$7,996.29

2. The Deputy Town Clerk is hereby directed to deliver to the Buncombe County Tax Collector the said Assessment Roll, and the Tax Collector is hereby charged with the collection of said assessments in accordance with the procedure established by law.

3. The Buncombe County Tax Collector is hereby directed to publish on the 3rd day of September, 2015 a notice of confirmation of the Assessment Roll, which notice shall set forth the terms of payment of the assessments, with installment payments to become due and payable on succeeding due dates of property tax.

READ, APPROVED AND ADOPTED, this 13th day of August, 2015.

_____
Letta Jean Taylor, Mayor

ATTEST:

I hereby certify this is a true and correct copy of this Resolution, duly adopted by the Town of Montreat on the 13th day of August, 2015, as it appears of record in the official minutes.

_____
Stefan B. Stackhouse
Deputy Town Clerk

TOWN OF MONTREAT

P. O. Box 423
Montreat, NC 28757
Tel: (828)669-8002 Fax: (828)669-3810
www.townofmontreat.org

PEACE LANE PAVING ASSESSMENT PROJECT
PRELIMINARY ASSESSMENT ROLL

The following costs are to be assessed upon the properties benefitted by the Peace Lane Paving Assessment Project on the basis of the number of lots at an equal rate per lot. This assessment shall be payable either in cash or in not more than ten (10) equal annual installments, said installments to bear interest at the rate of four percent (4%) per annum. The itemized assessment amount stated herein does not include annual interest calculations.

Owner(s) Assessed	Number of Benefitted Lots	Amount Assessed
Walk C Jones, III	1	$1,999.07
Sara Jean Jackson	1	$1,999.07
Saxby Chaplin	1	$1,999.07
Cynthia Elliott	1	$1,999.07
Ernst Family Revocable Trust	1	$1,999.07
Edward E Craxton	1	$1,999.07
Richard Hamilton Stephens, et al	2	$3,998.14
Jones Caskey Family Limited Partnership	4	$7,996.29

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Montreat, this the 20th day of July, 2015.

[SEAL]

TOWN OF MONTREAT CORPORATE SEAL NORTH CAROLINA

Stefan B. Stackhouse
Deputy Town Clerk

Peace Lane Paving Assessment Per Lot Cost Tabulations

Vendor	Expense Description	Total Expense Amount	Number of Benefitted Lots	Cost Per Benefitted Lot
C&T Paving	Contract Paving	23,988.86	12	$1,999.07
	Cumulative Cost Totals	**$23,988.86**		**$1,999.07**

Property Owner	Number of Lots Owned	Total Cost Per Property Owner
WALK C JONES, III	1	$1,999.07
SARA JEAN JACKSON	1	$1,999.07
SAXBY CHAPLIN	1	$1,999.07
CYNTHIA ELLIOTT	1	$1,999.07
ERNST FAMILY REVOCABLE TRUST	1	$1,999.07
EDWARD E CRAXTON	1	$1,999.07
RICHARD HAMILTON STEPHENS, ET AL	2	$3,998.14
JONES CASKEY FAMILY LIMITED PARTNERSHIP	4	$7,996.29
	Total Costs:	**$23,988.86**

TOWN OF MONTREAT

P. O. Box 423
Montreat, NC 28757
Tel: (828)669-8002 Fax: (828)669-3810
www.townofmontreat.org

PROPERTY OWNER NOTIFICATION CERTIFICATE
PEACE LANE STRET STREET ASSESSMENT
PRELIMINARY ASSESSMENT ROLL

TO THE HONORABLE MAYOR AND BOARD OF COMMISSIONERS OF THE TOWN OF MONTREAT:

