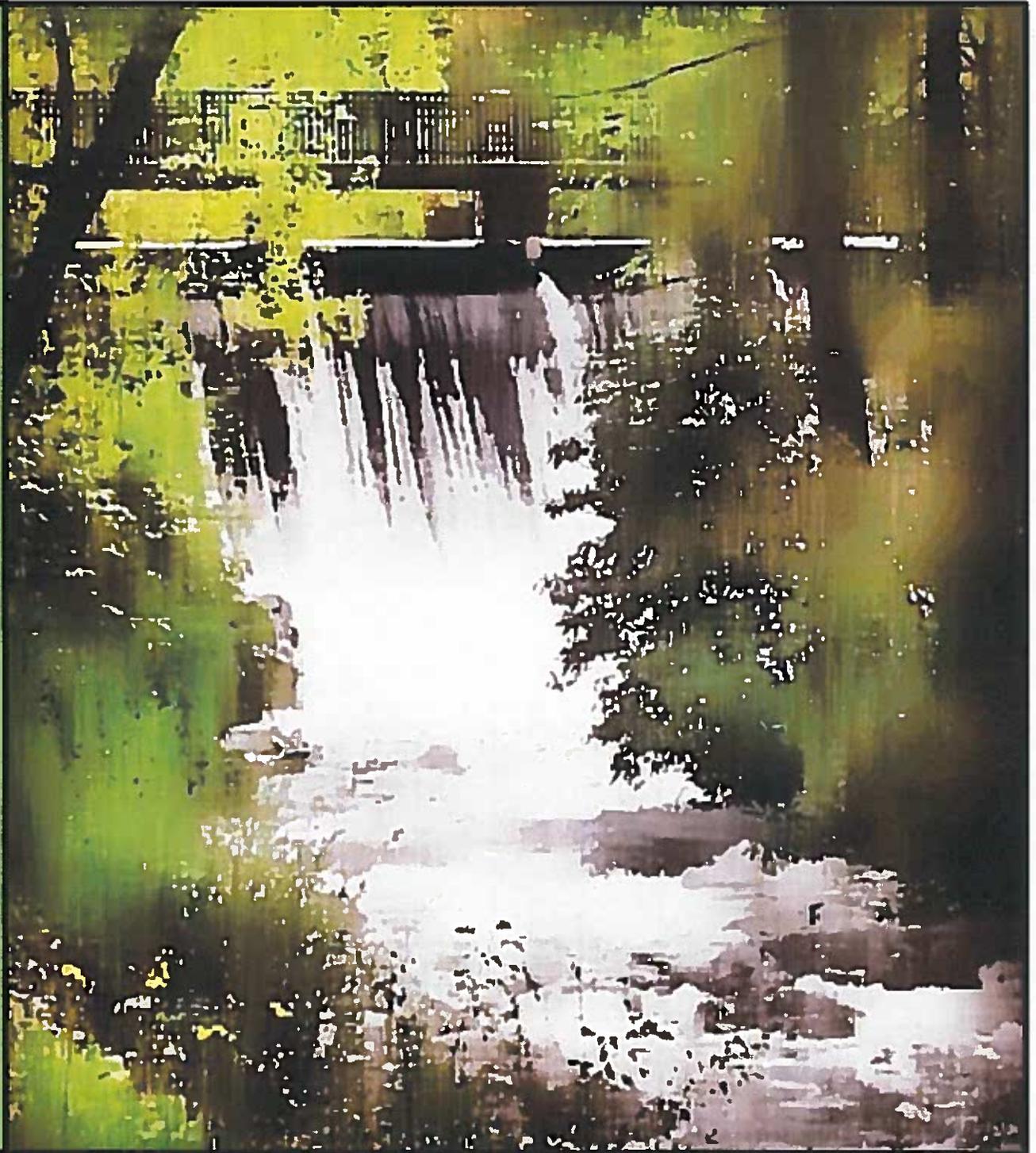


**Town
Of
Montreat**

**Capital
Improvement
Program**

2016 - 2021



Town of Montreat North Carolina

Capital Improvement Program Fiscal Years 2016-2021

BOARD OF COMMISSIONERS

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TOWN OF MONTREAT CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2016 - 2021

The Town of Montreat Board of Commissioners will seek ways to maintain and improve the quality of life, preserve the natural beauty and promote responsible growth, while maintaining our community image, heritage and traditions.

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TOWN OF MONTREAT CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2016 - 2021

Introduction

It is our pleasure to submit to the Mayor and Board of Commissioners for the Town of Montreat the proposed Capital Improvement Program for fiscal years 2016 through 2021. This document is intended as a resource and reference as the Board considers substantial funding commitments for the next fiscal year and future years. We hope that you find the quality of the document to your liking and the information contained herein sufficient to allow the governing body to make informed decisions regarding the direction that the program sets for the next five years.

What is a Capital Improvement Program?

A Capital Improvement Program (CIP) is a financial planning tool that looks into the future to forecast the Town's equipment, building, and infrastructure needs. It encourages the community to forecast not only what expenditures they intend and expect to make, but also to identify potential funding sources in order to more properly plan for the acquisition of the asset. Upon adoption of the Plan, the first year of proposed CIP becomes the list of capital items that are included in the proposed budget for the coming fiscal year. The program is then updated and revised on an annual basis to insure previous projections are still on course. In so doing, the Town is always working on a prospective five-year schedule.

The CIP is designed to be a flexible planning tool. In the most ideal of situations, the CIP is revised and reviewed prior to the initiation of the annual budget process. By beginning the review and revision process ahead of the development of the Annual Budget, the community is better able to scrutinize the actual needs of both the community and the organization, outside of the constraints of the budgetary process. Despite its independence from the development of the operating budget, the CIP does not

merely represent a "wish list" of items without regard to the fiscal constraints that will face the governing board when the time comes to fund the previously identified needs. Rather, all projects proposed for funding in the CIP are prioritized and include projections of revenues that are expected to be available at the time of any expenditure. If, when it comes time to develop the Annual Budget, sufficient funds are not available to pay for CIP projects, the document provides sufficient flexibility for the governing body to re-prioritize expenditure and project scheduling. It is imperative that the governing board adopting a CIP understand that it is simply a flexible planning tool and that in adopting a particular CIP they are not committing to fund a particular project. The CIP serves only to recognize the importance of a project to the community and projects a timeframe in which it should be undertaken.

What Items Are Included in a CIP?

Different local governments have differing thresholds for inclusion of items and projects in a CIP. Generally speaking, the larger the governmental unit, the greater the dollar limit that is used as the minimum threshold above which items are to be included in the CIP. In Montreal, an item is included in our CIP if it has a life expectancy of greater than one year and a value of greater than \$5,000. In some cases, we may include an item in the proposed plan that is not tangible. Those items, while not generally considered to be traditional capital items, are sometimes included because they represent a significant, inordinate expenditure on the part of the local government.

The limitations that we place on items for inclusion as a CIP request (one-year life expectancy and \$5,000 or more in value) should not be confused with our general accounting definition of a capital item. For budgetary and accounting purposes, our definition of a capital item is greater than \$500 with a life expectancy of greater than one year. That means that although we call this document our Capital Improvement Program, it is not an all-inclusive list of anticipated capital expenditures within the CIP planning period. We do not include items under \$5,000 in value in the CIP because the acquisition of items of lesser value is considered relatively routine. The development of a CIP showing each anticipated capital acquisition in excess of \$500 within the coming five years would be far too cumbersome to develop, review and maintain.

Why Have a CIP?

As referenced above, a CIP is a planning and growth management tool. The Plan allows a community to provide for the orderly

replacement of capital facilities and equipment. It also allows the community to plan for future development through the identification of equipment, buildings and infrastructure that will be needed in order to accomplish particular objectives.

The CIP emphasizes sound financial planning. One of the key components of any CIP is the projection of revenue sources. Not only can these projects be used in developing the CIP, they can also be used in a multitude of other local government matters that require a determination of the availability of future resources. Another aspect of financial planning that is emphasized through the CIP development process is the identification of alternative funding sources for a project before that project is a necessity.

Alternative funding sources generally are interpreted to be either State or Federal grants, but alternative funding can go far beyond those areas. In today's local government environment, we increasingly look to outside funding sources that include non-profit or not-for-profit organizations. We also find ourselves looking to donations and the voluntary service sector for assistance in the development of not only capital projects but the maintenance of on-going operations as well. Finally, the CIP contributes to good financial planning by identifying for us, in sufficient time, large projects that will need funding from somewhere other than current revenue sources. That leads us to review debt financing sources or, better yet, allows us to follow an old practice that is still one of the most sound financial tools around – save for the project in anticipation of its need.

A side benefit to the development of the CIP is that local government observers and regulators, including lending agents, see the development and maintenance of a sound CIP as key to the financial success of any governmental unit. That results in more confidence in the financial operations of the local government, which then translates into lower bond ratings and lower interest rates. Montreal, like all local governments, typically finds itself in the position of needing to borrow money in the normal course of business, and when it does, lower interest rates means less tax dollars that must be paid for the use of that money.

As sound a financial planning tool as the CIP may be, it is equally as useful as a physical planning tool. The CIP encourages local officials to look carefully at the timing of projects in order to determine if there is coordination that can/should occur before a project can take place. This planning may help to reduce duplication of effort and promote scheduling that will allow for the acquisition of assets at the optimal time. Optimal replacement of equipment, for example, allows the local governmental unit to replace that equipment before it reaches the end of its useful life expectancy thereby avoiding additional unnecessary operational costs.

The bottom line is that the CIP is primarily a financial planning tool. While it does allow for coordination and replacement of assets, the end result of the development and implementation of a CIP is that the local government will realize financial benefits from properly planning for the acquisition and development of those assets.

How Do You Prioritize CIP Projects?

In the text of the attached document, you will note that each project has both an organizational priority and a departmental priority. The departmental priority is a numerical rating indicating the order in which the department head would like to see the projects within his or her department funded. The organizational priority is designed to weigh projects in relative importance across department lines. For the organizational priority ranking, we use an alphanumeric system. In assigning those priorities, we measured each proposed project against the following criteria in order to determine relative rank.

1. Addresses a health or safety issue;
2. Is mandated by some federal or state agency;
3. Is the replacement of an existing item; or,
4. Is an expansion item.

The criteria are placed in rank order. The higher a project could be placed in comparison to this hierarchy of needs, the more important it is considered to be to the community. So a project addressing a health or safety need is considered most important to the community while one determined to be an expansion item is determined to be of lesser importance. The theory behind this rank hierarchy is that you must address the organization's basic mission before you begin expanding into other areas.

For projects in the first year, we use a numerical ranking. Projects are rated based upon relative importance with the top project being listed as number one (1) and the remaining projects following in descending order. In the remaining years of the CIP, projects are given an alphabetic ranking that reflects its need based upon the hierarchy set forth above. Projects receive an "A" ranking if they address a health or safety concern, or are mandated by some State or Federal regulation; they receive a "B" rating if they are a replacement item; and, they receive a "C" rating if they are considered an expansion item.

How Are Projects Developed for Inclusion in the CIP?

In developing a CIP, we first hold a public hearing at which the concept of the CIP is explained and input for proposed projects is solicited. We then also ask department heads to identify their departmental capital needs over the five-year forecast period. Requests are returned at which time further clarification is sought. Requests are then ranked against the relative needs of the organization. Once the initial discussions are concluded and requests prioritized, projects are coordinated in an effort to eliminate duplication/overlap and to take advantage of any available funding opportunities. Finally, priorities are once again reviewed and the projects are then placed into the format that is contained herein. The results of the draft CIP are then shared with the Board of Commissioners and the public in a hearing designed to solicit input on the proposed document.

How are Project Costs Determined and How Are Projects Scheduled?

The year in which a project is scheduled to be undertaken is not necessarily indicative of its relative importance to the community. Scheduling of projects is done in accordance with relative need, coordination with other projects and the availability of appropriate funding.

