



TOWN OF MONTREAT

P. O. Box 423
Montreat, NC 28757
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www.townofmontreat.org

HOUSE CHECK REQUEST FORM

Name of Applicant: _____
(Last) (First)

Departure Date: _____ Return Date: _____

Street Address: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Daytime Phone: _____ E-mail: _____

Emergency Contact Information:

Name of Contact: _____ Relationship: _____

Phone: _____ E-mail: _____

Keys Available: Yes No Location: _____

Alarm Company: _____

Phone Number: _____ Security Code: _____

Mail Collected/Stopped: Yes No Newspaper Stopped: Yes No

Other Person(s) On Property During Homeowner Absence:

Name of Contact: _____ Relationship: _____

Purpose of Visit(s): _____

Vehicle Make & Model: _____ Tag #: _____

Name of Contact: _____ Relationship: _____

Purpose of Visit(s): _____

Vehicle Make & Model: _____ Tag #: _____

Other Vehicles On Property:

Vehicle Make & Model: _____ Tag #: _____

Vehicle Make & Model: _____ Tag #: _____

Animals on Property: Yes No Description: _____

Location: _____

Note to Homeowners: This out-of-town check does not guarantee that a burglary or other crime will not occur at the residence. It is intended to be a request for the Officer on duty to check the home periodically, based on the availability of the Officer. No guarantee is made as to the frequency, duration or availability of the requested house checks. No further police protection, service or response is guaranteed by the out-of-town house check that is normally provided to the general public. Consequently, it is recommended that homeowners make every effort to safeguard against losses, included securing of high value property, proper locking devices, alarms, etc.