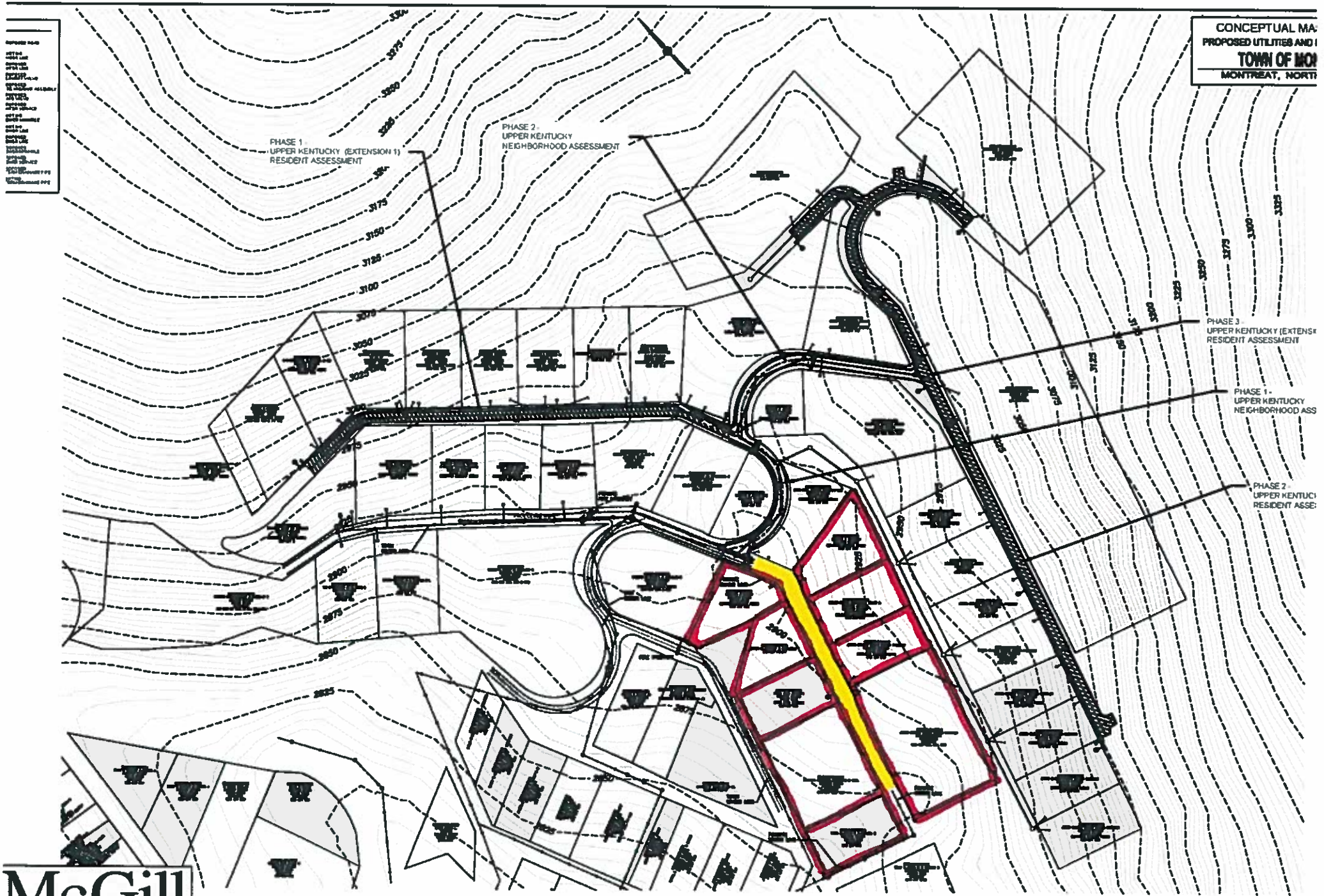
I, Stefan Stackhouse, do hereby certify that notices of preparation of the Preliminary Assessment Roll for the Peace Lane Street Assessment Project, and of the Public Hearing thereon, were mailed by first-class mail on July 22, 2015 to all affected owners of real property, indicating to each such owner the amount of assessment against his or her property, to wit:

Owner Name(s)	PIN #	Assessment Total
Walk C III & Gayden R Jones PO Box 772009 Menphis, TN 38177	0720-18-4327-00000	$1,999.07
Sarah Jean Jackson 4000 Purdue St, Apt 149 Houston TX 77005	0720-18-4691-00000	$1,999.07
Saxby & Elizabeth H Chaplin 1507 Myers Park Dr Charlotte NC 28207	0720-18-5629-00000	$1,999.07
Cynthia Elliott 3201 Willow Oak Rd Charlotte NC 28209	0720-18-5729-00000	$1,999.07
Ernst Family Revocable Trust Richard & Elizabeth Ernst, Trustees 7408 Spring Village Dr, Apt 101 Springfield, VA 22150	0720-18-6685-00000	$1,999.07
Edward E Craxton 217 Mountain Road Dalton NH 03598	0720-18-7713-00000	$1,999.07
Richard Hamilton Stephens, et al 3596 Rembrandt Rd NW Atlanta, GA 30327	0720-18-4469-0000 (Lots 659, 660)	$3,998.14
Jones Caskey Family Limited Partnership P.O. Box 531151 Orlando, FL 32853	0720-18-6422-00000 (Lots 666,667, 668) 0720-18-6422-00000	$7,996.29

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Montreat, this the 22st day of July, 2015.