Project justifications and cost estimates are far more detailed and accurate for those items that are scheduled for funding in an earlier fiscal year. The closer we get to the time at which we will undertake a project the more important it becomes for us to have a more accurate picture of the total project costs. Conversely, projects scheduled for later years are likely to change in scope and/or the acquisition costs are likely to change due simply to inflation, therefore less emphasis is placed on the accuracy of the cost figures associated with those projects.

The anticipated cost of CIP projects is expressed in today's dollars without accounting for inflationary factors in future years. While this may seem foolhardy to some, accurate projections of future years' costs is virtually impossible. As we perform our annual updates of the CIP, projects in the forecast years will be re-evaluated and become better defined. This update process will also allow us the opportunity to revise projected costs to reflect accurately, then current year dollars.

In some cases projects scheduled for the fourth, fifth or “Years Beyond” category are included in the CIP simply to determine if there is sufficient community support for such a project. It is not unusual for CIP projects to linger in the later years’ columns through several updates while the community attempts to decide if a project is important. Similarly, projects may be pushed back from year to year as priorities shift and the community waits for the appropriate time to undertake a project that is seen as less important. Finally, we sometimes find that project support may exist early on in the CIP development process, but that support may wane the closer we get to the time at which the project is scheduled to be undertaken. Once again, the CIP is a flexible tool designed to meet the ever-changing needs of the community.

About this Plan

In your review of this document, you will find information contained on many different forms that are placed in a format that is designed to give you increasingly intimate knowledge of the capital needs of the Town. We would like to take the opportunity to provide an overview of the information that is contained herein.

The document is arranged in a format that provides the reader with greater and greater detail the further that they read into the plan. The plan is divided into two sections. Each section is devoted to a separate governmental accounting fund. First, you will find projects proposed for funding in the General Fund, followed by those proposed with the Water Fund. Each section provides the same type of information regarding the individually proposed projects and the anticipated funding.

In each section, we begin with an analysis of the projected revenue over the course of the planning period for that particular fund. Summary sheets showing all of the proposed projects and their proposed implementation schedule within each fund then follow the revenue projections. On those summary pages, you will also find information regarding the types of expenditures that will be necessary in order to accomplish the objectives, together with proposed funding sources for each the projects. The initial fund summary sheets are then followed by departmental summaries that are placed immediately in front of the individual project proposal forms. In choosing this format, it is our intention to provide the reader with summaries of the proposed expenditures, separated by fund, coupled together with supporting information that should provide sufficient information to gain a basic understanding of the need and justification for a proposed project.

Revenue projections are provided within this document because they are critical to the successful implementation of a CIP. Projections of revenues five years into the future (at this point in time) are considered to be, at best, an educated guess; however, without a reasonable expectation of what resources might be available for a proposed project, the community cannot make an informed decision regarding the viability of that project. For example, a project may not be considered viable if the Town has to pay 100% of the cost, yet it might be considered somewhat more viable if a grant can be obtained in order to offset some of the direct cost to the community. Similarly, some projects may be considered viable only if the Town can save money in anticipation of the project thereby offsetting some of the costs with future year revenues. Without revenue projections, a community cannot make an informed decision as to the most appropriate timing for undertaking a project.

Summary

With the plans, desires and dreams that we all have for our community, it is especially important to prioritize our capital projects as we are going to have stiff competition for the future allocation of limited public resources. Without this critical financial planning document, attempting to satisfy needs identified through the development of various Town plans and programs is likely to overwhelm the Town and its capabilities. In addition, without the development of proper planning tools that recognize and prioritize public needs/desires, the Town stands to thwart the energy and enthusiasm of a public that currently participates at exceptionally high levels. If that enthusiasm is thwarted, we shall lose our most valuable asset in the accomplishment of our goals – public support and involvement. This proposed CIP is a tool that allows us to assess needs, together with resources, and to make more systematic decisions regarding the emphasis that the community will place on particular goals and objectives. The CIP is not a begin all and end all of community planning, but it certainly is a key element in providing community direction.

We present to you, for your consideration, the FY 2016-2021 Capital Improvement Program for the Town of Montreat. The CIP is an excellent and necessary planning tool in today's local government environment and we encourage your input and value your opinions.

Respectfully Submitted
Ronald W. Nalley
Town Administrator

**GENERAL FUND
REVENUES**

**GENERAL FUND REVENUES
SUMMARY**

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
REVENUE SOURCES							
Ad Valorem Taxes	963,700	972,700	983,700	993,700	1,003,700	1,014,700	5,932,200
Other Taxes	385,000	396,000	407,500	419,500	432,000	445,000	2,485,000
Unrestricted Intergovernmental	62,000	62,000	62,000	62,000	62,000	62,000	372,000
Restricted Intergovernmental	741,500	42,500	43,500	44,500	45,500	46,500	964,000
Permits and Fees	96,000	96,500	97,000	97,500	98,000	98,500	583,500
Sales and Services	13,000	13,000	13,000	13,000	13,000	13,000	78,000
Investment Earnings/Miscellaneous	5,300	5,300	5,400	5,400	5,500	5,500	32,400
TOTALS	2,266,500	1,588,000	1,612,100	1,635,600	1,659,700	1,685,200	10,447,100

HISTORICAL DATA

Average % Capital vs. Revenue	45%	45%	45%	45%	45%	45%	45%
Capital Funding Based on Average %	1,019,925	714,600	725,445	736,020	746,865	758,340	4,701,195

DEBT SERVICE

Existing	0	19,700	19,500	19,000	18,700	18,300	95,200
Proposed	16,500	147,000	164,500	164,500	181,000	1,811,500	2,485,000
Other	160,000	760,000	0	0	0	0	920,000

REVENUE CLASSIFICATIONS

Operating Revenues - General	753,500	684,200	618,000	418,000	573,000	480,000	3,526,700
Operating Funds - Powell Bill	0	0	0	0	0	0	0
Debt/Financing	16,500	147,000	164,500	164,500	181,000	1,811,500	2,485,000
Grant	0	20,000	0	0	0	0	20,000
Other	160,000	760,000	0	0	0	0	920,000
TOTAL	930,000	1,611,200	782,500	582,500	754,000	2,291,500	6,951,700

EXPENDITURE CLASSIFICATIONS

Planning/Design/Engineering	426,000	263,000	40,500	33,000	45,000	38,000	845,500
Land	0	0	0	0	0	0	0
Construction	349,000	1,248,500	614,500	485,000	615,000	2,105,000	5,417,000
Equipment	133,500	99,700	97,500	64,500	94,000	148,500	637,700
Hardware/Software	21,500	0	30,000	0	0	0	51,500
TOTAL	930,000	1,611,200	782,500	582,500	754,000	2,291,500	6,951,700

GENERAL FUND REVENUES

ACCOUNT DESCRIPTION	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE
Ad Valorem Taxes							
Taxes Ad Valorem - Current Year	952,000	962,000	971,000	982,000	992,000	1,002,000	1,013,000
Taxes Ad Valorem - Prior Year	500	500	500	500	500	500	500
Penalties and Interest	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Sub-Total: Ad Valorem Taxes	953,700	963,700	972,700	983,700	993,700	1,003,700	1,014,700
Other Taxes							
Local Option Sales Tax	360,000	371,000	382,000	393,000	405,000	417,000	430,000
Return of Taxes - DMV	14,000	14,000	14,000	14,500	14,500	15,000	15,000
Sub-Total: Other Taxes	374,000	385,000	396,000	407,500	419,500	432,000	445,000
Unrestricted Intergovernmental							
Payments in Lieu of Taxes	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Beer & Wine Tax	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Utility Franchise Tax	57,000	57,000	57,000	57,000	57,000	57,000	57,000
Sub-Total: Unrestricted Intergov.	62,000						
Restricted Intergovernmental							
Powell Bill Allocation	40,000	41,000	42,000	43,000	44,000	45,000	46,000
Solid Waste Disposal Tax	500	500	500	500	500	500	500
Reimbursement - Grants	100,000	700,000	0	0	0	0	0
Other	0	0	0	0	0	0	0
Sub-Total: Restricted Intergov.	140,500	741,500	42,500	43,500	44,500	45,500	46,500
Permits and Fees							
Building Permits	45,000	45,500	46,000	46,500	47,000	47,500	48,000
Fire Inspection Fees	500	500	500	500	500	500	500
Community Service Fees	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Sub-Total: Permits and Fees	95,500	96,000	96,500	97,000	97,500	98,000	98,500
Sales and Services							
Public Safety Charges	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Sanitation Collection	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Sub-Total: Sales and Services	13,000						
Investment Earnings/Miscellaneous							
Investment Earnings	1,200	1,300	1,300	1,400	1,400	1,500	1,500
Contributions	12,000	2,000	2,000	2,000	2,000	2,000	2,000
Other	15,000	2,000	2,000	2,000	2,000	2,000	2,000
Sub-Total: Investment Earnings/Misc.	28,200	5,300	5,300	5,400	5,400	5,500	5,500
GENERAL FUND TOTALS	1,666,900	2,266,500	1,588,000	1,612,100	1,635,600	1,659,700	1,685,200

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**GENERAL FUND
EXPENDITURES**

**GENERAL FUND EXPENDITURES
SUMMARY ALL DEPARTMENTS**

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
4100 Governing Board								
Comprehensive Plan Update	6	35,000	35,000	0	0	0	0	70,000
Sub-Total: Governing Board		35,000	35,000	0	0	0	0	70,000
4200 Administration								
Computer Software Update	B	0	0	30,000	0	0	0	30,000
Sub-Total: Administration		0	0	30,000	0	0	0	30,000
5000 Public Buildings								
Town Hall Replacement	3	100,000	113,000	113,000	113,000	113,000	1,243,000	1,795,000
Public Works Facility	B	0	57,500	35,000	35,000	35,000	420,000	582,500
Pavement of Compactor Area	10	25,000	0	0	0	0	0	25,000
Sub-Total: Public Buildings		125,000	170,500	148,000	148,000	148,000	1,663,000	2,402,500
5100 Police								
Police Vehicle Replacement	5	36,000	0	36,000	0	36,000	0	108,000
Radio Replacement	A&B	0	35,000	0	0	0	0	35,000
Sub-Total: Police		36,000	35,000	36,000	0	36,000	0	143,000
5400 Planning & Zoning								
Stormwater Utility Study	11	35,000	0	0	0	0	0	35,000
Wayfinding Signage Plan	13	20,000	30,000	39,000	35,000	12,000	0	136,000
GPS/GIS Integration	7	21,500	0	0	0	0	0	21,500
Ordinance Recodification	B	0	15,000	0	0	0	0	15,000
Vehicle Replacement	B	0	0	0	0	25,000	0	25,000
Sub-Total: Planning & Zoning		76,500	45,000	39,000	35,000	37,000	0	232,500
5550 Public Works								
Radio Replacement	B	0	4,200	0	0	0	0	4,200
Sub-Total: Public Works		0	4,200	0	0	0	0	4,200
5600 Streets & 5700 Powell Bill								
Local Street Paving	1	310,000	194,000	325,000	300,000	350,000	380,000	1,859,000
Bridge Replacement	2	200,000	950,000	0	0	0	0	1,150,000

