

**Town of Montreat
Board of Commissioners
Town Council Meeting
June 11, 2015
Walkup Building**

Board members present: Mayor Letta Jean Taylor
Mayor Pro Tem Mary Standaert
Commissioner Martha Campbell
Commissioner Tim Helms
Commissioner Jack McCaskill
Commissioner Ann Vinson

Board members absent: Commissioner Jack McCaskill

Town staff present: Ron Nalley, Town Administrator
Stefan Stackhouse, Finance Officer & Deputy Town Clerk
Steve Freeman, Public Works Director
Barry Creasman, Senior Water Operator
David Currie, Building Inspector/Code Administrator
David Arrant, Police Officer

Approximately 50 members of the public were also present. Mayor Taylor called the meeting to order at 7:00 p.m., led the group in reciting the Pledge of Allegiance, and gave the invocation. Mayor Pro Tem Standaert recognized the presence of Buncombe County Commissioner Brownie Newman.

Agenda Approval

Mayor Taylor requested the following amendments to the published agenda:

- Presentations to Council – Add Brownie Newman’s name to the Montreat Hemlock Restoration Program Presentation;
- Public Hearings – Cancel and Reschedule Public Hearing B for Upper Kentucky Road Phase I Neighborhood Utility Assessment Preliminary Assessment Roll;
- Administrative Reports - Swearing in of Finance Officer Stefan Stackhouse as Deputy Town Clerk;
- Old Business, Item B - Replacement of Resolution #15-06-02 with a revised Resolution; and
- Closed Session – Add a Closed Session for attorney consultation in accordance with North Carolina General Statute §143-318.11(3) at the special meeting scheduled for June 18, 2015.

Mayor Taylor asked that the agenda be amended to reflect these changes. Commissioner Vinson moved to adopt the meeting Agenda as amended. Mayor Pro Tem Standaert seconded the motion and the motion carried 4/0.

Presentation to Council: Montreat Hemlock Restoration Program

John Johnson presented the Montreat Hemlock Restoration Program. The Hemlock Woolly Adelgid was introduced into North America in 1951 and has spread rapidly, with the devastating result that now eighty to ninety percent of native hemlocks in the Appalachians are now dead. A chemical treatment is available for residential landscape trees, but is too extensive to be applied to entire forests. An alternative and promising natural control over wider areas is the introduction of a native beetle, the *Laricobius nigrinus* "Lari" beetle, which can kill up to eighty percent of Adelgid eggs. It takes about three years before a significant impact becomes evident. Montreat is being invited to participate in the Hemlock Restoration Program. The cost for each beetle is five dollars and the total cost to treat Montreat would be around the \$12,000 to \$13,000 range. Mr. Johnson hopes that through private donations and through donations from the major institutions in Montreat that the program could raise an equal amount to be spent on both chemical treatments and the native beetle treatment. The Buncombe County Commissioners have committed \$25,000 for the purchase of beetles in Buncombe County and Mr. Johnson is hopeful that a small portion of these funds will be spent in Montreat. Montreat has a unique opportunity to participate in a successful program to help preserve the Hemlocks in the Montreat valley for future generations.

Buncombe County Commissioner Brownie Newman stated that there is increasing awareness of and concern about this issue. The beetle strategy seems promising. The Federal government is doing what they can with their land, but others need to do their part. The Buncombe County Commissioners is hoping to do what they can do on local public properties by introducing these beetles to restore the ecological balance, but their funding needs to be leveraged with other sources in order to have a greater impact.

**Public Hearing: Upper Kentucky Road Phase 1 Neighborhood Utility Assessment
Preliminary Assessment Roll**

Mr. Nalley explained that this project began a couple of years ago. The Town finances up front, the extension of public utilities to an area, then those that benefit from the extension repay the Town through tax assessments. The Upper Kentucky Road area was the first to take advantage of this policy and the public hearing is for the Neighborhood Utility Assessment, which will extend public water and sewer to over twenty lots in that area. The Neighborhood Resident Assessment is being deferred until July.

Mayor Taylor opened the hearing for public comments. There were no public comments. Mayor Pro Tem Standaert asked if the assessment conveys if the lot is sold. Mr. Nalley stated that he was not sure if the original property owner was required to pay all outstanding assessments when ownership was transferred, or if the assessment transfers to the new owner, but he is sure that there would be a lien on the property until the assessment has been paid in full. Mayor Taylor then closed the hearing.