[SEAL]

Stefan Stackhouse
Deputy Town Clerk



McGill
ASSOCIATES
RING·PLANNING·FINANCE
ASHEVILLE, NC

PLAN

GRAPHIC SCALE

TOWN OF MONTREAT

P. O. Box 423
Montreat, NC 28757
Tel: (828)669-8002 Fax: (828)669-3810
www.townofmontreat.org

RESOLUTION #15-08-04 HONORING MONTREAT COLLEGE AND COMMEMORATING ITS CENTENNIAL

WHEREAS, in 1916, The Montreat Normal School, a four-year preparatory and two-year college combination, opened its first session in October with eight students; and

WHEREAS, Montreat Normal School continued to grow over the years and throughout times of war, economic fluctuations, and rapid social change, continually striving to provide an education within a Christian context for young women who were there to be trained as teachers; and

WHEREAS, in 1934, during the tenure of Dr. Robert C. Anderson as President of the school, Montreat Normal School was renamed Montreat College as the college continued to grow and expand its academic program; and

WHEREAS, in 1945, Montreat College became a four-year college for women and after fourteen years, the College was restructured as a coeducational junior college and given a new name – Montreat-Anderson College; and

WHEREAS, in 1986, realizing the demands and changing circumstances in higher education, the College Board of Trustees made the decision to become a four-year baccalaureate institution again, and in 1995 restored the original name of Montreat College reflecting the school's expansion outside the Gate and addition of a graduate program; and

WHEREAS, following accreditation, Montreat College continued to expand outside of the Gate and added campuses in Black Mountain and in other areas of North Carolina including Asheville, Charlotte, Raleigh, Rocky Mount and Morganton, and successfully launched online programs; and

WHEREAS, today Montreat College continues to offer excellent undergraduate and graduate programs in 23 fields of study, and continues to provide educational opportunities for over 845 students; and

WHEREAS, Montreat College, its alumni around the world, and its friends and supporters near and far, are celebrating a century of service by the College and its dedication to serving as an independent Christ-centered, liberal arts institution that educates students through intellectual inquiry, spiritual formation, and preparation for calling and career.

NOW, THEREFORE, BE IT RESOLVED by the Town of Montreat Board of Commissioners that:

1) The Town of Montreat takes pride in Montreat College, its history of growth, and its contributions to Montreat; and

2) The Town of Montreat recognizes and honors the founders of Montreat College for their vision and for the College's many accomplishments over the past century; and

3) On behalf of all residents and visitors to Montreat, extends to Montreat College its congratulations on its 100th anniversary and encourages all members of the community to join with Montreat College in its "Centennial Celebration."

READ, APPROVED AND ADOPTED, this the 13th day of August, 2015.

[SEAL]

_____
Letta Jean Taylor, Mayor

ATTEST:

I hereby certify that this is a true and correct copy of this Resolution, duly adopted by the Town of Montreat on the 13th day of August, 2015, as it appears of record in the official minutes.

_____
Stefan B. Stackhouse
Deputy Town Clerk

TOWN OF MONTREAT BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
Meeting Date: August 13, 2015

SUBJECT: Montreat College Temporary Street Closure Request – Portion of Lookout Road

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: A
Department: Police
Contact: Dave Arrant, Police Officer First Class
Presenter: Dave Arrant, Police Officer First Class

BRIEF SUMMARY: Steve Waugh with Montreat College is requesting to temporarily close a portion of Lookout Road, from Anderson Auditorium Parking Lot to Assembly Circle, from 10:00 a.m. until 2:00 p.m. on Wednesday, August 19th, for their Bicentennial Celebration.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To approve the temporary closure of a portion of Lookout Road from Anderson Auditorium Parking Lot to Assembly Circle on Wednesday, August 19th, 2015 from 10:00 a.m. until 2:00 p.m. for the Montreat College Bicentennial Celebration.