**GENERAL FUND EXPENDITURES
SUMMARY ALL DEPARTMENTS**

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
New Road Paving	12	40,000	37,000	88,000	35,000	75,000	100,000	375,000
Dump Truck Replacement (85)	8	16,500	16,500	16,500	16,500	16,500	0	82,500
Sander Replacement	9	6,000	0	0	0	0	0	6,000
Chipper Replacement	B	0	44,000	0	0	0	0	44,000
Truck Replacement (04)	B	0	0	45,000	0	0	0	45,000
Dump Truck Replacement (95)	B	0	0	0	0	16,500	66,000	82,500
Leaf/Bucket Truck	C	0	0	0	0	0	82,500	82,500
Sub-Total: Streets/Powell Bill		572,500	1,241,500	474,500	351,500	458,000	628,500	3,726,500
5800 Sanitation								
Sanitation Trk. Replacement	4	75,000	0	0	0	0	0	75,000
Sanitation Pick-Up Truck	B	0	0	0	48,000	0	0	48,000
Sub-Total: Sanitation		75,000	0	0	48,000	0	0	123,000
6190 Conservation/Recreation								
Native Plant Garden	14	10,000	0	0	0	0	0	10,000
Sidewalks/Greenways Devp.	C	0	25,000	0	0	75,000	0	100,000
Gateway Plan	C	0	55,000	55,000	0	0	0	110,000
Sub-Total: Recreation		10,000	80,000	55,000	0	75,000	0	220,000
GENERAL FUND TOTALS		930,000	1,611,200	782,500	582,500	754,000	2,291,500	6,951,700
Expenditure Classifications								
Planning/Design/Engineering		426,000	263,000	40,500	33,000	45,000	38,000	845,500
Land		0	0	0	0	0	0	0
Construction		349,000	1,248,500	614,500	485,000	615,000	2,105,000	5,417,000
Equipment		133,500	99,700	97,500	64,500	94,000	148,500	637,700
Hardware/Software		21,500	0	30,000	0	0	0	51,500
TOTAL		930,000	1,611,200	782,500	582,500	754,000	2,291,500	6,951,700
Revenue Classifications								
Operating Revenues-General		753,500	684,200	618,000	418,000	573,000	480,000	3,526,700
Operating Revenues-Powell Bill		0	0	0	0	0	0	0
Debt/Financing		16,500	147,000	164,500	164,500	181,000	1,811,500	2,485,000
Grant		0	20,000	0	0	0	0	20,000
Other		160,000	760,000	0	0	0	0	920,000
TOTAL		930,000	1,611,200	782,500	582,500	754,000	2,291,500	6,951,700

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**GENERAL FUND
EXPENDITURES**

4100 - GOVERNING BOARD

4100 - GOVERNING BOARD SUMMARY

The Town of Montreat Board of Commissioners will seek ways to maintain and improve the quality of life, preserve the natural beauty and promote responsible growth while maintaining our community image, heritage and traditions.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Comprehensive Plan Update	6	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
TOTALS		\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Expenditure Classifications								
Planning/Design/Engineering		\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Revenue Classifications								
Operating Revenues - General		\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Comprehensive Plan Update
Department: Administration
Acct. Number: 10-00-4200-730

Departmental Priority: 1
Organizational Priority: 6

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project updates the Town of Montreat Comprehensive Plan completed in April, 2008. The Comprehensive Plan is a reflection of the community's desires, identifying critical issues and defining short and long-term strategies for addressing those issues. The Plan serves as a policy guide that aid's decision makers over the coming years.

Justification: The Comprehensive plan examines a number of key, interrelated factors simultaneously, including Character and Design, Management of Growth, Revenue Sources, Impact of MRA and College, Housing, Commercial Services, Transportation and Infrastructure. More importantly, it is strategic, identifying the most critical issues and defining short and long-term strategies for addressing those issues. It is a means of establishing a long-term vision typically looking 15 to 20 years into the future and is meant to be updated not less than every five years.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 35,000	\$ 35,000					\$ 70,000	\$ 70,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	2017 - 2018
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	\$ -
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	\$ -
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	\$ -
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	\$ -
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	\$ -

Operating Budget Impact:	Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
	Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering	\$ 70,000		\$ 35,000	\$ 35,000					\$ 70,000
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 70,000	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -				
Total Project Estimated Costs:	\$ 70,000	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue	100.00%	\$ 35,000	\$ 35,000					\$ 70,000
Bonds								\$ -
Assessment								\$ -
Lease/Purchase								\$ -
Grant								\$ -
Other: _____								\$ -
Total Funding:	100.00%	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000

GENERAL FUND
EXPENDITURES

4200 - ADMINISTRATION

4200 - ADMINISTRATION SUMMARY

The Administration Department of the Town of Montreat provides a support role to the Board of Commissioners as well as managing the day-to-day activities of the town government by providing citizens quality customer service and cost effective, innovative problem solving in accordance with all federal, state and local regulations and policies.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Computer Sys. Software Update	B	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
TOTALS		\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Expenditure Classifications								
Planning/Design/Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware/Software		\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
TOTALS		\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Revenue Classifications								
Operating Revenues - General		\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Computer System Software Update
Department: Administration
Acct. Number: 10-00-4200-730

Departmental Priority: 1
Organizational Priority: B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project updates and replaces the computer system software programs (i.e. fund accounting, utilities, payroll) originally purchased in 2005 with a migration to a cloud-based accounting system.

Justification: Historically, the Town of Montreat has had a major system software upgrade approximately every five to six years. The last upgrade was completed in 2005, however the current software has performed well, met all of our expectations and as of yet, not required any major updates. Based upon research in January 2016, it is recommended that the Town eventually migrate to a cloud-based system. This budget figure is estimated.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
			\$ 30,000				\$ 30,000	\$ 30,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	2017 - 2018
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	\$ -
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ 9,000	\$ 9,000
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ 9,000	\$ 9,000
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ 9,000	\$ 9,000
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ 9,000	\$ 9,000

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input checked="" type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment									\$ -
Hardware/Software	\$ 30,000				\$ 30,000				\$ 30,000
Total Project Costs:	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Total Operating Budget Costs:			\$ -	\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 36,000
Total Project Estimated Costs:	\$ 30,000	\$ -	\$ -	\$ -	\$ 39,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 66,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%			\$ 30,000				\$ 30,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: <input type="checkbox"/> _____								\$ -
Total Funding:	100.00%	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

**GENERAL FUND
EXPENDITURES**

5000 - PUBLIC BUILDINGS

5000 - PUBLIC BUILDINGS SUMMARY

The Public Buildings Department of the Town of Montreat provides and maintains public use facilities at the Town Services Building and provides adequate insurance protection for the Town.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Town Hall Replacement	3	\$ 100,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 1,243,000	\$ 1,795,000
Public Works Facility	B	\$ -	\$ 57,500	\$ 35,000	\$ 35,000	\$ 35,000	\$ 420,000	\$ 582,500
Pavement of Compactor Area	10	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
TOTALS		\$ 125,000	\$ 170,500	\$ 148,000	\$ 148,000	\$ 148,000	\$ 1,663,000	\$ 2,402,500
Expenditure Classifications								
Planning/Design/Engineering		\$ 100,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 25,000	\$ 130,500	\$ 148,000	\$ 148,000	\$ 148,000	\$ 1,663,000	\$ 2,262,500
Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 125,000	\$ 170,500	\$ 148,000	\$ 148,000	\$ 148,000	\$ 1,663,000	\$ 2,402,500
Revenue Classifications								
Operating Revenues - General		\$ 125,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ 130,500	\$ 148,000	\$ 148,000	\$ 148,000	\$ 1,663,000	\$ 2,237,500
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 125,000	\$ 170,500	\$ 148,000	\$ 148,000	\$ 148,000	\$ 1,663,000	\$ 2,402,500

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

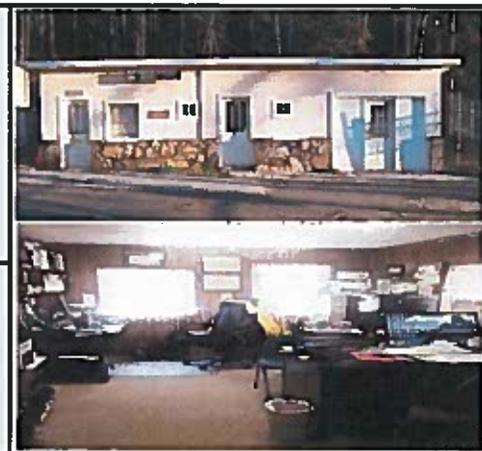
Project Title:
Department:
Acct. Number:

Departmental Priority:
Organizational Priority:

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: Built in the mid-1960's, the Town of Montreat began leasing the Town Services Building in the early 1970's. This project funds the conceptual and detailed design and construction of a new Town Hall. Options for funding are still being considered. Construction numbers are estimated, but based on a cost of \$1,300,000 financed for fifteen years at 4.00%. Square footage estimates used in the cost estimate were taken from the most recent work completed by the architectural firm.

Justification: Since the Town of Montreat began leasing the Town Services Building in the early 1970's, minor repairs and upgrades have been made to the building, however the building is approaching the end of its useful life. The building lacks a proper heating and air system and an adequate electrical system, while the roof, storage areas and restrooms are all in need of major renovation or replacement. Office space considerations and proper "flow" control also contribute to the reasons for considering new space to house the administrative and police offices.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
\$ 383,804	\$ 100,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 1,243,000	\$ 1,795,000	\$ 2,178,804

Milestones:	Recommended Time Schedule						Operating Budget Impact		
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	2017 - 2018
Planning/Preliminary Design	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Engineering/Arch. Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Land/ROW/Acquisition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
								2018 - 2019	
								2019 - 2020	
								2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering	\$ 168,000	\$ 158,700	\$ 100,000						\$ 100,000
Land/ROW Acquisition	\$ 225,000	\$ 225,104							\$ -
Construction	\$ 1,300,000			\$ 113,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 1,243,000	\$ 1,695,000
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 1,693,000	\$ 383,804	\$ 100,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 1,243,000	\$ 1,795,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 1,693,000	\$ 383,804	\$ 100,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 1,243,000	\$ 1,795,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	3.00%	\$ 100,000						\$ 100,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input checked="" type="checkbox"/>	97.00%		\$ 113,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 1,243,000	\$ 1,695,000
Grant <input type="checkbox"/>								\$ -
Other: <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ 100,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 113,000	\$ 1,243,000	\$ 1,795,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Public Works Facility
Department: Public Buildings
Acct. Number: 10-00-5000-730

Departmental Priority: 2
Organizational Priority: B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: When consideration is given to replacing the town services building, that same consideration should also be given to constructing a new public works facility. The public works department outgrew the Town Services Building long ago. Funds would allow for the completion of conceptual and detailed design and construction of a new building. Options for combining certain aspects of this project with the construction of a new town hall, obtaining property for new construction and funding options are still being considered. Construction numbers are estimated, but based on a cost of \$400,000 financed for fifteen years at 4.00%.



Justification: The department currently operates out of an office in the back of the building and shares this space with our only small meeting and break area. The department also utilizes several small storage buildings behind the Conference Center's maintenance shop. As a result of the lack of space, town equipment, supplies and vehicles are left exposed to the weather and/or housed in improper storage areas. Employees also lack adequate office space, locker room and shower facilities and a maintenance area to work on equipment or vehicles.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ -	\$ 57,500	\$ 35,000	\$ 35,000	\$ 35,000	\$ 420,000	\$ 582,500	\$ 582,500

Milestones:	Recommended Time Schedule						Operating Budget Impact		
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2016 - 2017	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering	\$ 40,000			\$ 40,000					\$ 40,000
Land/ROW Acquisition									\$ -
Construction	\$ 400,000			\$ 17,500	\$ 35,000	\$ 35,000	\$ 35,000	\$ 420,000	\$ 542,500
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 440,000	\$ -	\$ -	\$ 57,500	\$ 35,000	\$ 35,000	\$ 35,000	\$ 420,000	\$ 582,500
Total Operating Budget Costs:									
Total Project Estimated Costs:	\$ 440,000	\$ -	\$ -	\$ 57,500	\$ 35,000	\$ 35,000	\$ 35,000	\$ 420,000	\$ 582,500

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	5.00%		\$ 40,000					\$ 40,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input checked="" type="checkbox"/>	95.00%		\$ 17,500	\$ 35,000	\$ 35,000	\$ 35,000	\$ 420,000	\$ 542,500
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ 57,500	\$ 35,000	\$ 35,000	\$ 35,000	\$ 420,000	\$ 582,500

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Pavement of Compactor and Recycling Area
Department: Public Buildings
Acct. Number: 10-00-5000-730

Departmental Priority: 3
Organizational Priority: 10

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project would complete the paving of the compactor and recycling area behind the Town Services Building. This budget figure is estimated.