Public Hearing: Fiscal Year 2015-2016 Proposed Budget

Mr. Nalley gave a brief presentation of the proposed 2015-2016 Fiscal Year Budget in the amount of \$2,921,950. The recommended tax rate needed to fund this budget is \$0.41 per \$100 of property valuation, which remains unchanged from the current fiscal year. Each penny of the property tax rate generates \$23,220 in revenues for the Town. A Fund Balance appropriation of \$324,950 will be required. Significant factors influencing this Budget are the funding of capital projects as identified in the Capital Improvements Plan, fuel and utility cost increases, employee benefit costs, as well as current State and national economic conditions. The Budget proposes a 2% cost of living salary increase for all employees except the Town Administrator. Health insurance costs are projected to increase by 10% from the current fiscal year. A 5% 401(k) Plan contribution is continued for all employees, and the Budget recommends a part-time position for staffing the compactor site.

General Fund operating revenues are budgeted at \$2,566,050, a decrease of approximately 5.2%, or \$139,897 from the current year. Real, Personal and Public Utility Property Valuations increased by less than one half percent, while Motor Vehicle Valuations decreased by 31%. There is no projected growth in Sales Tax and no projected growth in State Shared Revenues. Ad Valorem Taxes in the amount of \$964,900 is the largest revenue, accounting for 37.6% of the budget. Categorical expenditures in the General Fund are 48% for Capital Outlay, 36% for Personnel Costs and 16% for Operating Expenses. Major projects and expenditures include:

Governing Body

- Legal and Audit Services - \$79,700
- Comprehensive Plan Update (One-Half of Cost) - \$33,500
- Communication Services - \$5,000

Administration

- Tax Collection Fees - \$19,500

Public Buildings

- Utilities, Insurance and Maintenance/Repairs - \$47,300
- Architectural Design Services and First Payment of Construction for Town Hall - \$97,650

Police

- Dispatching Services - \$19,200

Public Works

- Tree Replacement Program and Storm Water Feature Upgrades - \$5,500
- Lookout Road Utility Study - \$8,300

Streets

- Street Lighting - \$23,500
- Tree Removal Services and Contract Labor - \$16,000
- Texas Road Paving and Stormwater Improvements Project - \$194,000
- Texas Road Bridge Replacement Project - \$875,000 (Reimbursed 80% through the North Carolina Municipal Bridge Program)
- Truck Replacement - \$45,000

Powell Bill

- Small Paving Projects - \$24,000
- Assembly Drive Road restriping - \$12,500

Sanitation

- Part-time staffing for compactor site - \$12,500
- In-House Sanitation Services - \$109,300

Environment and Recreation

- Montreat Landcare Committee Funding \$1,000
- Native Plant Garden \$2,500
- Replenishing of the Open Space Conservation Fund

Water Fund operation revenues are budgeted at \$355,600, a decrease of \$183,400, or 34% from the current fiscal year. Water rates are proposed to remain at \$4.83 per 1,000 gallons of usage. This budget anticipates an appropriation of \$23,100 from Retained Earnings.

Major Water Fund expenditures include:

- Texas Road Water Line Replacement Project - \$55,000
- Greybeard Trail Water Storage Facility (initial payment) - \$55,000
- Portable Generator project - \$5,000
- Debt Service Payments - \$84,200
- Indirect Cost Reimbursements to General Fund - \$76,400

The proposed Budget is on file at the Town Services Office. The Board will review the document over the coming weeks and may set Special Meetings for additional Budget discussion at their discretion. Adoption of the final Budget Ordinance is scheduled for June 25, and the adopted Budget Document will be available on the Town's website.

Mayor Taylor then opened the public hearing on this matter at 7:40 p.m.

Mr. Bill Straughan, 122 Eastminster Terrace, asked how much of the general fund budget was

funded by an appropriation from fund balance, and how much was in the fund balance. Mr. Nalley replied that about \$1.7 million was in the general fund balance, and that an appropriation of approximately \$324,000 from fund balance was being proposed. Mayor Taylor noted that the state requires that a fund balance equal to 8% of budgeted expenditures be maintained, while the Town has a policy requiring 35%.

Mayor Taylor then declared the public hearing closed at 7:42 p.m.

Mayor's Communications

Mayor Taylor expressed her appreciation to Mr. Nalley for the work in preparation for the budget hearing.