FUNDING SOURCE: None

ATTACHMENTS: Location Map of Closure

ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS: The Montreat Police Department maintains neutrality regarding the recommended motion, but does request the following actions by Montreat College upon Board approval:

- Notify the Black Mountain Fire Department of the Lookout Road closure
- Lookout Road to be barricaded at the Anderson Auditorium Parking Lot and Assembly Circle with appropriate signage or staffing directing detour traffic around Gaither and out Assembly Circle
- Barricades to be staffed at all times with Montreat College resources
    - Wear safety vests
    - Provide directions around road closure
    - Ability to remove barricades and clear Lookout Road in case of Fire/EMS emergencies
    - Have Montreat College Campus Police on-site

ASSEMBLY DR
ASSEMBLY DR
LOOKOUT RD
ASSEMBLY DR
GATHER CIR
COMMUNITY CENTER CIR
LOOKOUT RD
LOOKOUT RD
GATHER CIR

TOWN OF MONTREAT BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
Meeting Date: August 13, 2015

SUBJECT: Well AO4 Pump Replacement

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: B
Department: Water Department
Contact: Steve Freeman, Public Works Director
Presenter: Steve Freeman, Public Works Director

BRIEF SUMMARY: This project replaces the well pump at Well AO4 on Greybeard that was struck by lightning.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To approve the proposed invoice with Reuben Caldwell Drilling Inc. in the amount of $4,245.00.

FUNDING SOURCE: Water - Maintenance and Repair to Wells: 30-91-8100-150

ATTACHMENTS: Invoice from Ruben Caldwell Drilling Inc.

STAFF COMMENTS AND RECOMMENDATIONS: As reported at your last meeting, the pump at Well AO4 failed. After having the electrician diagnose the problem it was discovered that the pump motor had failed most likely due to a lightning strike. Due to the heavy water use during the summer months, it was imperative that the pump be replaced quickly in order to get the well back on line as soon as possible. Due to the age and size of the pump, the wiring and piping did not need to be replaced. The action by the Board at this meeting formalizes the consensus of the Board to replace the pump at the July meeting.

REUBEN CALDWELL DRILLING, INC.
351 NEW LEICESTER HWY.
ASHEVILLE, NC 28806
(828) 254-3581

Invoice

DATE	INVOICE #
7/22/2015	20459

BILL TO:
TOWN OF MONTREAT
MONTREAT, N.C. 28757

P.O. NUMBER	TERMS	PROJECT
776-1345	Due on recpt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	PULLED AND REPLACED PUMP (5HP/25GPM)	3,500.00	3,500.00T
	LABOR	500.00	500.00
	Sales Tax	7.00%	245.00

TOTAL $4,245.00

TOWN OF MONTREAT BOARD OF COMMISSIONERS
REQUEST FOR BOARD ACTION
Meeting Date: August 13, 2015

SUBJECT: Montreat Hemlock Restoration Initiative Grant

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: C
Department: Administration
Contact: Ron Nalley, Town Administrator
Presenter: Ron Nalley, Town Administrator

BRIEF SUMMARY: The Town of Montreat, through Montreat Landcare, is requesting a grant of $10,000 to be matched with donations of $10,000, to establish a colony of *Laricobius nigrinus* beetles and chemical treatments for attacking the Hemlock Wooly Adelgid within the town limits and surrounding property owned by the MRA. The grant is being requested through the North Carolina Department of Agriculture and Consumer Services.

RECOMMENDED MOTION AND REQUESTED ACTIONS: For the Town of Montreat to serve as the Fiscal Agent for the NCDA&CS Hemlock Restoration Initiative Grant and to accept the terms outlined in the grant proposal if awarded.

FUNDING SOURCE: Montreat Landcare Committee – Project Donations

ATTACHMENTS: NCDA&CS Hemlock Restoration Initiative Grant

STAFF COMMENTS AND RECOMMENDATIONS: Mr. John Johnson will be at your meeting to discuss the NCDA&CS grant proposal and requirements. If awarded, this will be an exciting initiative for the Save Our Hemlocks program volunteers and Montreat Landcare.

