

August 11, 2014

Mr. Ron Nalley, Town Administrator
Town of Montreat
96 Rainbow Terrace
Montreat, NC 28757

Re: Montreat Town Hall Sites
Proposal for Evaluation of Two Sites

Dear Mr. Nalley:

I hereby offer a revised proposal, as requested by the Commissioners on Thursday for a preliminary evaluation of two potential Town Hall sites. The sites are those located on Georgia Terrace and Pratt Park. As I noted before, there are no absolute metrics for evaluating these two sites. Our evaluation will rely on our experience with sites in mountain areas as well as our knowledge of the requirements for a new Town Hall. We propose to review the two sites based on the following criteria as they apply:

Site Configuration	Impact on the Environment
Zoning Implications	Anticipated Community Resistance
Slope Considerations	Solar Orientation
Vehicular Access	Stormwater Issues
Pedestrian Access	Surface Water
Proximity to center of Montreat	Soils Conditions
Prominence of Site	Probability of Rock
Parking	Anticipated Subsurface water
Utilities	Considerations for Redesign
Unusual Design Costs	Cost of Delay

Our proposed fee for review of the two sites is Six Thousand and Forty Dollars (\$6,040). Please let me know how you would like to proceed.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Cox".

Mike Cox, AIA
Architectural Design Studio, PA

Misty Gedlinske
Ms. Letta Jean Taylor