Consent Agenda Review

With the adoption of the Consent Agenda, the Board approved the following items:

- A. Adopt May 7, 2015, Agenda Meeting Minutes;
- B. Call for a Public Hearing on July 9, 2015 at 7:00 p.m. or as soon thereafter as possible to discuss Proposed Revisions to Montreat General Ordinance, Chapter I, Article II – Noise Control;
- C. Schedule a special meeting on June 18, 2015 at 3:00 p.m. in the Town Services Office to review the 2015-2016 Fiscal Year Budget and to hold a Closed Session for attorney consultation in accordance with North Carolina General Statute §143-318.11(3);
- D. Schedule a special meeting on June 25, 2015 at 3:00 p.m. in the Town Services Office to adopt the 2015-2016 Fiscal Year Budget Ordinance and make any necessary amendments to the 2014-2015 Fiscal Year Budget;
- E. Approve Fiscal Year 2014-2015 Budget Amendment #5 to account for unanticipated salary and benefit costs.

Town Administrator's Communications

- Engineering work for the Texas Road Bridge project is about 75% complete and the Town is waiting on the hydrology portion of the plan. The Right of Way review is starting and will include the Town and Montreat Conference Center. At their last meeting, the Board asked staff to determine what a rendering might cost for the bridge project. The initial cost provided by KCI was estimated at \$10,000. McGill Associates stated that their cost would be around \$3,500 and would take approximately three to four weeks to complete. Sitework Studios, suggested by Commissioner Helms, stated that a rendering would cost \$2,500 and take about two to

three weeks to complete. None of the costs quoted included presentations or meeting time, but included only one drawing from one view. The rendering will be an additional cost to the project.

Commissioner Helms stated that he would prefer to stop all spending on the project until multiple renderings were available for everyone to see, in order to decide if this is what the community and Board really want the bridge to look like. Commissioner Helms then made a motion to stop all work on the Texas Road Bridge except for the renderings until the Board can see that. This motion was seconded by Commissioner Campbell.

Commissioner Campbell then made a motion to amend the motion on the floor to get a rendering, but not to stop all other work. This amendment to the motion was seconded by Commissioner Vinson. In discussion, Mr. Nalley pointed out that work was well underway on a decision that was made over a year ago with plenty of time for public input, and at that time, the Board and the community were in favor of replacing the bridge in the current location. Commissioner Helms noted that this is the Town's bridge and that the Board should get to decide what to do. Commissioner Helms felt that there were no renderings available for the 2013 hearing and vote of approval, and that we should reconsider before proceeding with something the Town will regret. Mayor Pro Tem Standaert reviewed the history of the Texas Road Bridge process, noted that there would have been objections to and problems with the alternative Tennessee Road site, and that the Board has no say over hydraulics and FEMA requirements. Mayor Pro Tem Standaert questioned whether this motion should not have first been added to the agenda, or be considered on the July meeting agenda. Mayor Taylor then called for a vote on the amendment, which passed 3/1 with Commissioner Helms voting against the amended motion.

Mayor Pro Tem Standaert then moved to amend the motion on the floor to require two renderings, including a retaining wall rendering and a berm rendering, not to exceed \$5,000 in total cost. This motion was seconded by Commissioner Campbell, and was approved by a vote of 3/1 with Commissioner Helms voting against the motion.

Mayor Taylor then called for a vote on the amended motion to ask for two renderings of the bridge from Sitework Studios, one with a retaining wall and one with a berm, for a price not to exceed \$5,000. The amended motion passed 3/1 with Commissioner Helms voting against the motion.

In response to a question from Commissioner Vinson, Mr. Nalley confirmed that the Texas Road bridge had been part of our evacuation plans for the fire and is needed for that type of contingency. Officer Arrant indicated that the bridge was a good alternative route, especially when the area around Lake Susan is crowded with visitors or in high security situations, and would have been helpful during the Assembly Drive repaving project. Mayor Pro Tem Standaert then reiterated that the bridge was certainly needed for safety reasons.

- Work on Well A02 is near completion and reimbursements to FEMA will soon be submitted.
- Mr. Nalley reported that there is no new information to report on the Town's continued efforts to correct township name and zip code inaccuracies in Montreat's voter registration database. Mayor Pro Tem Standaert reported that for this upcoming election, the Buncombe County Board of Elections has stated that in Montreat, the voter registration card will not match your driver's license address information.
- The new procedure for the compactor site was implemented on June 9th. As a reminder, there is no change to the ongoing curbside service. Mr. Nalley also assured that this changed procedure was not directed against the Montreat Conference Center. When the Conference Center terminated the sanitation contract with the Town two years ago, staff expected a decrease in tonnage, but it increased, very likely due to illegal dumping and unauthorized use at the site. Closing on Friday and Saturday did prove to help with this. Mr. Nalley pointed out that tax dollars pay for curbside pickup, and not for a convenience center serving all of eastern Buncombe County. In the first week of the new policy, the Town has already saved one haul and brought in \$150 in revenue. The new system is temporary and will be reviewed at the end of the summer along with all the sanitation service delivery methods.
- The Town Clerk position advertisement is included in the Board's agenda packet and Mr. Nalley requested that if Board members have suggestions for revisions to please contact him. Mr. Nalley would like to begin advertising for the position in the Asheville Citizen Times, League Letter and Southern City. The Town has received one application for the sanitation site attendant position, and that following a local advertisement, it is hopeful that the position can be filled quickly.