NCDA&CS Hemlock Restoration Initiative

Sponsored by: got to be NC DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES

2015 Detailed Proposal Cover Sheet

Project Title:	Save Our Hemlocks 2015-2016
Applicant:	Town of Montreat, North Carolina
Mailing Address:	Post Office Box 423, Montreat, NC 28757
Physical Address:	96 Rainbow Terrace, Montreat, NC 28757
Physical Address of Project:	An approximately 4,000-acre mountain cove in which is located the 1,800-acre boundry of theTown of Montreat and a 2,460-acre Montreat Wilderness conservation easement on Mountain Retreat Association property. MRA is a NC based 501(c) (3) non-profit.
Website:	www.townofmontreat.org
Contact Person:	Ron Nalley, Town Administrator
Office Number:	(828) 669-8002 ext. 302
Cell:	
Email:	rnalley@townofmontreat.org
County:	Buncombe
Tax ID or EIN:	560949173
Check One:	[ ] Non-Profit [X] Government [ ] Public Agency
Amount Requested:	$10,000
Total Project Cost:	$20,000
Project Length in Months:	12
Organization's Fiscal Year:	July 1 2015 - June 30, 2016

By signing below, I affirm that I am an authorized representative and have the authority to act on behalf of the organization, applying for funding from the Hemlock Restoration Initiative. I certify the information contained in this proposal is complete and accurate. I further understand that if any of the information contained in this proposal is found to be false, the organization will immediately be removed from consideration for funding. I also acknowledge that by submitting this proposal, the organization is not entitled to receive any funding and that WNC Communities distributes the Hemlock Restoration Initiative dollars in its sole discretion in accordance with applicable law.

Name: Letta Jean Taylor — Title: Mayor

Signature: Letta Jean Taylor — Date: August 3, 2015

Internal Use Only: *Proposal Tracking Number:* *2015 -*

NCDA&CS Hemlock Restoration Initiative

Sponsored by: Town of Montreat, NC

got to be NC
DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES

2015 Proposed Project Budget

Project Title: Save Our Hemlocks 2015-2016, Town of Montreat, NC

Description	Amount Requested from Hemlock Restoration Initiative	In-Kind Contributions	Matching Funds	PROJECT TOTAL
Personnel	*see below*	$3,000	$0	$3,000.00
Travel	$0	$0	$0	$0.00
Equipment	$0	$0	$0	$0.00
Postage & Freight	$300	$0	$300	$600.00
Materials & Supplies	$6,400	$0	$5,400	$11,800.00
Meeting Expenses	$100	$0	$100	$200.00
Communications	$0	$0	$0	$0.00
Printing	$200	$0	$200	$400.00
Contracted Services	$3,000	$0	$1,000	$4,000.00
Other *(specify)*	$0	$0	$0	$0.00
	$0	$0	$0	$0.00
TOTALS	$10,000	$3,000	$7,000	$20,000.00

Matching Fund Details

Source	Amount	Status
Save the Hemlocks Fund Drive	$7,000	$ 3,735 Collected.
		$ 7,200 Institution pledges receivable

Financial Sustainability: Provide a statement describing how financial sustainability will be maintained, if the project exists beyond the funding period.

Private fund raising is currently underway with $3,735 in the bank and with pledges in hand for an additional $7,200 receivable in 2015. The total gifts received should exceed $10,000. We anticipate purchasing and distributing $11,800 worth of *laricobius* beetles and contracting for $4,000 worth of chemical treatment prior to September 2016. We estimate there should be an uncommitted balance of approximately $3,000 private donations on hand on September 2016 to maintain and amplify the project beyond the funding period.

READ BEFORE COMPLETING DOCUMENT:
1. The Hemlock Restoration Initiative **will not** fund salaries for permanent staff, but understands the need for consultants or contractors to successfully complete a project. 2. Proposals demonstrating in-kind contributions or leveraged funds are more likely to gain favorable review.
3. Proposals representing shovel-ready projects are more likely to gain favorable review.
4. Equipment is defined as any single item costing $1,000 or more.

Grant Proposal

Made by
The Town of Montreat, North Carolina
PO Box 423, Montreat NC 28757
Requesting of
North Carolina Department of Agriculture and Consumer Services
Hemlock Restoration Initiative - Award Program
Funding for

***Save Our Hemlocks 2015-2016* Project**

II. Executive Summary

The Town of Montreat, North Carolina does request a grant of $10,000, to be matched with a locally supplied additional $10,000 in services and cash, for a total project of $20,000 to establish a colony of *Laricobius nigrinus* beetles for attacking the Hemlock woolly adelgid within the town limits and also in surrounding property which is restricted by conservation easements on lands of the Mountain Retreat Association (MRA). MRA is a North Carolina based 501(c)(3) non-profit organization. Chemicals may be used to treat some valuable large Hemlocks on government or MRA property if they are under immediate stress.

