

Town of Montreat
Board of Commissioners Meeting Agenda – Public Forum
February 8, 2018 – 6:30 p.m.
Walkup Building

I. Call to Order

- Welcome
- Moment of Silence

II. Agenda Adoption

III. Public Comments

IV. Adjournment

**Town of Montreat
Board of Commissioners
Town Council Agenda Meeting
February 8, 2018 – 7:00 p.m.
Walkup Building**

I. Call to Order

- Pledge of Allegiance
- Moment of Silence

II. Agenda Adoption

III. Mayor’s Communications

IV. Consent Agenda

A. Meeting Minutes Adoption

- January 4, 2018, Town Council Agenda Meeting Minutes
- January 11, 2018, Town Council Public Forum Minutes
- January 11, 2018, Town Council Meeting Minutes

All items on the Consent Agenda are considered routine, to be enacted by one motion with the adoption of the agenda and without discussion. If a member of the governing body requests discussion of an item, it will be removed from the Consent Agenda and considered separately.

V. Town Administrator’s Communications

- Consent Agenda Review
- Other Items

VI. Administrative Reports

- Police
- Public Works and Water
- Sanitation
- Streets

VII. Public Comment – Agenda Items

Public comments will be heard during this period for only those items listed on the meeting agenda.

VIII. Old Business

IX. New Business

A. Asbestos Abatement Contract

- **Suggested Motion:** Move to approve the contract for Asbestos Abatement.

B. Appointment of Deputy Town Clerk & Oath of Office

- **Suggested Motion:** Move to appoint Alex Carmichael as Deputy Town Clerk.

I. Public Comment – Other Topics

Public comments will be heard during this period for other public business items or topics not listed on the meeting agenda.

II. Commissioner Communications

III. Meeting Dates

Annual Board Retreat: February 13, 2018, 3:00-8:00 p.m.
The Left Bank

Tree Board: February 27, 2018, 9:30 a.m.
Town Services Building

March Town Council Agenda Meeting: March 1, 2018, 7:00 p.m.
Walkup Building

Montreat Landcare: March 7, 2018, 9:00 a.m.
Allen Building
Swannanoa Room

March Town Council Meeting: March 8, 2018, 7:00 p.m.
Public Forum begins at 6:30 p.m.
Walkup Building

Tree Board: Tuesday, March 27, 2018, 9:30 a.m.
Town Services Building

IV. Closed Session (on 2/08/2018): To enter into Closed Session in accordance with North Carolina General Statute §143-318.11(6) to discuss a personnel matter as well as approving Closed Session Minutes for May.

V. Adjournment

**Town of Montreat
Board of Commissioners
Town Council Agenda Meeting
January 4, 2018
Walkup Building**

Board members present: Mayor Tim Helms
Mayor Pro Tem Kent Otto
Commissioner Kitty Fouche
Commissioner Bill Gilliland
Commissioner Alice Lentz
Commissioner Tom Widmer

Board members absent: None

Town staff present: Alex Carmichael, Town Administrator
Angie Murphy, Town Clerk
Dave Arrant, Chief of Police

Approximately 6 members of the public were also present. Mayor Helms called the meeting to order at 7:04 p.m., led the group in reciting the Pledge of Allegiance, and held a moment of silence.

Agenda Approval

Commissioner Gilliland moved to adopt the agenda as presented. Commissioner Widmer seconded and the motion carried 5/0.

**Public Hearing: Proposed Rezoning of Well Site 4 from Conservation to Institutional
Followed by Possible Action**

Next week a Public Hearing will be held with possible action to follow. Mr. Carmichael does not feel there will be any public outcry with regards to this proposed rezoning of Well Site 4. The matter sailed through Planning and Zoning with only a few questions asked. Mr. Carmichael will be prepared to answer any questions presented. Commissioner Fouche asked if this matter were to be voted in next week how long will it take to get accomplished. Mr. Carmichael stated that he does not have a definite timeline on the project. There are several permits to be obtained before the building can be demolished. Our Public Works Crew can demolish the building themselves and then an engineer will have to cap off the well. After this process site preparation can begin.

Mayor's Communications

Mayor Helms stated that he would be absent from next week's meeting. Commissioner Widmer suggested that either Mayor Pro Tem Otto or Mr. Carmichael report on the closing of the Creek Side property. Mayor Helms announced to those in attendance that the property did close with Mr. Carmichael, Miss Murphy and Mrs. Helms in attendance. The final step in the process is the surveys on the easements and those were completed earlier today.