Justification: The paving of the compactor and recycling area would allow the Town to improve drainage, reduce maintenance and improve safety on the site.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years					Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021	Future Years		
	\$ 25,000						\$ 25,000	\$ 25,000

GENERAL FUND
EXPENDITURES

5100 - POLICE

5100 - POLICE SUMMARY

The Police Department of the Town of Montreat is committed to providing competent, efficient, diligent, personalized and accountable law enforcement services to residents and visitors of Montreat.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Police Vehicle Replacement	5	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 108,000
Radio Replacement	A&B	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
TOTALS		\$ 36,000	\$ 35,000	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 143,000
Expenditure Classifications								
Planning/Design/Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment		\$ 36,000	\$ 35,000	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 143,000
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 36,000	\$ 35,000	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 143,000
Revenue Classifications								
Operating Revenues - General		\$ 36,000	\$ 15,000	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 123,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 36,000	\$ 35,000	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 143,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Police Vehicle Replacement
Department: Police
Acct. Number: 10-00-5100-730

Departmental Priority: 1
Organizational Priority: 5

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project places the patrol vehicles on a six to seven year fixed rotation schedule. The 2009 Chevrolet Impala is scheduled for replacement in 2016-2017 and the 2013 Ford Explorer in 2018-2019. The 2014 Ford Explorer is scheduled for replacement in 2021-2022. It is preferable that the cars be replaced with either all-wheel or four-wheel drive vehicles.



Justification: Years ago, the patrol vehicles were beginning to show extreme wear, experiencing extremely high mileages and increasing vehicle maintenance costs. The department averages over 40,000 patrol miles per year, in all weather conditions. In order to increase the years of service for each of the patrol cars, the vehicles were placed on a fixed rotation schedule. By placing the vehicles on a replacement schedule it helps increase officer safety, maximize trade-in values, reduce patrol miles and provide for reliable back-ups in case of vehicle repair issues.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 36,000		\$ 36,000		\$ 36,000		\$ 108,000	\$ 108,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
								2017 - 2018	
								2018 - 2019	
								2019 - 2020	
								2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment	\$ 36,000		\$ 36,000		\$ 36,000		\$ 36,000		\$ 108,000
Hardware/Software									\$ -
Total Project Costs:	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 108,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -				
Total Project Estimated Costs:	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 108,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%	\$ 36,000		\$ 36,000		\$ 36,000		\$ 108,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 36,000	\$ -	\$ 108,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Radio Replacement
Department: Police
Acct. Number: 10-00-5100-730

Departmental Priority: 2
Organizational Priority: A&B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: Buncombe County has notified the Town that due to a federal mandate, the County plans to change emergency radio frequencies for all emergency management agencies to the 800 mh band by the year 2018. This project replaces the ten police handheld radios. It is estimated that the handheld radios will cost \$3,500 each, however through a grant from Buncombe County, the final cost to the Town will be \$1,500 per unit. Based on ten handheld radios, the estimated cost for the Town's portion of the replacement project is \$15,000.



Justification: Without the new radio system, the Town will be isolated and unable to communicate with any other emergency agency. As stated, this change was initiated by federal mandate and as a result, the Town of Black Mountain, who provides our dispatching services, will also be switching to the new frequency. This change will allow all North Carolina emergency management agencies to communicate in times of local, state or national emergencies.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2015 - 2016	Unappropriated Subsequent Years					Total Requested Funds	Total Project Cost
		Year 2 2016 - 2017	Year 3 2017 - 2018	Year 4 2018 - 2019	Year 5 2019 - 2020	Future Years		
			\$ 35,000				\$ 35,000	\$ 35,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2015 - 2016	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2016 - 2017	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2015 - 2016	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment	\$ 35,000				\$ 35,000				\$ 35,000
Hardware/Software									\$ -
Total Project Costs:	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000
Total Operating Budget Costs:									\$ -
Total Project Estimated Costs:	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000

Source of Funds:	Percentage	Budget 2015 - 2016	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	43.00%			\$ 15,000				\$ 15,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant (funds \$2,000 per unit cost) <input checked="" type="checkbox"/>	57.00%			\$ 20,000				\$ 20,000
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000

**GENERAL FUND
EXPENDITURES**

5400 - PLANNING AND ZONING

5400 - PLANNING AND ZONING SUMMARY

The Planning and Zoning Department of the Town of Montreat provides for the health, safety and welfare of Montreat by assuring fair application of all applicable federal, state and local laws regulating land uses, building construction and code compliance.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Stormwater Utility Study	11	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
GPS/GIS Integration	7	\$ 21,500					\$ -	\$ 21,500
Wayfinding Signage Plan	13	\$ 20,000	\$ 30,000	\$ 39,000	\$ 35,000	\$ 12,000	\$ -	\$ 136,000
Ordinance Recodification	B	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Vehicle Replacement	B	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
TOTALS		\$ 76,500	\$ 45,000	\$ 39,000	\$ 35,000	\$ 37,000	\$ -	\$ 232,500
Expenditure Classifications								
Planning/Design/Engineering		\$ 55,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ -	\$ 30,000	\$ 39,000	\$ 35,000	\$ 12,000	\$ -	\$ 116,000
Equipment		\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Hardware/Software		\$ 21,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500
TOTALS		\$ 76,500	\$ 45,000	\$ 39,000	\$ 35,000	\$ 37,000	\$ -	\$ 232,500
Revenue Classifications								
Operating Revenues - General		\$ 76,500	\$ 45,000	\$ 39,000	\$ 35,000	\$ 37,000	\$ -	\$ 232,500
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 76,500	\$ 45,000	\$ 39,000	\$ 35,000	\$ 37,000	\$ -	\$ 232,500

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Stormwater Utility Study
Department: Planning and Zoning
Acct. Number: 10-10-5400-730

Departmental Priority: 1
Organizational Priority: 11

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: North Carolina state law empowers municipalities to establish stormwater management programs designed to protect water quality by limiting the level of pollutants in, and the quantity and flow of stormwater, and to manage structural and natural stormwater drainage systems of all types. A stormwater utility will provide the means of funding ongoing maintenance and gradual replacement of systems in place, as well as enable the addition of new innovative designs proven to effectively handle stormwater flows without many of the negative effects demonstrated by conventional curb-and-gutter systems. The utility will also provide a means to finance much needed education and increase public awareness of potential stormwater impacts.



Justification: Currently, there is no funding dedicated to Montreat's stormwater program. Staff has identified the need to engage professional services to evaluate the effectiveness of our current stormwater treatment system, to determine where corrections must be made, and to project the associated costs. Hard data is also needed to establish priorities in adequately financing future stormwater management improvements, including planning, design and engineering for system expansion and repair/retrofits and to substantiate base fees for the program.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 35,000						\$ 35,000	\$ 35,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: GPS System/GIS Integration
Department: Planning and Zoning
Acct. Number: 10-10-5400-730

Departmental Priority: 2
Organizational Priority: 7

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project introduces Global Positioning System (GPS) capabilities in a phased augmentation of software, hardware and training of Town staff. Our GIS software is capable of cataloguing and coordinating various geospatial datum, performing complex statistical analysis and graphically projecting the information in multiple layers for review and presentation. Integrating GPS technology will enable Town staff to accurately catalog and map the Town's existing infrastructure and other important features for input and presentation within the GIS system. The combined system will provide in-house access to vital information for planning, maintenance and future expansion of infrastructure that currently requires outside engineering assistance at a substantial cost.



Justification: The expanding scope of services offered by the Town continues to rely more heavily on rapidly evolving technology and the acquisition of additional hardware and software. Outside sources of geographic data often contain inaccuracies, out-of-date information and the limitations of read-only user interface with their system. This project expands the Town's GIS capability to include precise location of existing features and will provide a truly comprehensive information resource saving outside engineering costs.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
\$ 16,530	\$ 21,500						\$ 21,500	\$ 38,030

Town of Montreat
Capital Improvement Plan - Project Summary Form

Project Title: **Wayfinding Signage Plan**
 Department: **Planning and Zoning**
 Acct. Number: **10-00-5400-730**

Departmental Priority: **3**
 Organizational Priority: **13**

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: The purpose of the Wayfinding Signage Project is to plan, design, implement and maintain a system of destination and directional signage to guide visitors to primary and secondary attractions in Montreat. Coordinated signage will connect the core "downtown" area of Montreat with the whole of town, promote walking and bicycling and will reflect the unique historic character and natural heritage of Montreat. The original funds planned for the wayfinding project are not sufficient to implement all of the recommendations in this plan. The Town will need to explore alternative funding sources such as grants, sponsorship opportunities and cost-sharing plans with the College and Conference Center to complete the wayfinding program. This project may be eligible for various tourism and preservation grants.



Justification: Through the Plan, outdated and non-compliant directional signs will be replaced by coordinated, informational signs. With the same amount of signs, additional destinations and parking areas will be identified. Thus additional information will be presented in a clearer and more accessible manner. When implementation is complete, Montreat will be easy to access by visitors and residents. Sign clutter from local signs will be diminished, the sign ordinance updated and existing signs will have greater visibility.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 20,000	\$ 30,000	\$ 39,000	\$ 35,000	\$ 12,000		\$ 136,000	\$ 136,000

Milestones:	Recommended Time Schedule						Operating Budget Impact		
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	2017 - 2018
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
								2018 - 2019	
								2019 - 2020	
								2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering			\$ 20,000						\$ 20,000
Land/ROW Acquisition				\$ 30,000	\$ 39,000	\$ 35,000	\$ 12,000		\$ -
Construction									\$ 116,000
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ -	\$ -	\$ 20,000	\$ 30,000	\$ 39,000	\$ 35,000	\$ 12,000	\$ -	\$ 136,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ -	\$ -	\$ 20,000	\$ 30,000	\$ 39,000	\$ 35,000	\$ 12,000	\$ -	\$ 136,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%	\$ 20,000	\$ 30,000	\$ 39,000	\$ 35,000	\$ 12,000		\$ 136,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: (Exploring Cost Sharing) <input checked="" type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ 20,000	\$ 30,000	\$ 39,000	\$ 35,000	\$ 12,000	\$ -	\$ 136,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Ordinance Recodification
Department: Planning and Zoning
Acct. Number: 10-10-5400-730

Departmental Priority: 4
Organizational Priority: B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: Recodification of an ordinance is a method of legal review that is performed by a firm that specializes in such matters. Specifically, the firm reviews the ordinances for legal inconsistencies, standardizes the numbering of the ordinances, reprints your code and provides an electronic copy of the code through your website that is updated on a regular basis to reflect changes in legislation and municipal amendments. Ordinance searches can then be completed by topic, number or section, enhancing the use of the documents. It is recommended that the Ordinances be recodified following the development/integration of the form-based Unified Development Ordinance (UDO).



