



TOWN OF MONTREAT

ZONING AND INSPECTIONS DEPARTMENT
P. O. Box 423
Montreat, NC 28757
Tel: (828)669-8002, ext. 303
Fax: (828)669-3810
www.townofmontreat.org

ZONING ORDINANCE INTERPRETATION APPLICATION

Applicant Name:
Mailing Address:
City: State: ZIP:
Phone: E-mail:
Property Address:
PIN#: Zoning District:
Current Use of Subject Property:
Proposal [State both proposed use of and proposed modifications(s) to property]:

Type of Interpretation Requested:

Zoning Map Montreat Zoning Ordinance Section (s):

Briefly describe the Zoning Official's adverse determination and its effect on the proposed project (attach additional sheets if needed):

[Blank lines for describing the adverse determination]

This application must be accompanied by the following items:

- A copy of the subject property's Deed
Evidence that all property taxes for the subject lot were paid prior to application submission
A description of the proposed use of the Building or Structure
A plat showing the proposed locations, dimensions and elevation of any Building or Structure built or modified
A map showing the following information:
o Lot dimensions and topography
o Outline of all proposed Buildings or Structures and their distances from the property lines
o Location of all above- and underground utilities
A list of property owners within 200' of the site

- **Application fee** (see current Fee Schedule) payable to the Town of Montreat  
The Montreat Board of Adjustment will review the Interpretation Application at their next regular meeting. No hearing on this matter will be scheduled until all required information and applicable fees have been submitted.

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Signature of Applicant	Date
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Signature of Zoning Official	Date
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**FOR OFFICE USE ONLY**

**Materials Submitted:**

- |                               |   |  |
|-------------------------------|---|--|
| <input type="checkbox"/> Deed | <input type="checkbox"/> Tax Payment Verification | <input type="checkbox"/> Use Description     |
| <input type="checkbox"/> Plat | <input type="checkbox"/> Map                      | <input type="checkbox"/> Property Owner List |

Permit Fee: \$ \_\_\_\_\_ Cash: \$ \_\_\_\_\_ Check #: \_\_\_\_\_ Date Paid: \_\_\_\_\_