Consent Agenda Review

The proposed Consent Agenda will include the following items:

- December 7, 2017, Town Council Agenda Meeting Minutes
- December 14, 2017, Town Council Public Forum Minutes
- December 14, 2017, Town Council Meeting Minutes

Town Administrator's Communications

- Mr. Carmichael provided an update on the Metropolitan Sewerage Districts recent decision to potentially allow MSD to cover the Cane Creek area of Henderson County. MSD Representative Matt Ashley voted against the expansion. The vote was 10-1 against the expansion. The crux of the discussion revolved around the representation on the Board. Mr. Ashley sent an email to the Mayor this afternoon which Mr. Carmichael will pass onto the Commission.
- Mr. Carmichael stated that the Commission had directed Staff to separate the large existing lot on Florida Terrace and to recombine into two separate conforming lots. The preferred separation would have one lot facing Arkansas Trail and one lot facing Florida Terrace if that met the minimum zoning requirements. As it turns out the minimum depth of the lot does not meet the minimum zoning requirements. There is enough depth to divide the property laterally. A recombination survey has been scheduled for later this month. Once we have the survey completed we can then proceed with putting the property up for sale.
- Mr. Carmichael stated there would be a bid for asbestos removal in February.
- Mr. Carmichael has been working on a simpler, cleaner format for the Administrative Reports which will provide more information.

Administrative Reports

Police Chief: Reports were in written form as requested by Council. Commissioner Widmer asked if there would be a year end summation of the police department reports. Chief Arrant stated that it was usually presented at the Annual Retreat.

Public Works Director: Reports were in written form as requested by Council.

Commissioner Lentz asked if Finance and Development Services would be available for Council review by next month. Mr. Carmichael stated that he hoped to have Development Services but Finance might take a little longer. Commissioner Fouche wondered if the Administrative Reports would be better read if pulled out and emailed separately. Mr. Carmichael envisions using the website as a tool to show "Montreat by the Numbers" which would be a dashboard of sanitation facts, the crime report and other pertinent information.

Public Comments

Mayor Helms reiterated that this Public Comment period was intended for remarks pertaining to items listed on the meeting agenda, including staff reports and communications.

There were no comments from the Public.

Old Business

There will be no Old Business to discuss.

New Business

There will be no New Business to discuss.

Public Comments-Other Topics

Mayor Helms reiterated that the Public Comment period were for remarks pertaining to public business items not listed on the meeting agenda, including any reports or communications from other community entities.

There were no comments from the Public.

Commissioner Communications

There were no Commissioner Communications this evening.

Upcoming Meeting Dates

Mayor Helms reviewed the following list of upcoming meeting dates and deadlines:

January Town Council Meeting:

January 11, 2018, 7:00 p.m.
Public Forum begins at 6:30 p.m.
Walkup Building

Town Services Office Closure:

Town Services will be closed on January 15th
for Martin Luther King Jr Holiday

Sanitation Schedule Change:

Trash will be collected on Tuesday, January
16th

Tree Board:

January 23, 2018, 9:30 a.m.

**Montreat Board of Commissioners
Town Council Agenda Meeting Minutes
January 4, 2018**

Town Services Building

February Town Council Agenda Meeting:

February 1, 2018, 7:00 p.m.
Walkup Building

Montreat Landcare:

February 7, 2018, 9:00 a.m.
Allen Building
Swannanoa Room

February Town Council Meeting:

February 8, 2018, 7:00 p.m.
Walkup Building

Town Council Annual Retreat:

February 13, 2018, 3:00 p.m. – 8:00 p.m.
The Left Bank

Tree Board:

February 20, 2018, 9:30 a.m.
Town Services Building

Commissioner Fouche asked if there were any updates on the Texas Road Bridge. Mr. Carmichael stated there were no updates at this time. The environmental division of the Department of Transportation has re-presented a letter to us ready to sign but they are requesting approval from the State Historical Preservation Office. Mr. Carmichael does not feel this will be a problem since the no build option was chosen but the onus is on him to reach out to the SHPO. Commissioner Widmer asked if Mr. Carmichael could reach out to SHPO before next week's meeting. Commissioner Widmer also asked if Mayor Helms and Mr. Carmichael still planned to go before the Town of Black Mountain's Board of Aldermen about the de-annexation proposal. Mayor Helms stated that it would be on Monday, January the 8th at 6:00 p.m.