Justification: Recodification of the Town ordinances will provide essential in-depth legal review and standardization of the organizational structure of the document. The Town is moving toward greater accessibility and public user interface through electronic media, therefore maintaining an accurate, up-to-date version of our code online is in keeping with this objective.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
		\$ 15,000				\$ 15,000	\$ 15,000	

Recommended Time Schedule

Milestones:

	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Operating Budget Impact	
2016 - 2017	
2017 - 2018	
2018 - 2019	\$ 500
2019 - 2020	\$ 500
2020 - 2021	\$ 500
Future Years	\$ 500

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input checked="" type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:

Planning/Design/Engineering
Land/ROW Acquisition
Construction
Equipment
Hardware/Software

	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering	\$ 15,000			\$ 15,000					\$ 15,000
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Total Operating Budget Costs:					\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,000
Total Project Estimated Costs:	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ 500	\$ 500	\$ 500	\$ 500	\$ 17,000

Source of Funds:

Current Revenue
Bonds
Assessment
Lease/Purchase
Grant
Other: _____

	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue	100.00%		\$ 15,000					\$ 15,000
Bonds								\$ -
Assessment								\$ -
Lease/Purchase								\$ -
Grant								\$ -
Other								\$ -
Total Funding:	100.00%	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Vehicle Replacement
Department: Planning and Zoning
Acct. Number: 10-10-5400-730

Departmental Priority: 5
Organizational Priority: B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: The current inspections vehicle is a 2010 Ford Escape with approximately 35,000 miles. Given the light mileage this vehicle carries from year-to-year, replacement should be scheduled around the 2020-2021 fiscal year.

Justification: According to policy, departmental vehicles of this type should be replaced every ten years or 100,000 miles - whichever comes first. The Ford Escape has provided excellent service and reliability for the type of duty it sees in the performance of inspections throughout any season of the year. The all-wheel drive system and respectable fuel economy warrant replacement with a comparable vehicle of this class and possessing similar features.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
					\$ 25,000		\$ 25,000	\$ 25,000

Recommended Time Schedule

Milestones:

- Planning/Preliminary Design
- Engineering/Arch. Services
- Land/ROW/Acquisition
- Award of Contract
- Construction/Purchase

	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	Operating Budget Impact	
	<input type="checkbox"/>	2016 - 2017							
	<input type="checkbox"/>	2017 - 2018							
	<input type="checkbox"/>	2018 - 2019							
	<input type="checkbox"/>	2019 - 2020							
	<input type="checkbox"/>	2020 - 2021							
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Future Years						

Operating Budget Impact:

- Salaries/Benefits
- Professional Services
- Utilities
- Maintenance/Repair
- Departmental Expenses
- Capital Outlay

Project Costs:

- Planning/Design/Engineering
- Land/ROW Acquisition
- Construction
- Equipment
- Hardware/Software

	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment	\$ 25,000						\$ 25,000		\$ 25,000
Hardware/Software									\$ -
Total Project Costs:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -				
Total Project Estimated Costs:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000

Source of Funds:

- Current Revenue
- Bonds
- Assessment
- Lease/Purchase
- Grant
- Other: _____

	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue	100.00%					\$ 25,000		\$ 25,000
Bonds								\$ -
Assessment								\$ -
Lease/Purchase								\$ -
Grant								\$ -
Other: _____								\$ -
Total Funding:	100.00%	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000

**GENERAL FUND
EXPENDITURES**

5550 - PUBLIC WORKS

5500 - PUBLIC WORKS SUMMARY

The Public Works Department of the Town of Montreat provides a support role to the street department, sanitation department and water department.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Radio Replacement	B	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200
Expenditure Classifications								
Planning/Design/Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment		\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200
Revenue Classifications								
Operating Revenues - General		\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title:
 Department:
 Acct. Number:

Departmental Priority:
 Organizational Priority:

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project will replace the current two-way radios used by the public works department (streets, sanitation, and water). The estimated cost for each radio is \$700. Grant funding may be available to assist the Town with this replacement purchase.



Justification: Originally purchased in 2000, the radios are used to communicate directly between employees within the department and the police department. Due to their age, the radios are obsolete and parts are often difficult to find or not available. Current radio technology will also help improve unreliable or poor coverage around town.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years					Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021				
		\$ 4,200					\$ 4,200	\$ 4,200	

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2016 - 2017	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment				\$ 4,200					\$ 4,200
Hardware/Software									\$ -
Total Project Costs:	\$ -	\$ -	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ -	\$ -	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%		\$ 4,200					\$ 4,200
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 4,200

GENERAL FUND
EXPENDITURES

5600/5700 - STREET/POWELL BILL

5600/5700 - STREET/POWELL BILL SUMMARY

The Street Department of the Town of Montreat provides street services and upgrades to the residents of Montreat. The Street Department is responsible for storm water management, road repair and resurfacing, mowing and right-of-way maintenance.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Local Street Paving	1	\$ 310,000	\$ 194,000	\$ 325,000	\$ 300,000	\$ 350,000	\$ 380,000	\$ 1,859,000
Bridge Replacement	2	\$ 200,000	\$ 950,000	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000
New Road Paving	12	\$ 40,000	\$ 37,000	\$ 88,000	\$ 35,000	\$ 75,000	\$ 100,000	\$ 375,000
Dump Truck Replacement (85)	8	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500		\$ 82,500
Sander Replacement	9	\$ 6,000		\$ -	\$ -	\$ -	\$ -	\$ 6,000
Chipper	B	\$ -	\$ 44,000		\$ -	\$ -	\$ -	\$ 44,000
Truck Replacement (04)	B	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000
Dump Truck Replacement (95)	B	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ 66,000	\$ 82,500
Leaf/Bucket Truck	C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,500	\$ 82,500
TOTALS		\$ 572,500	\$ 1,241,500	\$ 474,500	\$ 351,500	\$ 458,000	\$ 628,500	\$ 3,726,500
Expenditure Classifications								
Planning/Design/Engineering		\$ 236,000	\$ 173,000	\$ 40,500	\$ 33,000	\$ 45,000	\$ 38,000	\$ 565,500
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 314,000	\$ 1,008,000	\$ 372,500	\$ 302,000	\$ 380,000	\$ 442,000	\$ 2,818,500
Equipment		\$ 22,500	\$ 60,500	\$ 61,500	\$ 16,500	\$ 33,000	\$ 148,500	\$ 342,500
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 572,500	\$ 1,241,500	\$ 474,500	\$ 351,500	\$ 458,000	\$ 628,500	\$ 3,726,500
Revenue Classifications								
Operating Revenues - General		\$ 396,000	\$ 465,000	\$ 458,000	\$ 335,000	\$ 425,000	\$ 480,000	\$ 2,559,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 33,000	\$ 148,500	\$ 247,500
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ 160,000	\$ 760,000	\$ -	\$ -	\$ -	\$ -	\$ 920,000
TOTALS		\$ 572,500	\$ 1,241,500	\$ 474,500	\$ 351,500	\$ 458,000	\$ 628,500	\$ 3,726,500

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Local Street Paving
Department: Streets
Acct. Number: 10-20-5600-730

Departmental Priority: 1
Organizational Priority: 1

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project sets aside an annual appropriation to maintain local streets within the Town. Funding should provide for routine resurfacing, maintenance needs and replacement or upgrade of the storm drainage system. Figures for 2016-2017 include Mecklenburg Circle (\$160,000) and Louisiana from Virginia to Harmony (\$150,000). Figures for 2017-2018 include Texas Road (\$194,000). Figures for 2018-2019 include Upper Kentucky (\$190,000) and Virginia from Mississippi to Louisiana (\$135,000). Figures for 2019-2020 includes Oklahoma (\$150,000) and Arkansas (\$150,000). Figures for 2020-2021 includes Eastminster (\$150,000), Maryland (\$100,000) and a portion of Shenandoah (\$100,000). Figures for future years include John Knox (\$190,000) and a portion of Lookout Road (\$190,000).

Justification: Weather, heavier traffic flows, poor sub-bases and limited funds have contributed to deteriorating roadways in Montreat. For these reasons, streets are breaking down sooner, cracking and becoming riddled with potholes. This project provides for a more systematic approach to repaving local streets. Streets are indexed on a scale of 1 (poor) to 5 (good), prioritized and presented to the Board for their consideration during their annual retreat.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 310,000	\$ 194,000	\$ 325,000	\$ 300,000	\$ 350,000	\$ 380,000	\$ 1,859,000	\$ 1,859,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2016 - 2017					
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2017 - 2018					
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2019 - 2020					
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2020 - 2021					
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering	\$ 31,000	\$ 19,000	\$ 31,000	\$ 18,000	\$ 32,500	\$ 30,000	\$ 35,000	\$ 38,000	\$ 184,500
Land/ROW Acquisition									\$ -
Construction	\$ 279,000	\$ 171,000	\$ 279,000	\$ 176,000	\$ 292,500	\$ 270,000	\$ 315,000	\$ 342,000	\$ 1,674,500
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 310,000	\$ 190,000	\$ 310,000	\$ 194,000	\$ 325,000	\$ 300,000	\$ 350,000	\$ 380,000	\$ 1,859,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 310,000	\$ 190,000	\$ 310,000	\$ 194,000	\$ 325,000	\$ 300,000	\$ 350,000	\$ 380,000	\$ 1,859,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%	\$ 310,000	\$ 194,000	\$ 325,000	\$ 300,000	\$ 350,000	\$ 380,000	\$ 1,859,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ 310,000	\$ 194,000	\$ 325,000	\$ 300,000	\$ 350,000	\$ 380,000	\$ 1,859,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Texas Road Bridge Replacement
Department: Streets
Acct. Number: 10-20-5600-730

Departmental Priority: 2
Organizational Priority: 2

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: Texas Road Bridge #100528 Replacement - In 2010, the Town requested that the N.C. Department of Transportation (NCDOT) include the replacement of the bridge on the State Municipal Bridge Program. NCDOT accepted the project and has agreed to pay eighty percent of the replacement cost and the Town will be responsible for providing the remaining twenty percent. The replacement of the bridge is estimated to cost approximately \$800,000. Additional planning and engineering of \$200,000 is budgeted for fiscal year 2016-2017. Construction of the bridge is budget for fiscal year 2017-2018.

Justification: In August of 2008, TGS Engineers was hired by the NCDOT to inspect the bridge on Texas Road over Flat Creek. The structure was built originally in 1960 and rehabilitated in 1974. Due to the condition of the timber deck, widespread timber decay and preservation of public safety, it was recommended that the bridge be closed until repairs or the replacement is made.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
\$ 253,000	\$ 200,000	\$ 950,000				\$ 1,150,000	\$ 1,403,000	

Recommended Time Schedule

Milestones:

- Planning/Preliminary Design
- Engineering/Arch. Services
- Land/ROW/Acquisition
- Award of Contract
- Construction/Purchase

2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Operating Budget Impact	
2016 - 2017	
2017 - 2018	
2018 - 2019	
2019 - 2020	
2020 - 2021	
Future Years	

Operating Budget Impact:

- Salaries/Benefits
- Professional Services
- Utilities
- Maintenance/Repair
- Departmental Expenses
- Capital Outlay

Project Costs:

- Planning/Design/Engineering
- Land/ROW Acquisition
- Construction
- Equipment
- Hardware/Software

Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
\$ 271,000	\$ 253,000	\$ 200,000	\$ 150,000					\$ 350,000
\$ 800,000			\$ 800,000					\$ 800,000
								\$ -
								\$ -
								\$ -
Total Project Costs:	\$ 1,071,000	\$ 253,000	\$ 200,000	\$ 950,000	\$ -	\$ -	\$ -	\$ 1,150,000
Total Operating Budget Costs:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 1,071,000	\$ 253,000	\$ 200,000	\$ 950,000	\$ -	\$ -	\$ -	\$ 1,150,000

Source of Funds:

- Current Revenue
- Bonds
- Assessment
- Lease/Purchase
- Grant
- Other: Municipal Bridge Prgm. (80%)

Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
20.00%	\$ 40,000	\$ 190,000					\$ 230,000
80.00%	\$ 160,000	\$ 760,000					\$ 920,000
Total Funding:	100.00%	\$ 200,000	\$ 950,000	\$ -	\$ -	\$ -	\$ 1,150,000

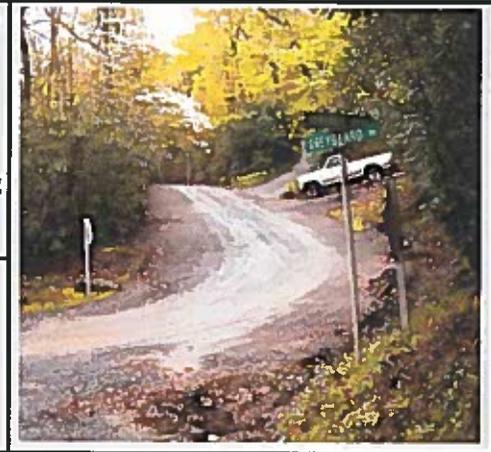
**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title:
Department:
Acct. Number:

Departmental Priority:
Organizational Priority:

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: The Town of Montreat has approximately 2.8 miles of gravel roads that require paving. This project sets aside an appropriation to upgrade and pave these roads. The list of graveled roads includes Peace (.5), Arbor (.5), Oklahoma (.5), Calvin Trail (.2), Tennessee Extension (.2), Frist (.2), Overbrook (.1), Texas Spur (.1), Salem (.1) and McGill (.1). The 2016-2017 budget figure represents the paving of Frist Lane. The 2017-2018 figure represents improvements to Texas Spur. The 2018-2019 figure represents improvements to Overbrook Road. The 2019-2020 figure represents improvements to Arbor Lane and the 2020-2021 figure represents the paving of Calvin Trail.