The site involved is a wooded mountain cove of approximately 4,000 acres, which includes both1,800 acres encompassed by the Town and also an overlapping 2,460 acres of MRA property restricted by conservation easements. Included in the area is one of Western North Carolina's larger stands of Carolina Hemlocks. Releases of beetles and chemical treatments will be made on property owned either by the government or by 501(c)(3) organizations.

III. Project Narrative

A. Goals and Objective of the Project

The Goal is to preserve some large stressed Hemlocks with chemical treatment, to release as many predator beetles as we can afford to purchase and to monitor their progress within the cove over the next two years.

It is the objective of the project to start the process of preserving Hemlocks by using the biological control of predator beetles to limit the Hemlock woolly adelgid on the 4,000 acres of this forested cove and spreading from here into the adjoining lands of western North Carolina. It is anticipated that additional work in future years will also be required.

B. Plan of Work

Plan. The Town of Montreat will contract with Dr. Richard McDonald to supply predator beetles, which will be released and monitored by a team of volunteers. The Town Administrator will contract, probably with Appalachian Arborist, to treat chemically some highly visible Hemlocks under immediate stress.

Associated Work. In addition to the work under this grant, the Town of Montreat anticipates receiving approximately 1,500 *Laricobius nigrinus* beetles through a program of Buncombe County that would be released under the same instructions and with the same personnel.

C. Timeline/Milestones

Beetles will be purchased when available and provided by the supplier, probably in the fall of 2015 and spring of 2016. Contracting for chemical treatment is anticipated for the fall of 2015. Milestones will be the individual releases and the completion of the chemical treatment.

D. Project Team

Supervision. Supervision shall be under the direction of the Town's longstanding and active Landcare Committee which "... has been charged with the task of organizing projects to protect, to preserve and to present the natural features of our cove." Fund raising and volunteer work will be under the leadership of Rusty Frank, Joe Standaert and John Johnson, who was previously sponsored by the Town to receive training in the *Laricobius* beetle from Dr. Richard McDonald at the North Carolina Arboretum and at the facilities of Leas McCrae College. Town Administrator, Ron Nalley, shall conduct contracting for beetles and chemical treatment. A similar organization structure, with most of the same individuals, was used in 2010-11 to raise $6,600 and successfully to treat chemically 538 large Eastern and Carolina Hemlocks in green space locations in the vicinity of Flat Creek, Puncheon Creek, and the Montreat Campgrounds.

Volunteer Workers. Volunteer workers will be trained in the release principles of Dr. McDonald's printed literature. They will also be organized to monitor the selected sites for at least two years using his provided instructional material. Conversations have begun with the local Montreat College about the possibility of using student volunteers to assist in the monitoring process. Records of all work will be kept and will be available to the funding agencies and other interested parties.

Supplier and Contractor. The Town of Montreat expects to contract with Dr. Richard McDonald to supply the beetles. Contracting for chemical treatment will possibly be done with Appalachian Arborist, which was the contracting firm in 2010-11. If Dr. McDonald does visit in the Buncombe County area, his assistance in selecting the best Montreat release sites would be greatly welcomed.

E. Budget Narrative

Fiscal Responsibility. The Town of Montreat shall be the fiscal agent for the project.

Expenditures. The largest budget expense would be $11,800 for the supply of beetles from the west coast as they become available at a current price of $5.00 each. Contract services to chemically treat some trees would not exceed $4,000 and any unused budget funds would be transferred to purchase more beetles. Postage and Freight is budgeted at $600 to includes the cost of incoming FedEx shipments of beetles. The cost of Printing at $400 and Meeting Expenses at $200 is for reporting the progress and results of the program.

F. Communications/ Publicity

In order to raise contributions of funds for the *Save Our Hemlocks* program volunteers have already reached out to the public in multiple ways including presentations to large groups at a meeting of the Montreat Town Council and at the annual informational Meeting of the Montreat Cottagers Association. Two presentations to interested citizens were made at the Landcare Committee annual Arbor Day Celebration. A story, with an accompanying picture, about the Buncombe County Commission purchasing beetles to be shared locally was published in the *Black Mountain News*. Additional mailings are planned.

When the grant is awarded, announcement release will be given to the newspaper. Updates on the progress of the project will be mailed to the contributors. Reports will be made at least monthly to the full Landcare Committee, which shares the information in the form of written minutes with the Town Commissioners. At least annually, public presentations will be made to the Town Council and to the Cottagers Association. Updates will also be given in the program of the annual Arbor Day Celebration.