Administrative Reports

Police Chief: Officer Arrant presented and reviewed the May 2015 monthly departmental activity report. There were 504 Town, 174 MRA, and 9 College service calls. Gus Currie was thanked for providing lunch to Town staff on May 11th. Montreat officers participated in the Governor's Highway Safety in Black Mountain on May 16th, 20th, and 23rd. Commissioner Campbell thanked the police department for the evidence of community policing in Montreat.

Public Works Director: Mr. Freeman reported on the following items:

- Sanitation: Curbside pickup is now on a Monday and Friday schedule, with pickup starting at 8:00 a.m. The new compactor site facility hours are Tuesday through Thursday, 1:00 – 5:00 p.m. year round. From June through August it will also be open on Fridays from 1:00 – 5:00 p.m., and on Saturdays from 7:00 a.m. to 12:00 noon. The bulk item and white goods pick up date will be Tuesday, July 7th.

**Montreat Board of Commissioners
Town Council Meeting Minutes
June 11, 2015**

- Streets: Peace Lane and small sections of Upper Kentucky, Appalachian Way, and Louisiana Road at Harmony are prepped and ready to be paved with paving to be begin within the week, weather permitting.
- Water: Crews have replaced the pump in Well 2 and it is now back on line. A water leak on Maryland Place was reported and repaired within four hours on Sunday, June 7th.

Finance Officer: Mr. Stackhouse presented and reviewed the following monthly reports:

- April 2015 Financial Summary Report;
- Final April 2015 Financial Statement;
- Preliminary May 2015 Financial Statement;
- May 31, 2015 Cash and Investment Earnings Report.

Mayor Taylor then conducted the swearing-in of Mr. Stackhouse as the Deputy Town Clerk for the Town of Montreat.

Building Inspector/Code Administrator:

Mr. Currie reviewed his monthly report and reported that the Planning and Zoning Commission held a special meeting in May to further consider specific provisions of Montreat General Ordinance, Chapter I, Article II - Noise Control, which is currently under review by the town attorney. The proposed revisions are to be the subject of a Public Hearing at the July 9th Town Council meeting. The Board of Adjustment did not meet in May. Mayor Pro Standaert requested an update on the status of construction at the home site along Texas Road Spur. Mr. Currie explained that engineered retaining walls were installed to stabilize the slope and the unfinished house still does not have a general contractor associated with the project to continue work.

Public Comment – Agenda Items

Mayor Taylor opened the Public Comment period for remarks pertaining to items listed on the meeting agenda, including staff reports and communications.

- Mary Brueggemann of 439 Kentucky Road stated that she is 80 years old with arthritis, no back door, and that the only way for her to deal with garbage is to take it to the convenience center, otherwise the crows get it. She can't use the curbside collection unless she invests in an expensive container. Friends are taking her garbage other places and will not pay \$2 per bag when paying close to \$4,000 in taxes.
- Lynn Gilliland, representing the MRA, read and submitted to the Board a letter from

Richard DuBose, President of the MRA, stating the position of the MRA with regard to the Texas Road Bridge. The MRA does not support any alternative that would cause any further negative impact on Welch Field and that the prior statement does not constitute endorsement of the present design.