Closed Session

There will be Closed Session next week to discuss a personnel matter as well as approving Closed Session Minutes for March and April.

Adjournment

There being no further business, Commissioner Gilliland moved to adjourn the Town Council Meeting. Commissioner Lentz seconded and the motion carried 5/0. The meeting was adjourned at 7:28 p.m.

**Montreat Board of Commissioners
Town Council Agenda Meeting Minutes
January 4, 2018**

Tim Helms, Mayor

Angela Murphy, Town Clerk

**Town of Montreat
Board of Commissioners
Town Council Public Forum
January 11, 2018
Walkup Building**

Board members present: Mayor Pro Tem Kent Otto
Commissioner Bill Gilliland
Commissioner Alice Lentz
Commissioner Tom Widmer

Board members absent: Mayor Tim Helms
Commissioner Kitty Fouche

Town staff present: Alex Carmichael, Town Administrator
Angie Murphy, Town Clerk
Adrienne Isenhower, Zoning Administrator

Approximately 8 members of the public were also present. Mayor Pro Tem Otto called the meeting to order at 6:35 p.m., and held a moment of silence.

Agenda Approval

Commissioner Gilliland moved to adopt the agenda as presented. Commissioner Widmer seconded and the motion carried 4/0.

Public Comment

Sara Baughman of Montreat College, took a moment to let us know of a few things going on with Montreat College. The men's basketball team is having their greatest season ever. This spring there will be several activities to look forward to including the annual Pops Concert. Also, a parking study is underway as the College continues to expand enrollment.

Mr. Tom Frist of 98 Frist Road, recently bought a ticket to Moscow and had trouble with his physical address being incorrect. Mr. Frist stated that he knew Mrs. Mary Standaert had gone before the Buncombe County Board of Commissioners and he wanted to know if there was an update at this time. Mr. Carmichael stated that Mrs. Standaert had indeed gone before the Buncombe County Board of Commissioners and had spoken with Nate Pendleton but he did not have further information to share.

Mrs. Claire Frist of 98 Frist Road, suggested that members of the public who want to speak should call ahead of the meeting to reserve their spot that way the Commissioners would not have empty time during the meeting. Mayor Pro Tem Otto stated that he felt it was good for the community to know that this time is available whether the entire 30 minutes is used or not. Commissioner Alice Lentz felt that the "fellowship time" was as equally important as the Public Comment period. Commissioner Lentz then invited everyone in the audience to introduce themselves.

**Montreat Board of Commissioners
Town Council Public Forum Minutes
January 11, 2018**

Mr. Richard DuBose of Mountain Retreat Association, took the opportunity to thank the Town Staff for their hard work on New Year's Eve. A college conference with 1,000 people was scheduled to begin the next day and Mr. DuBose was glad to say that virtually everyone who signed up for the conference made it to Montreat safely.

Adjournment

There being no further business, Commissioner Gilliland moved to adjourn the Town Council Meeting. Commissioner Lentz seconded and the motion carried 4/0. The meeting was adjourned at 6:54 p.m.

Tim Helms, Mayor

Angela Murphy, Town Clerk

**Town of Montreat
Board of Commissioners
Town Council Meeting
January 11, 2018
Walkup Building**

Board members present: Mayor Pro Tem Kent Otto
Commissioner Bill Gilliland
Commissioner Alice Lentz
Commissioner Tom Widmer

Board members absent: Mayor Tim Helms
Commissioner Kitty Fouche

Town staff present: Alex Carmichael, Town Administrator
Angie Murphy, Town Clerk
Dave Arrant, Chief of Police
Adrienne Isenhower, Zoning Administrator
Barry Creasman, Public Works Director

Approximately 14 members of the public were also present. Mayor Pro Tem Otto called the meeting to order at 7:04 p.m., led the group in reciting the Pledge of Allegiance, and held a moment of silence to reflect on the life and service of Martin Luther King Jr.

Agenda Approval

Commissioner Widmer moved to adopt the agenda as presented. Commissioner Gilliland seconded and the motion carried 3/0.

**Public Hearing: Proposed Rezoning of Well Site 4 from Conservation to Institutional
Followed by Possible Action**

Mr. Tom Frist of 98 Frist Road, asked which well was being discussed. Mr. Carmichael stated that Well Site 4 is behind the current MRA Maintenance Building which is adjacent to the current Town Services Building. This well has not been used for more than 20 years. There being no further comments Commissioner Gilliland moved to close the Public Hearing. Commissioner Lentz seconded and the motion carried 3/0.

