

**Town of Montreat
Board of Commissioners
Town Council Agenda Meeting
September 1, 2016
Walkup Building**

Board members present: Mayor Tim Helms
Mayor Pro Tem Kitty Fouche
Commissioner Bill Gilliland
Commissioner Mary Standaert
Commissioner Ann Vinson

Board members absent: Commissioner Kent Otto

Town staff present: Al Richardson, Interim Town Administrator
Chief Jack Staggs, Police Department
Angie Murphy, Town Clerk
Barry Creasman, Senior Water Operator

Approximately 28 members of the public were also present. Mayor Helms called the meeting to order at 7:00 p.m., led the group in reciting the Pledge of Allegiance, and held a moment of silence.

Agenda Approval

Commissioner Vinson moved to adopt the agenda. Commissioner Gilliland seconded the motion. Mayor Pro Tem Fouche moved to remove the presentation by Mr. Rick Lanier, U.S. Motto Committee, from the agenda. Commissioner Vinson seconded. The motion carried 4/0. Commissioner Vinson moved to adopt the agenda as amended. Commissioner Gilliland seconded and the motion carried 4/0.

Public Hearing

The Board will hold a Public Hearing to receive comments on the Proposed Revisions to the Town of Montreat Official Zoning Map at the beginning of next week's meeting. Mayor Helms reiterated that there were no changes made to the map only updates to encompass hand written additions and erasures on the current map.

Mayor's Communications

Mayor Helms stated that he had no communications this evening.

Consent Agenda Review

With the adoption of the Consent Agenda, the Board approved the following items:

- August 4, 2016, Public Forum Minutes
- August 4, 2016, Town Council Agenda Meeting Minutes
- August 11, 2016, Town Council Meeting Minutes
- Appendix 1 to August 11, 2016, Town Council Meeting
- August 29, 2016, Special Meeting – Texas Road Bridge Motion Language & Possible Resolution to Move Forward as Directed by the Board

Town Administrator's Communications

- Mr. Richardson advised there would be no sanitation pickup on the following Monday due to the Labor Day Holiday. Sanitation Services will resume on September 6, 2016.

Administrative Reports

The Board will hear administrative reports from the Police Chief, Public Works Director, Finance Officer and Building Inspector/Code Administrator during next week's Town Council meeting.

Public Comments

There were no comments from the public at this time.

Old Business

- A. Proposed Revisions to Town of Montreat Official Zoning Map: The Board will consider adopting Ordinance #16-09-0001 amending the Town of Montreat Official Zoning Map.
- B. Request from Montreat College for Approval to Install 30 Light Pole Banners on the Montreat College Campus: The Board will consider a motion to have the Planning & Zoning Commission review this request and report back to Council with their recommendations.

New Business

- A. Reimbursement of Town Employees for Unexpected Medical Costs: Mayor Helms would like to keep this item in the forefront of Council's mind but will need more information from Mr. Richardson to continue.
- B. Resolution #16-09-01 Honoring Susan Neville: A resolution will be presented in remembrance of Miss Susan Neville and honoring the many years she spent serving the Town of Montreat.

Public Comments-Other Topics

Mayor Helms reiterated that the Public Comment period were for remarks pertaining to public business items not listed on the meeting agenda, including any reports or communications from other community entities.

Mr. Wade Burns of 232 North Carolina Terrace, reported on dead hemlocks along the right-of-ways and inquired on whether the Tree Board could address this issue.

Commissioner Communications

Commissioner Vinson advised that Montreat Landcare will be hosting an event which will involve N.C. Commissioner of Agriculture Steve Troxler on September 8th at 3:30 p.m. in the Post Office area where the new beetle sign was erected. Commissioner Troxler is most interested in the Town's work with hemlock restoration.

Mayor Pro Tem Fouche thanked Town Clerk Angie Murphy for all of her hard work in researching Open Meeting Laws. Mayor Pro Tem Fouche advised all in attendance that all Board Members can attend any committee meetings as long as they do not participate in the meetings.

Commissioner Standaert encouraged everyone to read the emails from Town Attorney Susan Taylor Rash about the historical reasons why Commissioners were encouraged not to attend committee meetings.

Upcoming Meeting Dates

Mayor Helms reviewed the following list of upcoming meeting dates and deadlines:

Town Services Office Closed:

Labor Day Holiday
Will reopen on Tuesday, September 6th
**Sanitation Pickup will be on Tuesday
September 6th**

Montreat Landcare:

September 7, 2016, 9:00 a.m.
Allen Building
Swannanoa Room

September Town Council Meeting:

September 8, 2016, 7:00 p.m.
Walkup Building

Montreat Tree Board:

September 27, 2016, 10:00 a.m.
Town Services Building

**Montreat Board of Commissioners
Town Council Agenda Meeting Minutes
September 1, 2016**

October Town Council Agenda Meeting:

October 6, 2016, 7:00 p.m.
Public Forum begins at 6:30 p.m.
Walkup Building

October Town Council Meeting:

October 13, 2016, 7:00 p.m.
Walkup Building

Adjournment

There being no further business, Commissioner Gilliland moved to adjourn the Town Council Meeting. Commissioner Vinson seconded and the motion carried 4/0. The meeting was adjourned at 7:12 p.m.

Tim Helms, Mayor

Angela Murphy, Town Clerk