

**Town of Montreat  
Board of Commissioners  
Special Meeting – Town Administrator Interview  
July 7, 2016  
Town Services Office**

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Board members present: Mayor Tim Helms  
Mayor Pro Tem Kitty Fouche  
Commissioner Bill Gilliland  
Commissioner Kent Otto (arrived at 3:44 p.m.)  
Commissioner Mary Standaert  
Commissioner Ann Vinson

Town staff present: Ron Nalley, Town Administrator  
Angie Murphy, Town Clerk

There were no members of the public present. Mayor Helms called the meeting to order at 3:00 p.m. and opened with a moment of silence.

**Agenda Approval**

Commissioner Vinson moved to adopt the meeting agenda as presented. Commissioner Gilliland seconded and the motion carried 4/0.

**Closed Session – Interim Town Administrator Interview**

Commissioner Vinson moved to enter into Closed Session in accordance with North Carolina General Statute §143-318.11(6) for discussion of a personnel matter. Commissioner Gilliland seconded and the motion carried 4/0.

Commissioner Standaert moved to return to Open Session. Commissioner Vinson seconded and the motion carried 5/0. Upon returning to open session, Mayor Helms thanked Mr. Richardson for his interest in the Interim Town Administrator position. Commissioner Standaert moved to offer Mr. Richardson the position of Interim Town Administrator with compensation set at \$50 an hour for a 32 hour work week until a permanent Town Administrator is hired. Commissioner Vinson seconded and the motion carried 5/0.

**Montreat Board of Commissioners  
Town Council Special Meeting Minutes  
July 7, 2016**

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**Adjournment**

There being no further business Commissioner Vinson moved to adjourn the Special Meeting. Mayor Pro Tem Fouche seconded. The motion carried 5/0 and the meeting was adjourned at 3:59 p.m.

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Tim Helms, Mayor

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Angie Murphy, Town Clerk