Mr. Carmichael then pointed out that the Montreat Zoning Ordinance states that on the date of introduction a change has to pass by $\frac{3}{4}$ majority. If it does not pass by $\frac{3}{4}$ majority on the date of introduction it can come back before the Board and pass with a simple majority. This evening's vote requires a unanimous vote since two members of the Commission are absent. Since Mayor Helms was absent and Mayor Pro Tem Otto was presiding over the meeting he would not lose his ability to vote during the evening's possible action.

Commissioner Lentz moved to rezone Well Site 4 and the area presented from Conservation to Institutional. Commissioner Widmer seconded the motion. Commissioner Widmer stated there was a Planning and Zoning Committee meeting in late November and that committee presented a unanimous vote when recommending it to the Commission. There being no further discuss the motion carried 4/0.

Mayor's Communications

Mayor Pro Tem Otto stated that Mr. Dubose did a wonderful job addressing the hard work of the Public Works Crews and he reiterated his thanks for them. Mayor Pro Tem Otto also announced that the Creek Side Property was officially owned by the Town of Montreat. This past Monday Mayor Helms and Mr. Carmichael had the opportunity to go before the Town of Black Mountain Aldermen and request support for de-annexation. This passed the Board with a 5/0 vote. The next step will be to go to the North Carolina General Assembly.

Consent Agenda Review

The proposed Consent Agenda will include the following items:

- December 7, 2017, Town Council Agenda Meeting Minutes
- December 14, 2017, Town Council Public Forum Minutes
- December 14, 2017, Town Council Meeting Minutes

Town Administrator's Communications

- Mr. Carmichael stated that Montreat's representative to the Metropolitan Sewerage District Board (MSD) is Matt Ashley. MSD services Buncombe County as well as part of Henderson County. The most recent request before the MSD Board was whether to take over the Cane Creek area of Henderson County. This would also allow 3 board seats for Henderson County which would be disproportionate for other municipalities involved. That request came before the MSD Board and it was initially split decision. The MSD board members then went back to their municipalities to get further information on how they should vote. Ultimately board members came back together and voted 10/1 against the expansion project.
- Mr. Carmichael stated that a recombination survey is scheduled for the Florida Terrace Property at the end of January. Mr. Carmichael reminded those in attendance that the Commission had asked Staff to combine the property into two conforming properties. The Board preferred for the property to be split equally with frontage on both Arkansas Trail and Florida Terrace. Ultimately the property was not large enough and therefore it needs to be divided vertically so each property will have access to each road on both sides. Once that survey is recorded at the Register of Deeds office we can move forward with the sale of the Florida Terrace property.

**Montreat Board of Commissioners
Town Council Meeting Minutes
January 11, 2018**

- Mr. Carmichael stated that the current building on the Creek Side property will be demolished. An informal bid was gathered for asbestos abatement and removal earlier in the process. Staff has decided to enter into a formal bid process for asbestos removal. The Black Mountain Fire Department has agreed to burn the building down once the asbestos is abated.
- The Annual Board Retreat has been scheduled for February 13th from 3:00 p.m. to 8:00 p.m. in the Left Bank. The Retreat will be an opportunity for the Board to hear some year-end reports from Staff as well as give directions for the Capital Improvement Plan.
- The Creek Side Lot was closed upon during the week of Christmas. Easements are in the process of being recorded for the parking spaces and dumpster areas. Mr. Carmichael stated that a very positive meeting was held by the Town of Black Mountain when they entered into a joint resolution with the Town of Montreat to appeal to the General Assembly for de-annexation. The North Carolina General Assembly short session begins in May and ends as late as early fall. Our bill will be introduced in May and moving forward by the summer to change the municipal boundaries. Commissioner Widmer asked if there was anything that the Commission needed to do to help the bill along. Mr. Carmichael stated that he did not feel that was necessary at this time.
- Mr. Carmichael thanked the Caring Neighbors for the lovely Christmas luncheon they provided for Staff.
- Mr. Carmichael apologized for the lack of communication around the sanitation schedule change the week of Christmas.
- Mr. Carmichael stated that Public Work Crews spread 8 tons of sand and 12,000 pounds of salt on New Year's Eve. Crews salted and re-salted throughout the day and night.
- Mr. Carmichael had a conversation with the State Historic Preservation Office (SHPO) about the Texas Road Bridge. They told Mr. Carmichael what to put in a letter and where to send it. SHPO will then send a letter back which will then be forwarded to the NCDOT. Mayor Pro Tem Otto asked if this was something Mr. Carmichael could have out by the next week and Mr. Carmichael stated he hoped to have the letter completed by the following day.
- Mr. Carmichael stated that many residents in the Community had been experiencing sputtering water lines and after the weather we have had this kind of activity is expected at this point. Many residential lines have thawed and burst and some have just thawed. Water meters have frozen and main water lines have burst. Staff has been working on flushing the lines as weather permits.