Justification: While it is normally a large upfront cost to pave gravel roads, during future years, the Town saves time and maintenance funds needed to provide for their annual upkeep.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 40,000	\$ 37,000	\$ 88,000	\$ 35,000	\$ 75,000	\$ 100,000	\$ 375,000	\$ 375,000

Milestones:	Recommended Time Schedule						Operating Budget Impact		
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	2017 - 2018
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
								2018 - 2019	
								2019 - 2020	
								2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering	\$ 5,000		\$ 5,000	\$ 5,000	\$ 8,000	\$ 3,000	\$ 10,000		\$ 31,000
Land/ROW Acquisition									\$ -
Construction	\$ 35,000		\$ 35,000	\$ 32,000	\$ 80,000	\$ 32,000	\$ 65,000	\$ 100,000	\$ 344,000
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 40,000	\$ -	\$ 40,000	\$ 37,000	\$ 88,000	\$ 35,000	\$ 75,000	\$ 100,000	\$ 375,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -				
Total Project Estimated Costs:	\$ 40,000	\$ -	\$ 40,000	\$ 37,000	\$ 88,000	\$ 35,000	\$ 75,000	\$ 100,000	\$ 375,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%	\$ 40,000	\$ 37,000	\$ 88,000	\$ 35,000	\$ 75,000	\$ 100,000	\$ 375,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ 40,000	\$ 37,000	\$ 88,000	\$ 35,000	\$ 75,000	\$ 100,000	\$ 375,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title:
Department:
Acct. Number:

Departmental Priority:
Organizational Priority:

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description:

Justification:



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500		\$ 82,500	\$ 82,500

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
								2017 - 2018	
								2018 - 2019	
								2019 - 2020	
								2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment	\$ 82,500		\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500		\$ 82,500
Hardware/Software									\$ -
Total Project Costs:	\$ 82,500	\$ -	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ -	\$ 82,500
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 82,500	\$ -	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ -	\$ 82,500

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue								\$ -
Bonds								\$ -
Assessment								\$ -
Lease/Purchase	<input checked="" type="checkbox"/>	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500		\$ 82,500
Grant	<input type="checkbox"/>							\$ -
Other: _____	<input type="checkbox"/>							\$ -
Total Funding:	100.00%	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ -	\$ 82,500

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Sander Replacement
Department: Streets
Acct. Number: 10-20-5600-730

Departmental Priority: 5
Organizational Priority: 9

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project replaces the 2001 street sander used to spread sand to the roads during the winter months.

Justification: During the winter months, the sander is used to spread sand and ice melt to roads. On average the sander is used to spread 6 to 8 tons of material per event during the winter. Due to its use during extreme conditions and the department's inability to adequately store the sander, it is now rusting and showing signs of deterioration in the hopper and under carriage. Due to the corrosion, the chains and controls are worn and difficult to adjust.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years					Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021				
	\$ 6,000						\$ 6,000	\$ 6,000	

Town of Montreat
Capital Improvement Plan - Project Summary Form

Project Title: Chipper Replacement
Department: Streets
Acct. Number: 10-20-5600-730

Departmental Priority: 6
Organizational Priority: B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project replaces the 2007 Chipper.

Justification: The chippers heavy use and now continued maintenance problems warrant the replacement of this piece of equipment. This will help eliminate safety concerns and increases in maintenance and repair costs.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
		\$ 44,000					\$ 44,000	\$ 44,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020 - 2021	
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment	\$ 44,000			\$ 44,000					\$ 44,000
Hardware/Software									\$ -
Total Project Costs:	\$ 44,000	\$ -	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 44,000	\$ -	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%		\$ 44,000					\$ 44,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Truck Replacement (2004)
Department: Streets
Acct. Number: 10-20-5600-730

Departmental Priority: 7
Organizational Priority: B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project proposes to replace the 2004 Ford F-250 Pick-up. The truck currently has 87,400 miles. Standard equipment for the truck along with a snowplow also will be requested to be replaced.

Justification: Several years ago, it was recommended that all public works trucks be replaced every ten years or when they reach 100,000 miles. The 2004 truck will pass both of these marks by 2018.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
			\$ 45,000				\$ 45,000	\$ 45,000

Milestones:	Recommended Time Schedule						Operating Budget Impact		
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	2017 - 2018
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
								2018 - 2019	
								2019 - 2020	
								2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment					\$ 45,000				\$ 45,000
Hardware/Software									\$ -
Total Project Costs:	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%			\$ 45,000				\$ 45,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

Town of Montreat
Capital Improvement Plan - Project Summary Form

Project Title:
Department:
Acct. Number:

Departmental Priority:
Organizational Priority:

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description:

Justification:



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
					\$ 16,500	\$ 66,000	\$ 82,500	\$ 82,500

Recommended Time Schedule

Milestones:

- Planning/Preliminary Design
- Engineering/Arch. Services
- Land/ROW/Acquisition
- Award of Contract
- Construction/Purchase

2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>	<input checked="" type="checkbox"/>					

Operating Budget Impact	
2016 - 2017	
2017 - 2018	
2018 - 2019	
2019 - 2020	
2020 - 2021	
Future Years	

Operating Budget Impact:

- Salaries/Benefits
- Professional Services
- Utilities
- Maintenance/Repair
- Departmental Expenses
- Capital Outlay

Project Costs:

- Planning/Design/Engineering
- Land/ROW Acquisition
- Construction
- Equipment
- Hardware/Software

Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
								\$ -
								\$ -
								\$ -
\$ 82,500						\$ 16,500	\$ 66,000	\$ 82,500
								\$ -
Total Project Costs:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ 66,000	\$ 82,500
Total Operating Budget Costs:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ 66,000	\$ 82,500

Source of Funds:

- Current Revenue
- Bonds
- Assessment
- Lease/Purchase
- Grant
- Other: _____

Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total	
							\$ -	
							\$ -	
100.00%					\$ 16,500	\$ 66,000	\$ 82,500	
							\$ -	
							\$ -	
Total Funding:	100.00%	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ 66,000	\$ 82,500

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Leaf/Bucket Truck
Department: Street
Acct. Number: 10-20-5600-730

Departmental Priority: 9
Organizational Priority: C

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project proposes the purchase of a two ton truck with an enclosed bed and hydraulic bucket lift to allow personnel to safely cut trees and limbs from road right of ways. This truck would also be used in conjunction with the leaf vacuum and chipper to haul leaves and brush.



Justification: Specifically designed and safe equipment is needed to meet the increased requests for yard waste services as well as to meet the routine maintenance needs of our streets and rights-of-way.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
						\$ 82,500	\$ 82,500	\$ 82,500

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2016 - 2017	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020 - 2021	
								Future Years	\$ 500

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input checked="" type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input checked="" type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment	\$ 82,500							\$ 82,500	\$ 82,500
Hardware/Software									\$ -
Total Project Costs:	\$ 82,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,500	\$ 82,500
Total Operating Budget Costs:								\$ 500	\$ 500
Total Project Estimated Costs:	\$ 82,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,000	\$ 83,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue	<input type="checkbox"/>							\$ -
Bonds	<input type="checkbox"/>							\$ -
Assessment	<input type="checkbox"/>							\$ -
Lease/Purchase	<input checked="" type="checkbox"/>	100.00%					\$ 82,500	\$ 82,500
Grant	<input type="checkbox"/>							\$ -
Other: _____	<input type="checkbox"/>							\$ -
Total Funding:	100.00%	\$ -	\$ 82,500	\$ 82,500				

**GENERAL FUND
EXPENDITURES**

5800 - SANITATION

5800 - SANITATION SUMMARY

The Sanitation Department is responsible for the collection and disposal of solid waste, recyclables, yard waste and white goods within the Town of Montreat.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Sanitation Truck Replacement	4	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Sanitation Pick-Up Truck Repl.	B	\$ -	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 48,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 75,000	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 123,000
Expenditure Classifications								
Planning/Design/Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment		\$ 75,000	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 123,000
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 75,000	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 123,000
Revenue Classifications								
Operating Revenues - General		\$ 75,000	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 123,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 75,000	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 123,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Sanitation Truck Replacement
Department: Sanitation
Acct. Number: 10-00-5800-730

Departmental Priority: 1
Organizational Priority: 4

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project will replace the lower forward-cab sanitation truck originally purchased in 2006 when the Town began providing sanitation services.

Justification: The 2006 lower forward-cab sanitation truck currently has 49,000 miles and averages 5,500 miles per year. Because of its regular use, the amount of weight this vehicle hauls and the increased maintenance costs, it should be placed on a ten year or 100,000 mile replacement schedule.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 75,000						\$ 75,000	\$ 75,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Sanitation Truck Replacement
Department: Sanitation
Acct. Number: 10-00-5800-730

Departmental Priority: 2
Organizational Priority: 8

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project will replace the sanitation pick-up truck originally purchased in 2006 when the Town began providing sanitation services.

Justification: The 2006 pick-up truck currently has 68,500 miles and averages just under 8,000 miles per year. Because of its regular use, the truck should be placed on a ten to fifteen year or 100,000 mile replacement schedule. It is recommended that this truck be upgraded to a four wheel drive, F-350 or equivalent, at the time of replacement.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
				\$ 48,000			\$ 48,000	\$ 48,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Operating Budget Impact:	Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
	Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment						\$ 48,000			\$ 48,000
Hardware/Software									\$ -
Total Project Costs:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 48,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 48,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%				\$ 48,000			\$ 48,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ 48,000

**GENERAL FUND
EXPENDITURES**

6190 - ENVIRONMENT, CONSERVATION AND RECREATION

6190 - ENVIRONMENT, CONSERVATION AND RECREATION SUMMARY

The Landcare Committee of the Town of Montreat is a community-based group of volunteers working on conservation projects that contribute to positive environmental, social and economic outcomes. The committee recommends plans, policies and community actions that meet the desires, needs and opinions of the citizens of Montreat for the protection of greenspace and the safety of walkers, joggers, hikers, bicyclists, bird-watchers and nature lovers.