- Tom Frist of 98 Frist Road stated that parks and trails in Montreat are open to out-of-town people, so why should the compactor site be opened to those outside of Montreat? As for the Texas Road Bridge, he noted that the cost estimate is now up to \$875,000, and questioned whether it was really needed for safety as other routes were available.
- Mike Sonnenberg of 125 Virginia Road suggested that bamboo poles and tape could be used to mark the outline of the proposed bridge, saving the Town \$5,000 on the cost of renderings. A much bigger safety issue is that there is only one real exit out of the entire town.
- Bill Straughan of 122 Eastminster Terrace stated that the MRA is essential for the character of Montreat, and the current state of affairs is deeply troubling. He proposed that we call on our highest selves, and let the voters, the only group that can solve the Town's problems, cast their votes in the upcoming election.
- Erskine Clark of 558 Providence Terrace spoke in favor of procuring a rendering, and expressed concern that it will make no difference to spending commitments that have already been made. If we don't like the rendering, what then? Why not pause until we know what the bridge looks like and will cost? He believes that the 75% completion point is a critical moment, and that prudence suggests caution.
- Don Reid of 127 Shenandoah Terrace states that the bridge project is a debacle, and that the Board was to blame and not the public due to their failure to do due diligence. He questioned why the site was changed from Tennessee Road to Texas Road, overriding a previous decision and the advice of the Mayor, Commissioner McCaskill and Town Administrator. Mr. Reid asked how much had been spent subject to the 80:20 split, the entire cost for the project, and the remaining obligation if the project is stopped now. He suggested that the Town's options should be to either change back to the Tennessee Road site or to drop the project entirely.
- Nan Clark of 558 Providence Terrace questioned the need for the Texas Road bridge and suggested that perhaps just a walking bridge was needed. Stopping in the middle of the project is difficult, but it is something the Board could choose to do.
- Claire Frist of 98 Frist Road questioned the three-minute cutoff rule for public comment and feels that the Board needs more time to hear from the community.

- Jacqueline Clark of 447 Kentucky Road expressed her appreciation that the Board will obtain the rendering, but requested that the Board reconsider the project when done.

The Mayor then closed public comment.

Old Business

- A. Confirming Assessment Roll and Levying Assessments – Upper Kentucky Road Phase 1 Neighborhood Assessment Project: Mayor Pro Tem Mary Standaert made a motion to adopt Resolution #15-06-01 Confirming Assessment Roll and Levying Assessments – Upper Kentucky Road Phase 1 Neighborhood Assessment Project. Commissioner Vinson seconded and the motion carried 4/0.
- B. Declaring Cost, Ordering Preparation of Preliminary Assessment Roll and Setting Public Hearing – Upper Kentucky Road Phase 1 Resident Assessment Project: Mr. Nalley reported that due to an error in calculating the Preliminary Assessment Roll for this project, it was necessary to adopt a new Resolution for the project and readvertise for the public hearing. Mayor Pro Tem Standaert made a motion to adopt Resolution #15-06-02 Declaring Cost, Ordering Preparation of Preliminary Assessment Roll and Setting Public Hearing for the Upper Kentucky Road Phase 1 Resident Utility Assessment Project. Commissioner Vinson seconded and the motion carried 4/0.

New Business

- A. Employee Health Insurance Benefit Contract Renewal: Mr. Nalley reviewed the health insurance options available to the Town for the upcoming fiscal year. A renewal without changes would increase the Town's cost for the next fiscal year by around twenty percent. If the Board does not want the Town to absorb this additional cost, then this could be lowered to a ten percent increase by shifting significant costs to the employees in the form of higher deductibles and co-pays. The staff is looking to the Board for guidance. In discussion, Mr. Nalley and Mayor Taylor noted that when the deductible was raised several years ago, the Town implemented a 50:50 cost sharing policy, with the Town covering the second half of the deductible. Commissioner Vinson noted that the proposed Blue Cross Blue Shield Gold plan was much better for our employees for only a couple of thousand dollars more than what the renewal would be. Mr. Nalley noted that some of the Town employees are living paycheck-to-paycheck, and copays are very difficult for them. In response to a question from Commissioner Helms regarding the Town's recent experience, Mr. Stackhouse stated that we have had one employee out for a substantial amount of time this fiscal year, however our health insurance premium actually declined three percent the previous year. Annual increases of around ten percent have been the norm. Mr. Nalley stated that only a ten percent increase is presently budgeted, and that either the renewal of the present plan or the Gold plan would require

additional funding. Commissioner Vinson moved to authorize the Town Administrator and Finance Officer to renew the Town's health insurance contract with BlueCross BlueShield Gold Plan effective July 1, 2015 for employee benefit health insurance for Fiscal Year 2015-2016 and for the Town to reimburse employees for the last half of the employee-only deductible. Commissioner Campbell seconded and the motion carried 4/0.