Commissioner Alice Lentz felt this was a wonderful list with a lot of great action.

Administrative Reports

Police Chief: Reports were in written form as requested by Council. Commissioner Widmer asked if there would be a year end summation of the police department reports. Chief Arrant stated that it was usually presented at the Annual Retreat.

Public Works Director: Reports were in written form as requested by Council.

Commissioner Widmer asked Mr. Creasman if sand and salt were stored on-site. Mr. Creasman stated that enough is kept on-site but last week crews did run out and were lucky enough to get it replenished by the next day.

Mr. Carmichael stated that crews used a combination of salt and ice melt. Pure salt cost us \$22.00 per hundred pound. Ice melt is \$440 per hundred pound and we use that sparingly. Ice melt is more effective and is safer for vegetation. We are conscious of the price and try to use a combination of salt and ice melt.

Public Comments

Mayor Pro Tem Otto reiterated that this Public Comment period was intended for remarks pertaining to items listed on the meeting agenda, including staff reports and communications.

There were no comments from the Public.

Old Business

There was no Old Business to discuss.

New Business

There was no New Business to discuss.

Public Comments-Other Topics

Mayor Pro Tem Otto reiterated that the Public Comment period were for remarks pertaining to public business items not listed on the meeting agenda, including any reports or communications from other community entities.

There were no comments from the Public.

Commissioner Communications

Commissioner Alice Lentz enjoyed visiting with Town Staff on Tuesday during their weekly Staff Meeting. Commissioner Lentz is just thrilled that everything went so smoothly with the Black Mountain Board of Aldermen meeting on Monday evening.

Commissioner Widmer called out Mr. Creasman and his team for their hard work on the 6 inch water line break on Tennessee Road on Saturday. They fixed that water line break in two hours.

**Montreat Board of Commissioners
Town Council Meeting Minutes
January 11, 2018**

Commissioner Widmer announced that he was doing a “ride-along” with Chief Arrant tomorrow to see what life in a Montreat police car is like.

Upcoming Meeting Dates

Mayor Pro Tem Otto reviewed the following list of upcoming meeting dates and deadlines:

<u>Town Services Office Closure:</u>	Town Services will be closed on January 15 th for Martin Luther King Jr Holiday
<u>Sanitation Schedule Change:</u>	Trash will be collected on Tuesday, January 16th
<u>Tree Board:</u>	January 23, 2018, 9:30 a.m. Town Services Building
<u>February Town Council Agenda Meeting:</u>	February 1, 2018, 7:00 p.m. Walkup Building
<u>Montreat Landcare:</u>	February 7, 2018, 9:00 a.m. Allen Building Swannanoa Room
<u>February Town Council Meeting:</u>	February 8, 2018, 7:00 p.m. Walkup Building
<u>Town Council Annual Retreat:</u>	February 13, 2018, 3:00 p.m. – 8:00 p.m. The Left Bank
<u>Tree Board:</u>	February 20, 2018, 9:30 a.m. Town Services Building

Closed Session

Commissioner Gilliland moved to enter Closed Session in accordance with North Carolina General Statute 143-318.11(6) to discuss a personnel matter as well as approving Closed Session Minutes for March and April.

Upon returning to Open Session no action was taken.

Adjournment

There being no further business, Commissioner Gilliland moved to adjourn the Town Council Meeting. Commissioner Widmer seconded and the motion carried 4/0. The meeting was adjourned at 8:19 p.m.

Tim Helms, Mayor

Angela Murphy, Town Clerk



TOWN OF MONTREAT

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www.townofmontreat.org

ADMINISTRATIVE REPORTS: POLICE

Police report for the period beginning on January 1, 2018 and ending January 27, 2018. The remaining days will be reflected in next month's report.