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Native Plant Garden	14	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Sidewalks/Greenways Devp.	C	\$ -	\$ 25,000	\$ -	\$ -	\$ 75,000	\$ -	\$ 100,000
Gateway Plan	C	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ 110,000
TOTALS		\$ 10,000	\$ 80,000	\$ 55,000	\$ -	\$ 75,000	\$ -	\$ 220,000
Expenditure Classifications								
Planning/Design/Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 10,000	\$ 80,000	\$ 55,000	\$ -	\$ 75,000	\$ -	\$ 220,000
Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 10,000	\$ 80,000	\$ 55,000	\$ -	\$ 75,000	\$ -	\$ 220,000
Revenue Classifications								
Operating Revenues - General		\$ 10,000	\$ 80,000	\$ 55,000	\$ -	\$ 75,000	\$ -	\$ 220,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 10,000	\$ 80,000	\$ 55,000	\$ -	\$ 75,000	\$ -	\$ 220,000

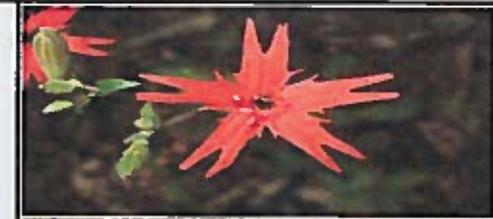
**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Native Plant Garden
Department: Environment, Conservation and Recreation
Acct. Number: 10-80-6190-730

Departmental Priority: 1
Organizational Priority: 14

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project will help complete the third phase of the Native Plant Garden. The third phase of the plan will include the butterfly garden, trail development and the remaining creek restoration work. This budget figure is estimated.



Justification: The Landcare Committee initially brainstormed a list of twenty-two projects, of which establishing a native plant garden on the opposite side of the stream from the Columbarium was one. The Committee obtained grant money and used many volunteers to complete the first two sections of the garden and is now working on the final phase of the project.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 10,000						\$ 10,000	\$ 10,000

Recommended Time Schedule

Milestones:

- Planning/Preliminary Design
- Engineering/Arch. Services
- Land/ROW/Acquisition
- Award of Contract
- Construction/Purchase

2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Operating Budget Impact	
2016 - 2017	\$ 500
2017 - 2018	\$ 500
2018 - 2019	\$ 500
2019 - 2020	\$ 500
2020 - 2021	\$ 500
Future Years	\$ 500

Operating Budget Impact:

- Salaries/Benefits
- Professional Services
- Utilities
- Maintenance/Repair
- Departmental Expenses
- Capital Outlay

Project Costs:

- Planning/Design/Engineering
- Land/ROW Acquisition
- Construction
- Equipment
- Hardware/Software

	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction	\$ 10,000		\$ 10,000						\$ 10,000
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total Operating Budget Costs:			\$ 500	\$ 500	\$ 3,000				
Total Project Estimated Costs:	\$ 10,000	\$ -	\$ 10,500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 13,000

Source of Funds:

- Current Revenue
- Bonds
- Assessment
- Lease/Purchase
- Grant
- Other: _____

Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
100.00%	\$ 10,000						\$ 10,000
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Funding:	100.00%	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Sidewalks/Greenways Development
Department: Environment, Conservation and Recreation
Acct. Number: 10-80-6190-730

Departmental Priority: 2
Organizational Priority: C

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: The Town of Montreat Pedestrian, Bicycle and Greenways Master Plan is designed to provide guidance and a framework to implement the community's desire to create a bikeable, walkable, and environmentally aware and active Town. This Plan is an element of the Town's Comprehensive Plan adopted in April of 2008. This project includes two recommendations from the Plan: 1) Install a sidewalk along Assembly Drive from Lookout Road to the crosswalk at Lake Susan (FY 2017-2018), and 2) Provide a greenway/trail connection to the Lookout Trail corridor (FY 2020-2021). Construction costs are estimated.



Justification: The Town recognizes the need for an effective and safe bicycle, pedestrian, and greenways system. Planning for a bikeable and walkable town while protecting open space and unique characteristics of an area strengthens a community, enriches its quality of life and promotes a more livable town. An interwoven network of bicycle and pedestrian facilities offers the benefits of providing alternate modes of transportation that can alleviate traffic congestion, maximize street volume capacity, encourage healthy living, create opportunities for outdoor recreation activities, and protect the natural environment.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
\$ 320,000		\$ 25,000			\$ 75,000		\$ 100,000	\$ 420,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2017 - 2018	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2018 - 2019	\$ 200
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	\$ 200
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2020 - 2021	\$ 750
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Future Years	\$ 750

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input checked="" type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction	\$ 100,000	\$ 320,000		\$ 25,000			\$ 75,000		\$ 100,000
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 100,000	\$ 320,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 75,000	\$ -	\$ 100,000
Total Operating Budget Costs:			\$ -	\$ -	\$ 200	\$ 200	\$ 750	\$ 750	\$ 1,900
Total Project Estimated Costs:	\$ 100,000	\$ 320,000	\$ -	\$ 25,000	\$ 200	\$ 200	\$ 75,750	\$ 750	\$ 101,900

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%		\$ 25,000			\$ 75,000		\$ 100,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ 25,000	\$ -	\$ -	\$ 75,000	\$ -	\$ 100,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

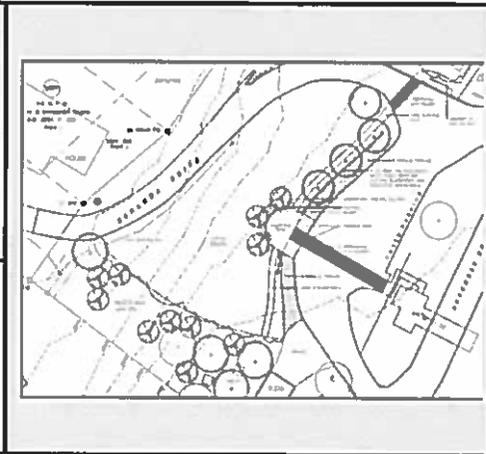
Project Title: Montreat Gateway Plan
Department: Environment, Conservation and Recreation
Acct. Number: 10-80-6190-730

Departmental Priority: 3
Organizational Priority: C

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: In 2009, the Town of Montreat took advantage of a unique opportunity to purchase a one acre lot located just inside Montreat's historic Stone Gate. With the help of a landscape architect, the Town developed a conceptual landscaping improvement park plan for this one acre hillside area. The park plan calls for a rustic wood and stone entryway to a flagstone terrace surrounded by a stone seat wall, benches and native plant landscaping. The site will be protected from vehicle traffic through the use of a stone pillar and locust rails fencing allowing for additional landscaping opportunities. This new park will also serve as the entryway to the new Montreat Greenway with the development of a short section of permeable path and stamped concrete crosswalk.

Justification: Along with the Gate, this lot truly serves as the gateway into Montreat and the purchase allowed the Town to protect it from future development and in a sense, help define the destiny of Montreat's front door.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
		\$ 55,000	\$ 55,000				\$ 110,000	\$ 110,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	\$ 250
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	\$ 250
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020 - 2021	\$ 250
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Future Years	\$ 250

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input checked="" type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction	\$ 110,000			\$ 55,000	\$ 55,000				\$ 110,000
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 110,000	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ 110,000
Total Operating Budget Costs:			\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ 250	\$ 1,000
Total Project Estimated Costs:	\$ 110,000	\$ -	\$ -	\$ 55,000	\$ 55,250	\$ 250	\$ 250	\$ 250	\$ 111,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%		\$ 55,000	\$ 55,000				\$ 110,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ 110,000

WATER FUND
REVENUES

WATER FUND REVENUES SUMMARY

	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
REVENUE SOURCES							
Water Revenue	\$ 148,000	\$ 151,000	\$ 154,000	\$ 157,000	\$ 161,000	\$ 163,000	\$ 934,000
Water Access Fee	\$ 166,000	\$ 166,000	\$ 166,000	\$ 166,000	\$ 166,000	\$ 166,000	\$ 996,000
Water Taps	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 18,000
Interest Earned	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 3,000
MSD Billing Fee Revenue	\$ 20,000	\$ 20,500	\$ 21,000	\$ 21,500	\$ 22,000	\$ 22,500	\$ 127,500
Miscellaneous/Late Fees	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 15,000
Water Transfer Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 6,000
Contribution from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 341,000	\$ 344,500	\$ 348,000	\$ 351,500	\$ 356,000	\$ 358,500	\$ 2,099,500

HISTORICAL DATA

Average % Capital vs. Revenue	35%	35%	35%	35%	35%	35%	35%
Capital Based on Average %	\$ 119,350	\$ 120,575	\$ 121,800	\$ 123,025	\$ 124,600	\$ 125,475	\$ 734,825

DEBT SERVICE

Existing	\$ 82,100	\$ 97,500	\$ 95,800	\$ 78,100	\$ 76,500	\$ 74,700	\$ 504,700
Proposed	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 550,000
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 137,100	\$ 152,500	\$ 150,800	\$ 133,100	\$ 131,500	\$ 349,700	\$ 1,054,700

Revenue Classifications

Operating Revenues	\$ 89,100	\$ 210,000	\$ 110,000	\$ 200,750	\$ 131,750	\$ 75,000	\$ 816,600
Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 550,000
Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 144,100	\$ 265,000	\$ 165,000	\$ 255,750	\$ 186,750	\$ 350,000	\$ 1,366,600

Expenditure Classifications

Planning/Design/Engineering	\$ 37,100	\$ 20,000	\$ 5,000	\$ 5,000	\$ 4,000	\$ 7,500	\$ 78,600
Land	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 102,000	\$ 240,000	\$ 100,000	\$ 100,000	\$ 92,000	\$ 342,500	\$ 976,500
Equipment	\$ 5,000	\$ 5,000	\$ 60,000	\$ 150,750	\$ 90,750	\$ -	\$ 311,500
Hardware/Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 144,100	\$ 265,000	\$ 165,000	\$ 255,750	\$ 186,750	\$ 350,000	\$ 1,366,600

WATER FUND
EXPENDITURES

WATER FUND SUMMARY ALL DEPARTMENTS

PROJECT DESCRIPTION	PRIORITY CODE	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FUTURE	TOTAL
Water Line Replacement	1	\$ 52,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 41,000	\$ 75,000	\$ 323,000
Water Storage Facility	2	\$ 87,100	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 582,100
Portable Generators	3	\$ 5,000	\$ 5,000	\$ 5,000	\$ 60,000	\$ -	\$ -	\$ 75,000
Water Tank Inspection/Maint.	A&B	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Well Exploration and Const.	C	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Water Truck Replacment	B	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000
Water Meter Replacement	B	\$ -	\$ -	\$ -	\$ 90,750	\$ 90,750	\$ -	\$ 181,500
WATER FUND TOTALS		\$ 144,100	\$ 265,000	\$ 165,000	\$ 255,750	\$ 186,750	\$ 350,000	\$ 1,366,600
Expenditure Classifications								
Planning/Design/Engineering		\$ 37,100	\$ 20,000	\$ 5,000	\$ 5,000	\$ 4,000	\$ 7,500	\$ 78,600
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ 102,000	\$ 240,000	\$ 100,000	\$ 100,000	\$ 92,000	\$ 342,500	\$ 976,500
Equipment		\$ 5,000	\$ 5,000	\$ 60,000	\$ 150,750	\$ 90,750	\$ -	\$ 311,500
Hardware/Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 144,100	\$ 265,000	\$ 165,000	\$ 255,750	\$ 186,750	\$ 350,000	\$ 1,366,600
Revenue Classifications								
Operating Revenues		\$ 89,100	\$ 210,000	\$ 110,000	\$ 200,750	\$ 131,750	\$ 75,000	\$ 816,600
Impact Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 550,000
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 144,100	\$ 265,000	\$ 165,000	\$ 255,750	\$ 186,750	\$ 350,000	\$ 1,366,600

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Water Line Replacement
Department: Water
Acct. Number: 30-91-8100-730

Departmental Priority: 1
Organizational Priority: 1

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: As new technology increases the life span of water lines, a policy was put into place that provides for continuously upgrading outdated or improperly sized water lines. Budget figures for 2016-2017 include the replacement of a water line along Mecklenburg Circle and Georgia Terrace. Budget figures for 2017-2018 include the replacement of a water line along Texas Spur. Budget figures for 2018-2019 include the replacement of a water line along short sections of Tennessee and Virginia Road. Budget figures for 2019-2020 include the replacement of a water line along Calvin Trail. Budget figures for 2020-2021 include the replacement of a water line along Big Piney right-of-way. Budget figures for future years include the replacement of a water line along Greybeard Trail from Suwanee Drive to end of pavement.