- B. Property and Liability Insurance Renewal: North Carolina Interlocal Risk Management Agency (NCIMA): Commissioner Campbell moved to approve the Property and Liability Insurance renewal proposal from the North Carolina Interlocal Risk Management Agency and Millennium in the amount of \$20,713 and to authorize the Town Administrator and Finance Officer to execute the necessary contract documents. Commissioner Vinson seconded and the motion carried 4/0.
- C. Planning and Zoning Membership Appointment: Mayor Pro Tem Standaert moved to appoint Anne Seaman as a regular member of the Planning and Zoning Commission for a three-year term to expire on January 31, 2018. Commissioner Vinson seconded and the motion carried 4/0.
- D. Copier Replacement: Commissioner Vinson moved to approve the procurement of a Xerox 7855PT with Professional Finisher from Morris Business Solutions for \$7,714 and authorize the Finance Officer to execute the necessary documents. Mayor Pro Tem Standaert seconded and the motion carried 4/0.

Public Comment – Other Topics

Mayor Taylor opened the Public Comment period for remarks pertaining to public business items not listed on the meeting agenda, including any reports or communications from other community entities.

- Mike Sonnenberg of 125 Virginia Terrace noted that Mr. Stackhouse is having to pay his own legal fees as a consequence of being personally named in the lawsuit against the Town with regard to the Town Hall project. He advocated that people pledge contributions to a legal defense fund.

Commissioner Communications

Commissioner Vinson thanked the MRA maintenance staff for recent pruning work done on winter-damaged shrubs at Pratt Park.

Mayor Pro Tem Standaert reported that Margo Smith had resigned from her leadership position with the Montreat Cottagers and that the almanac produced by Kent Smith is now available in print form for \$5.00.

**Montreat Board of Commissioners
Town Council Meeting Minutes
June 11, 2015**

Commissioner Campbell reported that the Landcare committee met on June 2nd, and is working on a Tree City USA application. US Forest Service ranger Rob Townley is being invited to the July 2nd agenda meeting to discuss the fighting of the Weed Lane wildfire in Ridgecrest and about a Fire Wise community program . There is a new native plant garden being developed by Carlisle Rankin between the Chapel of the Prodigal and the Morgan Science building. Commissioner Campbell noted that there is a display of Japanese kimonos at the Presbyterian Heritage Center. Newly accepted students will be visiting Montreat College on June 19th and noted that the college has reached an agreement with Clearwater Christian College to accept their students, which is closing. She also recognized a STEM workshop at the college, and the creation of a new preaching and evangelism concentration which is a joint project between the college and the Billy Graham Evangelistic Association. Commissioner Campbell also noted that Dr. Greg Kerr has been appointed as the new Academic Dean of the college, and that Joe Kirkland is becoming Counselor to the President. In response to a question from Commissioner Campbell, Mr. Freeman stated that the cost of back door pickup, is \$95 for seasonal service and \$175 annually.

Mr. Helms had no report

Upcoming Meeting Dates

Mayor Taylor reviewed the following list of upcoming meeting dates and deadlines:

<u>Special Meeting: 2015-2016 Fiscal Year Budget Meeting</u>	June 18, 2015, 3:00 p.m. Town Services Office
<u>Special Meeting: 2015-2016 Fiscal Year Budget Adoption</u>	June 25, 2015, 3:00 p.m. Town Services Office
<u>Agenda Items Due:</u>	June 26, 2015, 5:00 p.m. Town Services Office
<u>Agenda Packets Available:</u>	June 30, 2015 http://www.townofmontreat.org/ TownGovernment.php or Town Services Office
<u>July Agenda Meeting:</u>	July 2, 2015, 7:00 p.m. Walkup Building
<u>Town Services Office Closure:</u>	July 3, 2015 Independence Day Holiday

**Montreat Board of Commissioners
Town Council Meeting Minutes
June 11, 2015**

There will be sanitation collection on this date

<u>Montreat Gait at the Montreat Gate:</u>	July 4, 2015, 7:00 a.m.
<u>4th of July Parade:</u>	July 4, 2015, 10:00 a.m.
<u>July Town Council Meeting:</u>	July 9, 2015, 7:00 p.m. Walkup Building
<u>July Planning and Zoning Commission Meeting:</u>	July 16, 2015, 7:00 p.m. Walkup Building
<u>Special Meeting: 2015-2016 Fiscal Year Budget Meeting</u>	June 18, 2015, 3:00 p.m. Town Services Office

Adjournment

There being no further items of business to discuss, Commissioner Vinson moved to adjourn the Town Council Meeting. Commissioner Campbell seconded. The motion carried 4/0 and the meeting was adjourned at 9:32 p.m.

Letta Jean Taylor, Mayor

Stefan Stackhouse, Deputy Town Clerk