Monthly Statistics

January	2018	2017	2016	2015	2014
Mileage	2243	2418	3308	3025	2638
Dispatched Calls	52	94	101	107	129
Officer-Initiated Calls	383	186	216	221	255
Fire/EMS Assistance Calls	4F,1E	7F,3E	9F,4E	6F,4E	2F,1E
Motorist/Other Assistance Calls	62	66	86	52	72
Traffic Stops	6	23	26	48	38
Parking Issues	2	8	9	4	4
Burglar/Fire Alarm Responses	1B,3F	4F	2B,3F	8B,1F	2B
Residential/Building Checks	212	200	225	234	140
Ordinance violations	2	17	6	10	14
LE Agency Assistance Calls	9	10	12	22	19
Animal Calls	1	2	2	2	2
Larcenies	0	0	2	1	0
B&E Calls	0	0	1	0	0
Suspicious Person/Vehicle Investigations	7V	1P,12V	4P,15V	14P,23V	6P,14V
Disturbance Calls	3	8	3	3	1
Accident Responses	0	2	3	1	3
Auxiliary Hours Worked	40R,44T	24R,24T	32R,12T	32R,8T	32R
Truck turns at gate	1	0	0	2	1

Comments

- Town service: 358
- MRA service: 145
- College service: 9

- 1/3 MPD participated in a CodeRed webinar to update usage practices.
- 1/7 MPD responded with BMFD to a chimney fire. No significant damage occurred.
- 1/9 Working in conjunction with the Streets Department, we have started the process of replacing/expanding the “No Parking” signage. Posts are in place, we are just waiting for the signs to arrive.
- 1/17 saw the return of winter weather. Montreat, and surrounding areas, experienced another snowfall. While conditions were hazardous, no incidents were incurred. A big “thank you” to the Streets Department is in order.

Staff Communications

- The Police Department would like to remind all residents and visitors to please pay attention to parking: always park in the direction of traffic flow and be aware that fire and rescue may require access.
- As always, a reminder that we maintain an around the clock presence. Please do not hesitate to reach out for concerns or assistance.



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ADMINISTRATIVE REPORTS: STREETS

Streets report for the period beginning on January 1, 2018 and ending January 31, 2018.

Monthly Statistics

Roads Maintained	15.12
New Roads Added	0
Sand Applied	28 tons
Ice Melt Applied	1,800 lbs.
FTE Staff Hours: Regular/Comp. Time Earned	280.75
Contracted Employee Staff Hours	14
Fuel	\$342.08

Comments

- January 1 we had a unexpected ice storm
- January 17 we had snow and ice with about 3 to 4in of accumulation.

Staff Communications

- During the snow and ice storm of the 17th we had a plow truck catch on fire. Luckily no one was hurt and the truck has minimum damage that can be repaired.



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ADMINISTRATIVE REPORTS: SANITATION

Sanitation report for the period beginning December 1, 2017 and ending December 31, 2017.

Monthly Statistics

Curbside/Pay-As-You-Throw Trash Collected	13.73 tons
Curbside/Pay-As-You-Throw Recycling Collected	4.57 tons
Diversion Rate	0.25 tons
Bagged Leaf Pickup	198
Brush Pickup	71.11 cubic yards
Hauling Fees	\$1,042.48
Tipping Fees	\$549.50
Dumpster Rental Fees	\$200.72
FTE Staff Hours: Regular/Comp. Time Earned	158.5
Contracted Employee Staff Hours	67
Fuel	\$152.17

Events and Schedule Changes

- The next bulky Item Pickup is July 10, 2018.

Comments

- N/A

Staff Communications

- Please remember to tie your trash and recycling bags for curbside pickup. Untied bags result in trash spills at the curb and off the truck, which increases time and cost.



TOWN OF MONTREAT

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ADMINISTRATIVE REPORTS: Water and Public Works

Water and Public Works report for the period beginning on January 1, 2018 and ending January 31, 2018.

Monthly Statistics

Calls for Service	16
Water Leaks Repaired	4
New Water Line Installed	0
Meters Read	674
Meter Replacements	80
FTE Staff Hours: Regular/Comp. Time Earned	347.75
Fuel	\$347.36

Comments

- We are still flushing hydrants to relieve air pockets. This will take some time to accomplish. Thank you for your patience.

Staff Communications

- If anyone has an empty house here in Town please check the heat and the water in the home to prevent damage from pipes busting. Please spread the word to those out-of-town homeowners in your networks.



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Town of Montreat Oath of Office

I, Alex Carmichael, do solemnly affirm that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Deputy Clerk, so help me God.

This the 8th day of February, 2018.

Alex Carmichael

Tim Helms, Mayor

Alex Carmichael, Town Administrator