Justification: The continual replacement of lines is necessary as a preventative maintenance measure. Lines will be replaced on an as-needed basis as determined by the Public Works Director. Work on the replacement of these lines will be accomplished by contractors in the case of large projects, and by town crews in the case of smaller projects.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
	\$ 52,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 41,000	\$ 75,000	\$ 323,000	\$ 323,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
								2017 - 2018	
								2018 - 2019	
								2019 - 2020	
								2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering	\$ 5,000		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 4,000	\$ 7,500	\$ 31,500
Land/ROW Acquisition									\$ -
Construction	\$ 47,000		\$ 47,000	\$ 50,000	\$ 45,000	\$ 45,000	\$ 37,000	\$ 67,500	\$ 291,500
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 52,000	\$ -	\$ 52,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 41,000	\$ 75,000	\$ 323,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 52,000	\$ -	\$ 52,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 41,000	\$ 75,000	\$ 323,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%	\$ 52,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 41,000	\$ 75,000	\$ 323,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ 52,000	\$ 55,000	\$ 50,000	\$ 50,000	\$ 41,000	\$ 75,000	\$ 323,000

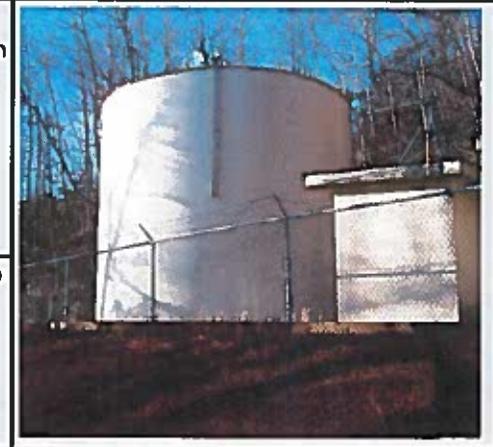
**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Water Storage Facility
Department: Water
Acct. Number: 30-91-8100-730

Departmental Priority: 2
Organizational Priority: 2

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project will construct a 100,000 gallon water storage tank at the upper end of Greybeard Trail. This budget figure is estimated using construction costs of \$450,000 financed at four percent (4%) interest over ten years.



Justification: The new storage tank will expand the storage capacity of the Town's water system; extend fire protection into area's of town with lower flows; expand the town's ability to provide water to residents in Town living at higher elevations; and provide another level of protection during power outages by increasing our ability to supply water throughout town using gravity flow.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
\$ 31,400	\$ 87,100	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 582,100	\$ 613,500

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Engineering/Arch. Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020 - 2021	
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering	\$ 63,500	\$ 31,400	\$ 32,100						\$ 32,100
Land/ROW Acquisition									\$ -
Construction	\$ 550,000		\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 550,000
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 613,500	\$ 31,400	\$ 87,100	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 582,100
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 613,500	\$ 31,400	\$ 87,100	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 582,100

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	5.00%	\$ 32,100						\$ 32,100
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input checked="" type="checkbox"/>	95.00%	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 550,000
Grant <input type="checkbox"/>								\$ -
Other: <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ 87,100	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000	\$ 582,100

Town of Montreat
Capital Improvement Plan - Project Summary Form

Project Title:
Department:
Acct. Number:

Departmental Priority:
Organizational Priority:

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project funds the purchase of a portable generator (\$60,000) to run either the wells or pumping stations. Prior year's costs include money set aside in the current fiscal year to outfit Well 1. Wells A, B and the pump station on Appalachian Way will then be outfitted with electrical connections (\$15,000) in the following years to support the generator. One well or pump station will be outfitted with the electrical connections each year. During the last year, the Town will purchase the generator.



Justification: During the flooding of 2004, electrical power to the wells and pumping stations were out for almost three days resulting in the Town's first emergency water crisis. This project will enable the Town to provide limited amounts of water during an emergency until power can be restored.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 60,000		\$ 75,000	\$ 80,000	

Milestones:	Recommended Time Schedule						Operating Budget Impact		
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2016 - 2017	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 60,000			\$ 75,000
Hardware/Software									\$ -
Total Project Costs:	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 60,000	\$ -	\$ -	\$ 75,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 60,000	\$ -	\$ -	\$ 75,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%	\$ 5,000	\$ 5,000	\$ 5,000	\$ 60,000			\$ 75,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ 5,000	\$ 5,000	\$ 5,000	\$ 60,000	\$ -	\$ -	\$ 75,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Water Tank Inspection and Maintenance
Department: Water
Acct. Number: 30-91-8100-730

Departmental Priority: 4
Organizational Priority: A&B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project completes the inspection of each of the Town's water storage tanks. At that time, funding is also set aside to complete any noted cleaning or minor repairs to the tank. This inspection occurs every five years.

Justification: State mandates require that inspections of the Town's water storage tanks be completed every five years and that any maintenance concerns be addressed at that same time.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
		\$ 25,000					\$ 25,000	\$ 25,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2016 - 2017	
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2017 - 2018	
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2018 - 2019	
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2019 - 2020	
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction	\$ 25,000			\$ 25,000					\$ 25,000
Equipment									\$ -
Hardware/Software									\$ -
Total Project Costs:	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total Operating Budget Costs:									\$ -
Total Project Estimated Costs:	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%		\$ 25,000					\$ 25,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Well Exploration and Construction
Department: Water
Acct. Number: 30-91-8100-730

Departmental Priority: 5
Organizational Priority: C

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: As the Town's water production declines and demand on the system grows, the location of additional well sites will be required. If an acceptable water source is found during the exploration process, the budgeted figure will complete the drilling, installation of a pump, construction of a well house, testing and tying the new well into the water system.



Justification: During 2010-2011, the Town tied in four new well sites (Harmony and Greybeard) which expanded our production by 120 gallons per minute. These additional water sources will satisfy the most immediate demands on the system. Beginning in 2007-2008 it was recommended that well site exploration be conducted every three years, however with the three new well sites now on-line, exploration should begin again within a ten year period.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
		\$ 125,000					\$ 125,000	\$ 125,000

Recommended Time Schedule

Milestones:

- Planning/Preliminary Design
- Engineering/Arch. Services
- Land/ROW/Acquisition
- Award of Contract
- Construction/Purchase

2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Operating Budget Impact	
2016 - 2017	
2017 - 2018	
2018 - 2019	
2019 - 2020	
2020 - 2021	
Future Years	

Operating Budget Impact:

- Salaries/Benefits
- Professional Services
- Utilities
- Maintenance/Repair
- Departmental Expenses
- Capital Outlay

Project Costs:

- Planning/Design/Engineering
- Land/ROW Acquisition
- Construction
- Equipment
- Hardware/Software

Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
\$ 15,000			\$ 15,000					\$ 15,000
\$ 110,000			\$ 110,000					\$ 110,000
								\$ -
								\$ -
								\$ -
Total Project Costs:	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Total Operating Budget Costs:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000

Source of Funds:

- Current Revenue
- Bonds
- Assessment
- Lease/Purchase
- Grant
- Other:

Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
		\$ 125,000					\$ 125,000
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Funding:	0.00%	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

Project Title: Water Truck Replacement
Department: Water
Acct. Number: 30-91-8100-730

Departmental Priority: 6
Organizational Priority: B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project replaces the 2008 Ford F-250 Water Truck.



Justification: The 2008 Water Truck has approximately 55,900 miles. Due to the amount of weight this vehicle hauls, the truck will need to be replaced within the ten year or 100,000 mile timeframe recommended by the vehicle replacement policy. It is recommended that this truck be upgraded to a F-350 or equivalent at the time of replacement.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
			\$ 55,000				\$ 55,000	\$ 55,000

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	2017 - 2018
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Operating Budget Impact:	Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
	Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input checked="" type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment	\$ 55,000				\$ 55,000				\$ 55,000
Hardware/Software									\$ -
Total Project Costs:	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%			\$ 55,000				\$ 55,000
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000

**Town of Montreat
Capital Improvement Plan - Project Summary Form**

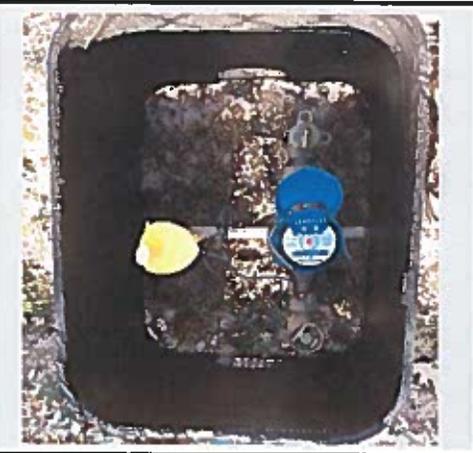
Project Title: Water Meter Replacement/Update
Department: Water
Acct. Number: 30-91-8100-730

Departmental Priority: 7
Organizational Priority: B

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project replaces the 675 radio-read water meters with remote antennas throughout the town. In 2009, the Town received a Federal Stimulus Grant to replace the existing manual water meter reading system with a new Automated Meter Read System. Unfortunately, it is not expected that when the replacement of this system is required that additional grant money will be available. It is recommended that the meters be replaced over a period of two years.

Justification: The NC Rural Water Association notes that water meters become less accurate as they age and recommends replacing system meters every ten years. In 2009, the Town experienced a reduction in unaccounted for water and a ten percent increase in revenue from the replacement of the meters. Replacement meters and newer technology will allow for stronger, faster and more accurate signals resulting in a more precise meter reading and improved efficiency.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2016 - 2017	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2017 - 2018	Year 3 2018 - 2019	Year 4 2019 - 2020	Year 5 2020 - 2021			
				\$ 90,750	\$ 90,750		\$ 181,500	\$ 181,500

Milestones:	Recommended Time Schedule							Operating Budget Impact	
	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2016 - 2017	2017 - 2018
Planning/Preliminary Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Engineering/Arch. Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Land/ROW/Acquisition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Award of Contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Construction/Purchase	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
								2018 - 2019	
								2019 - 2020	
								2020 - 2021	
								Future Years	

Operating Budget Impact:

Salaries/Benefits	<input type="checkbox"/>	Utilities	<input type="checkbox"/>	Departmental Expenses	<input type="checkbox"/>
Professional Services	<input type="checkbox"/>	Maintenance/Repair	<input type="checkbox"/>	Capital Outlay	<input type="checkbox"/>

Project Costs:	Current Estimated Cost	Prior Year Costs	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Planning/Design/Engineering									\$ -
Land/ROW Acquisition									\$ -
Construction									\$ -
Equipment	\$ 181,500					\$ 90,750	\$ 90,750		\$ 181,500
Hardware/Software									\$ -
Total Project Costs:	\$ 181,500	\$ -	\$ -	\$ -	\$ -	\$ 90,750	\$ 90,750	\$ -	\$ 181,500
Total Operating Budget Costs:			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Estimated Costs:	\$ 181,500	\$ -	\$ -	\$ -	\$ -	\$ 90,750	\$ 90,750	\$ -	\$ 181,500

Source of Funds:	Percentage	Budget 2016 - 2017	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Future Years	Project Total
Current Revenue <input checked="" type="checkbox"/>	100.00%				\$ 90,750	\$ 90,750		\$ 181,500
Bonds <input type="checkbox"/>								\$ -
Assessment <input type="checkbox"/>								\$ -
Lease/Purchase <input type="checkbox"/>								\$ -
Grant <input type="checkbox"/>								\$ -
Other: _____ <input type="checkbox"/>								\$ -
Total Funding:	100.00%	\$ -	\$ -	\$ -	\$ 90,750	\$ 90,750	\$ -	\$ 181,500